

Stormwater Pollution Prevention Plan

Name: City of South Amboy

County: Middlesex County

NJPDES #: NJG0152366

Annual Review Date: May 1, 2026

Stormwater Program Coordinator: Kenneth Krass, CPWM

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Form 1 – Team Members

Stormwater Program Coordinator (SPC)			
Name and Title		Kenneth Krass, CPWM	
Phone	732-589-5959	Email	krassk@southamboynj.gov
Individual(s) Responsible for Major Development Project Stormwater Management Review			
Name and Title		Mark Rasimowicz, PE, City Engineer	
Phone	732-605-9440	Email	mrasimowicz@centerstateengineering.com
Name and Title		Jason Valetutto, PE, Board Engineer	
Phone	732-636-8080	Email	AJVengineering@comcast.net
Other Municipal Stormwater Team Members			
Name and Title		David Kales, Business Administrator	
Phone	732-525-5932	Email	BA@southamboynj.gov
Name and Title		Deborah Brooks, Public Notice Ordinance Coordinator	
Phone	732-525-5920	Email	dbrooks@southamboynj.gov
Name and Title		Kathy Kudelka, Local Public Education	
Phone	732-525-5932	Email	kudelkak@southamboynj.gov
Shared/Contracted Service Providers			
Provider Name	Service Provided	Term of Service	
N/A			

Form 3 – Public Announcements

Part IV.B. and C.

1. Provide the link to the dedicated stormwater webpage for your municipality.
https://www.southamboynj.gov/page/stormwater-management
2. List the name and title of person(s) responsible for stormwater webpage postings/updates.
Kathryn Kudelka, Management Specialist
3. List the newspapers, social media outlets, websites, direct mailings (Email or postal), and other communication approaches typically used to inform/educate the public on stormwater program information and related events/activities.
<p>The City of South Amboy currently utilizes the following for stormwater program information;</p> <ul style="list-style-type: none">- The City website – www.southamboynj.gov- Public bulletin boards- Public access TV- Posters that can be found within the Municipal buildings
4. Describe the educational activities you conducted last year to earn the required 12 points and provide the dates for those activities.
<p>Website and Social Media – 1 Point Radio/Television – 1 Point Billboard/Sign – 2 Points Stormwater Facility Signage - .5 Point Stormwater Display – 1 Point – National Night Out (August 5, 2025) Promotional Items – 2 Points – National Night Out (August 5, 2025) Mailing or E-mailing Campaign – 2 Points School Presentations – 1 Point Green Infrastructure Workshop – 3 Points Rain Barrel Workshop – 3 Points</p>

5. Indicate the location of records associated with public education and outreach activities.

South Amboy Department of Public Works
1 South Broadway
South Amboy, New Jersey, 08879

Form 4 – Post-Construction Stormwater Management in New Development and Redevelopment

Part IV.E.

1. How does the municipality define “major development”? If it is different from the definition in N.J.A.C. 7:8, explain the difference.

Major development means a development that provides for the disturbance of one or more acres of land or a quarter acre of new impervious coverage.

2. Is the municipality’s stormwater control ordinance (SCO) the same as or more stringent than NJDEP’s model SCO? If more stringent, explain the difference.

South Amboy's stormwater control ordinance (SCO) is the same as NJDEP's model.

3. Describe the process for reviewing major development project applications for compliance with the SCO and Residential Site Improvement Standards (RSIS).

Applications get reviewed by the City Zoning Officer and then by the Planning Board Engineer or City Engineer.

4. Does your municipality have a mitigation plan included in your Municipal Stormwater Management Plan and Stormwater Control Ordinance? Indicate the location of records of all variances granted.

Yes,

South Amboy City Hall
140 North Broadway
South Amboy, New Jersey, 08879

5. Indicate the dates of each iteration of the township's Stormwater Control Ordinance, starting with the initial adoption and including revisions.
South Amboy's initial adoption of the Stormwater Control Ordinance took place on 9/1/10. The ordinance received revisions on 2/17/21 and 5/5/21.
6. Indicate the dates of each iteration of the township's Municipal Stormwater Management Plan, starting with the initial adoption and including revisions.
South Amboy's initial adoption of the Municipal Stormwater Management Plan took place on 12/8/05. It received revisions on 2/17/21 and 5/5/21.

Form 5 – Ordinances

Part IV.F.1.

Ordinance	Date Adopted	Was the DEP model adopted without change? If not, explain how the municipality's is more stringent.	Entity Responsible for Enforcement	Fees & Fines
1. Pet Waste	12/20/06	Yes	P.D. Code Enforce	\$250
2. Wildlife Feeding	12/20/06	Yes	P.D. Code Enforce	\$250
3. Litter Control	12/20/06	Yes	P.D. Code Enforce	\$500
4. Improper Disposal of Waste	12/20/06	Yes	P.D. Code Enforce	\$1000
5. Yard Waste	12/20/06	Yes	P.D. Code Enforce	\$250
6. Private Storm Drain Inlet Retrofitting	9/1/10	Yes	P.D. Code Enforce	\$500
7. Illicit Connections	12/1/06	Yes	P.D. Code Enforce	\$500
8. Privately-Owned Salt Storage	5/15/24	Yes	P.D. Code Enforce	\$2000
9. Tree Removal-Replacement	5/15/24	Yes	P.D. Code Enforce	\$2000

List any additional stormwater-related ordinances the municipality has adopted that address issues beyond the scope of the MS4 permit. Include adoption date, entity responsible for enforcement, and related fees and fines.

N/A

Indicate the location of records associated with ordinances and related violations and enforcement actions below.

South Amboy City Hall,
140 North Broadway
South Amboy, New Jersey, 08879

Form 6 – Street Sweeping

Part IV.F.2.a.i. and ii.

1. Provide a written description and/or attach a map outlining the sweeping schedule for the following:
 - Segments of municipal roads with storm drain inlets that discharge to surface water (required at least 3 times each year)
 - Segments of municipal roads that do not have storm drain inlets but do discharge to surface water (required at least 1 time each year)

Note: Only asphalt and concrete roads need to be swept. Roads that do not have storm drain inlets and do not discharge to surface water do not need to be swept.

All roadways in the City of South Amboy are swept every month. All sweeping operations are performed in house and not outsourced.

2. Indicate if sweeping work is outsourced and if so, describe the arrangement.

Sweeping work is not outsourced in the City of South Amboy.

Form 7 – MS4 Infrastructure

Part IV.F.2-4. and Part IV.G.2-3.

1. Municipal Storm Drain Inlets

- a. Describe how you ensure that municipal inlets without permanent wording cast into the design have been properly labelled.
- b. Describe how you ensure that municipal and private storm drain inlets have been retrofitted.
- c. Describe how you ensure that newly installed storm drain inlets include corresponding catch basins or other BMPs to collect solids.
- d. Describe when and how you conduct inspections of storm drain inlets and the criteria used to determine when they need to be cleaned.

- A. South Amboy conducts a inspection of municipal inlets annually to ensure proper labels are attached. Missing and damaged labels are replaced based off of inspections.
- B. The City Engineer for South Amboy specifies the type and will conduct inspections upon construction to make sure retrofits are in compliance.
- C. All newly installed Storm drain inlets are designed by the City Engineer and are thoroughly inspected to ensure BMPs are in place.
- D. Inspections are conducted annually and inspection reports are filed. Cleaning of storm drain inlets is based off of received inspection reports and addressed accordingly.

2. Municipal Catch Basins

- a. Describe when and how you conduct inspections of catch basins.
- b. Describe the criteria used to determine when catch basins need to be cleaned.

- A. Inspections are conducted at a minimum of once per year.
- B. Inspection reports are reviewed and addressed as necessary.

3. Municipal Conveyance System

Describe when and how inspections of MS4 conveyance systems are conducted, and the criteria used to determine when they need to be cleaned. Include a description of the equipment and techniques used.

Visual inspections occur on a regular basis all throughout the year. Cleaning and repair operations are conducted based off of submitted inspection reports. Additional inspections are conducted before and after major storm events.

4. Municipal Outfall Inspections – Stream Scouring

Describe the program in place to detect, investigate, and control localized stream scouring from stormwater outfalls. Include a description of the equipment and techniques used.

Visual inspections occur on a regular basis all throughout the year. Cleaning and repair operations are conducted based off of submitted inspection reports. Additional inspections are conducted before and after major storm events.

5. Municipal Outfall Inspections – Illicit Discharge Detection and Elimination

Describe the program in place for conducting visual dry weather inspections of municipally owned or operated outfalls. Include a description of the equipment and techniques used. Record cases of illicit discharges using the DEP’s Illicit Connection Inspection Report Form from the Department’s main stormwater webpage.

All Municipally owned and operated outfalls are inspected during each permit cycle at a minimum for evidence of illicit connections during dry weather conditions.

<p>6. Other Municipal Infrastructure List the types of MS4 infrastructure in your town that require inspection but are not noted above in items 1-5. Describe when and how you conduct inspections of this infrastructure, and the criteria used to determine when they need to be maintained and/or cleaned.</p>
<p>N/A</p>
<p>7. Stormwater Facilities Not Owned or Operated by the Municipality Describe your program for ensuring adequate long-term cleaning, operation, and maintenance of stormwater facilities not owned or operated by the municipality. This should include your plan for ensuring annual inspections are being done on these private properties and describe how you record the locations and logs associated with private infrastructure.</p>
<p>All private facilities are observed by DPW and City personnel during routine inspections.</p> <p>Owners of private facilities requiring repair as observed during routine inspections, or as reported to DPW are notified in writing to address necessary repairs and maintenance.</p>
<p>8. Infrastructure Records Indicate the location of records related to stormwater infrastructure inspection, cleaning, maintenance, and repair activities.</p>
<p>The City of South Amboy 140 North Broadway South Amboy, New Jersey, 08879</p> <p>South Amboy Department of Public Works 1 South Broadway South Amboy, New Jersey, 08879</p>

Form 8 – Community-wide Measures

Part IV.F.2.

<p>1. Herbicide Application Management Describe your program for preventing herbicides from being washed into the waters of the State and to prevent erosion caused by de-vegetation.</p>
<p>The City of South Amboy does not apply herbicides.</p>
<p>2. Excess Deicing Material Management Describe your program for ensuring that excess salt piles are removed in a timely manner after storm events.</p>
<p>Department of Public Works will be responsible for cleaning salt spills within 24 hours of reporting notice.</p>
<p>3. Roadside Vegetative Waste Describe your program for ensuring proper pickup, handling, storage, and disposal of wood waste and yard trimmings generated by the permittee along municipal roads or on municipal properties (trimming trees, mowing, etc.).</p>
<p>South Amboy has a ordinance in place enforcing that all vegetative waste must be containerized and not stored by the curb lines for more than 7 days prior to pickup announcements. Containers are not permitted to be within 10 feet of a storm drain inlet. Containers are picked up and recycled accordingly.</p>
<p>4. Roadside Erosion Control Describe your program to detect and repair erosion along municipal roadways.</p>
<p>Regular visual inspections occur and repairs are completed as necessary.</p>

Form 9 – Municipal Maintenance Yards & Other Ancillary Operations

Part IV.F.5.

Please complete a separate Form 9 for each yard or site. Indicate the number of yards/sites the municipality owns or operates: 1

1. Site Name and Address	
South Amboy Department of Public Works 1 South Broadway South Amboy, New Jersey, 08879	
2. Monthly Site Inspections	
Describe the nature of inspections conducted at this site and the location of inspection logs.	
South Amboy's Department of Public Works conducts a monthly site inspection that includes inspection of the following, <ul style="list-style-type: none"> - Exterior Grounds - Walk Ways - Parking Areas - Fuel Dispensing Stations - Storage Tanks and Containers - General Site Inspections - Fire Safety Inspections <p>Each category listed is then broken down further to ensure that total site inspection occurs and complies with all stormwater regulations. Any issues that are noted are addressed within 24 hours. These site inspection logs can be found within the Department of Public Works Building.</p>	
3. Inventory List	
List all materials and machinery that are potentially exposed to stormwater.	
Materials	Machinery/Equipment
Crushed Concrete	30 vehicles including tractors
Street Sweepings	
Soils	
Brush	
Diesel	
Oil	
Paint Thinners	
Gasoline	

<p>4. Discharge of Stormwater from Secondary Containment Describe the process in place for discharging stormwater from secondary containment areas where outdoor containers are stored.</p>
<p>N/A</p>
<p>5. Fueling Operations Does fueling occur on site? If so, describe the BMPs in place to minimize contamination of stormwater from fueling activities. If not, explain where fueling takes place.</p>
<p>Yes, best practices are posted at the fuel pump, as well as spill guidance.</p>
<p>6. Vehicle/Equipment Maintenance and Repair Do you perform maintenance and repair on site? Is this conducted indoors or outdoors? If outdoors, describe the BMPs in place to minimize contamination of stormwater from maintenance and repair activities.</p>
<p>Yes, vehicle maintenance is performed on site and always conducted indoors. The only maintenance that may occur outside is an occasional flat tire replacement if the vehicle is unable to drive inside the shop.</p>
<p>7. Wash Wastewater Containment Do you wash vehicles on site? If so, describe the BMPs in place to minimize contamination of stormwater from these activities. Note that on site containment structures require annual inspections by a NJ licensed professional engineer. If not, explain where vehicle washing takes place.</p>
<p>No, the municipality does not wash vehicles on site.</p>

<p>8. Salt and Other Granular De-icing Materials Do you store salt and other granular deicing materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Yes, salt is stored in a fully enclosed permanent structure. Loading and unloading is done according to best practices for good housekeeping.</p>
<p>9. Aggregate Material, Wood Chips, and Finished Leaf Compost Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Yes, when present, aggregate materials are stored upland behind the DPW building outside of wetlands and wetland buffer zones. Yard trimmings and wood waste are stored on site and removed monthly or sooner as needed.</p>
<p>10. Cold Patch Asphalt Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Yes, cold patch asphalt is stored on site. Bags of cold patch asphalt are stored within the maintenance shop and away from any storm inlets.</p>
<p>11. Street Sweepings and Storm Sewer Cleanout Materials Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Yes, street sweepings are stored in a container with an overhead cover. This is emptied weekly or as needed using proper disposal practices.</p>
<p>12. Construction and Demolition Waste, Wood Waste, and Yard Trimmings Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.</p>
<p>Construction and demolition waste is not stored on site. Wood waste and yard trimmings are stored on site in a concrete bin on a concrete pad and stored away from all storm drain inlets to prevent all contamination.</p>

13. Scrap Tires

Do you store these materials on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater from these materials. If not, explain where these materials are stored.

The only tires stored on site are from vehicle maintenance. South Amboy DPW does not accept tires from the public. Vehicle maintenance tires are stored covered outside and recycled in Woodbridge.

14. Inoperable Vehicles and Equipment

Do you store inoperable vehicles or equipment on site? If so, describe how they are stored and the BMPs in place to minimize contamination of stormwater. If not, explain where they are stored.

Yes, vehicles are stored on site. If a vehicle is deemed inoperable it is strategically placed and stored away from any storm drains or water bodies to prevent contamination awaiting our annual vehicle auctions.

15. Outdoor Refuse and Dumpsters

Describe your program to ensure that outdoor dumpsters and refuse containers on municipal property are covered and not discharging pollutants to stormwater or surface water.

Outdoor refuse and dumpsters are being covered with a tarp and placed away from any storm drain inlets to prevent discharge pollutants. A outdoor permanent structure is also being constructed to enclose the cardboard dumpsters to prevent discharge pollutants.

Form 10 – Training

Part IV.F.6-10.

Stormwater Program Coordinators
Describe the training provided for the municipal Stormwater Program Coordinator.
Virtual group training sessions, Training videos, In person training

Topic	Municipal Employees Examples: in-person or virtual group sessions, e-Learning, field training, and videos
Describe the training provided for municipal staff.	
SPPP	Virtual training sessions and in-person training as needed.
Construction Site Stormwater Runoff	Training videos, In person training as needed.
Post-Construction Stormwater Management in New and Redevelopment	Trained by DPW Superintendent or Designee as needed.
Ordinances	Community wide outreach to include website information and newspaper information.
Community-wide Measures	Community wide outreach to include website information and newspaper information.
Stormwater Facilities Maintenance	Video training and in-field training as needed.

Municipal Maintenance Yards and Other Ancillary Operations	In-field training as needed.
MS4 Mapping	Virtual sessions, video training and on site training as needed.
Outfall Stream Scouring	In-person training as needed.
Illicit Discharge Detection and Elimination	In-person training as needed.
Watershed Improvement Plan	Online training videos.

Stormwater Management Design Reviewers
1. Describe the training provided for individuals responsible for reviews and approvals of stormwater management designs.
<p>All design engineers, municipal engineers, and others who review the stormwater management design for development and redevelopment projects on behalf of the municipality must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at, www.nj.gov/dep/stormwater/training.htm. Indicates the location of the DEP certificate of completion for each reviewer.</p>

Municipal Board and Governing Body Members

Describe the training provided for members of the planning/zoning board and municipal council.
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Required for individuals who review and approve applications for development and redevelopment projects in the municipality. This includes members of the planning and zoning boards, town council, and anyone else who votes on such projects. Training is in the form of Online videos, posted at

www.nj.gov/dep/stormwater/training.htm.

Within 6 months of commencing duties, watch Asking the Right Questions in Stormwater Review Training Tool. Once per term thereafter, watch at least one of the Online DEP videos in the series available under Post-Construction Stormwater Management. Indicate the location of records documenting the names, video titles, and dates completed for each board and governing body member.

Training Records

Indicate the location of training records for the above required training.
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Training records can be found at the Department of Public Works building.

1 South Broadway, South Amboy, NJ.

Form 11 – MS4 Mapping

Part IV.G.1.

1. Provide a link to the most current MS4 outfall/infrastructure map.	
MS4 outfall / infrastructure mapping is currently in progress and a link will be provided upon completion.	
2. Indicate the total of each type of MS4 infrastructure listed below (due 01 Jan 2026).	
a. MS4 outfalls	
b. MS4 ground water discharge points (basins or overland flow infiltration areas)	
c. MS4 interconnections	
d. MS4 storm drain inlets	
e. MS4 manholes	
f. Length of conveyance (channels, pipes, ditches, etc.)	
g. MS4 pump stations	
h. MS4 stormwater facilities (any that are not listed above)	
i. Maintenance yard(s) and other ancillary operations	
3. Describe how the municipality’s outfall/infrastructure map is reviewed and updated to reflect any new or newly identified MS4 infrastructure (e.g., an outfall is closed, a new basin is constructed, ownership of an outfall has changed, etc.).	
4. Describe how the municipality will create and update its MS4 Infrastructure Map.	

Form 12 – Watershed Improvement Plan

Part IV.H.

1. Describe how your municipality is developing its Watershed Improvement Plan.
The City of South Amboy currently has a program in place to sweep and clean up the beaches every week in the seasons of Spring, Summer and Fall.
2. Describe any regional projects or collaboration efforts with other municipalities.
In the month of April, South Amboy shares a collaborative effort with Sayreville and the County to walk the County parks for cleanups and improvements. Scout troops also assist with beach clean up efforts in the months of June and July.
3. Indicate the location of records related to all public information sessions and meetings for discussions of the Watershed Improvement Plan.
The location of these records can be found within the Department of Public works building. 1 South Broadway, South Amboy, New Jersey 08879