## **City of South Amboy**

140 North Broadway · South Amboy, New Jersey 08879

www.southamboynj.gov

Joanne Katko, CTC Tax/Utility Collector Phone: (732) 525-5924 Fax: (732) 727-2430

E-mail:katkoj@southamboynj.gov

## HOW TO FINAL A SEWER ACCOUNT

 All sewers bills are based on water consumption based on readings provided to the City by Middlesex Water Company. The Office of the Collector is responsible for the billing and collection of sewer utility charges. These charges are billed quarterly for each 90 day period as follows:

1<sup>st</sup> qtr period September to November - January bill due February
2<sup>nd</sup> qtr period December to February - April bill due May
3<sup>rd</sup> qtr period March to May - July bill due August
4<sup>th</sup> qtr period June to August - Oct bill due Nov

- 2. All utility charges which remain unpaid by November 11, are subject to the same tax sale law as property taxes.
- 3. If a final bill is required for a closing (due to the sale of property) the water must first be finaled with Middlesex Water (732-634-1500). The City requires a copy of the original finaled water bill to be faxed or emailed to our office with the name, fax or e-mail of the attorney or title company responsible for payment. The final sewer bill will be calculated and returned to the attorney or title company as instructed.
- 4. If you fail to obtain a final water bill before the closing, the owner of record will be responsible for the entire amount of the quarterly sewer bill and will need to contact their attorney or title company for resolution.
- 5. Tax Collector requires 5 business days to process a final sewer once all requested information is provided.

Middlesex Water Company 1500 Ronson Rd. Iselin NJ 08830 732-634-1500