

**AGENDA
COUNCIL MEETING
JANUARY 29, 2020**

**140 NORTH BROADWAY
SOUTH AMBOY, NJ 08879**

7:00 P.M.

1. MEETING CALLED TO ORDER BY COUNCIL PRESIDENT
2. OPENING PRAYER AND SALUTE TO THE FLAG
3. ROLL CALL: DATO____, McLAUGHLIN____, NOBLE _____, REILLY _____, GROSS_____
4. CERTIFICATION OF MEETING BY COUNCIL PRESIDENT

CONSENT AGENDA: PAGE 3

The following items are considered to be routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items unless a Council member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution #20-057 through #20-066 are hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

- NO. 20-057 RESOLUTION CERTIFYING ACTIVE MEMBERSHIP WITH SOUTH AMBOY FIRE DEPARTMENT FOR NJ STATE FIREMEN'S ASSOCIATION ELIGIBILITY - CONNOR DREVELUS
- NO. 20-058 REFUND OF TAX OVERPAYMENT - ZITO
- NO. 20-059 REFUND OF TAX OVERPAYMENT - DILL
- NO. 20-060 AUTHORIZATION OF AWARD OF CONTRACT FOR GRANT WRITER - MAZAUSKAS
- NO. 20-061 APPOINT MUNICIPAL JUDGE - WEBER
- NO. 20-062 AWARD STATE CONTRACT DIESEL AND HEATING OIL - GRIFFITH
- NO. 20-063 AWARD STATE CONTRACT - AUTOMOBILE PARTS -PARTS AUTHORITY LLC
- NO. 20-064 AWARD STATE CONTRACT - MID-ATLANTIC TRUCK CENTRE - AUTOMOBILE PARTS
- NO. 20-065 AWARD STATE CONTRACT - LIGHT DUTY AUTOMOBILE PARTS - MALOUF FORD
- NO. 20-066 AWARD STATE CONTRACT - TIRES - CUSTOM BANDAG

RESOLUTIONS:

**RESOLUTION NO. 20-067
APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby receive and approve the payment of the bills list dated January 23, 2020, as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution No. 20-067 is hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

**RESOLUTION NO. 20-068
APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby approve and release the Council Minutes of the January 2, 2020 Reorganization and January 8, 2020 Business Meeting.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution No. 20-068 is hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

COMMENTS:

PUBLIC COMMENTS:

ADJOURNMENT OF MEETING:

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

**RESOLUTION NO. 20-057
RESOLUTION CERTIFYING ACTIVE MEMBERSHIP WITH SOUTH AMBOY
FIRE DEPARTMENT FOR NEW JERSEY STATE FIREMEN'S ASSOCIATION
ELIGIBILITY - CONNOR DREVELUS**

BE IT RESOLVED, that the Council of the City of South Amboy does hereby certify that **Connor Drevelus** is an active member of the South Amboy Fire Department and is eligible to be a member of the New Jersey State Firemen's Association upon completion of all requirements of the Fire Chief.

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

**RESOLUTION NO. 20-058
REFUND OF TAX OVERPAYMENT - ZITO**

WHEREAS, an overpayment was made by Corelogic on property owned by Emily Zito (Loan 53623552) at 104 Bayside Ct in the City of South Amboy, County of Middlesex on Block 161.04 Lot 1 Qual C0104 in the amount of \$2,586.07 on the 4th quarter of 2019; and

WHEREAS, the tax collector has certified the above payment has been made and on file in the tax collector's office; and

WHEREAS, Corelogic has requested a refund.

NOW, THEREFORE be it resolved, by the Governing Body of the City of South Amboy, Middlesex County, New Jersey, that the Chief Financial Officer be and the same is hereby authorized to issue a check in the amount of \$2,586.07 and the Tax Collector is hereby authorized to adjust the tax records to reflect a refund in the amount of \$2,586.07.

Corelogic Centralized Refunds
PO Box 9202
Coppell, TX 75019-9760

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

**RESOLUTION NO. 20-059
REFUND TAX OVERPAYMENT - DILL**

WHEREAS, an overpayment was made by DILL, LEROY & DOROTHY on property known as 1 Gordon Street in the City of South Amboy, County of Middlesex on Block 161.02 Lot 20.02 in the amount of \$24.78, 1st quarter of 2018; and

WHEREAS, the tax collector has certified the above payment has been made and on file in the tax collector's office; and

WHEREAS, on 12-18-2018 Resolution 192-2018 Canceled Real Property Taxes on Block 161.02 Lot 20.02 was approved; and

WHEREAS, as a results of canceling real property taxes and overpayment of \$24.78 was created; and

WHEREAS, the Tax Collector is desirous to have the tax records adjusted and reflect the refund of \$24.78, and

NOW, THEREFORE be it resolved, by the Governing Body of the City of South Amboy, Middlesex County, New Jersey, that the Chief Financial Officer be and the same is hereby authorized to issue a check in the amount of \$24.78 and the Tax Collector is hereby authorized to adjust the tax records to reflect a refund in the amount of \$24.78 and mail the refund to the following:

DILL, LEROY & DOROTHY
C/O 599A DEVONSHIRE LANE
MANCHESTER, NJ 08759-6921

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION NO. 20-060

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR GRANT WRITER

WHEREAS, the City of South Amboy is in need of a Grant Writer; and

WHEREAS, the anticipated term of this contract is one (1) year; and,

WHEREAS, Christopher Mazauskas, 263 Goodwin Street, Perth Amboy, NJ 08861 was deemed qualified to perform as Grant Writer for the City of South Amboy, subject to a formal contract being awarded; and,

WHEREAS, the maximum amount of this contract for Grant Writer is \$25,000.00

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Council of the City of South Amboy, County of Middlesex, State of New Jersey, as follows:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Christopher Mazauskas as described herein.
2. The City Clerk shall maintain the contract on file for public inspection during normal business hours.
3. This resolution shall take effect immediately.

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #20-061

WHEREAS, Mayor Fred A. Henry has appointed James F. Weber as Municipal Court Judge for the City of South Amboy; and

WHEREAS, it is necessary for the Governing Body of the City of South Amboy to affirm the appointment of the Municipal Court Judge;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of South Amboy, Middlesex County, New Jersey that the appointment of James F. Weber, be and hereby is affirmed as Municipal Court Judge for a term of three (3) years with an expiration date of December 31, 2022.

BE IT FURTHER RESOLVED that this Resolution shall take effect retroactively to January 1, 2020 upon adoption.

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #20-062

**RESOLUTION AWARDING STATE CONTRACT #A82770
DIESEL FUEL AND HEATING OIL**

WHEREAS, there is a need to purchase diesel fuel and heating oil for the City of South Amboy; and

WHEREAS, diesel fuel and heating oil can be purchased through State Contract No. A82770; and

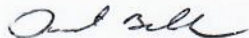
WHEREAS, the maximum amount of the purchase is \$40,000.00 through to December 31, 2020 and funds are available as evidenced by the Finance Director's certification; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12, of the Local Public Contracts Law;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of South Amboy, County of Middlesex, State of New Jersey, that the Business Administrator is hereby authorized and directed to execute a contract for the purchase of diesel fuel and heating oil from Griffith-Allied Trucking, LLC, 25 Old Camplain Rd., Hillsborough NJ, 08844, not to exceed \$40,000.00.

Certification of Funds

I, Dan Balka, Chief Financial Officer of the City of South Amboy, do hereby certify that the amount of \$40,000 will be available in accounts: 0-01-31-430-250 for diesel and heating oil.



Dan Balka, Chief Financial Officer
Dated: January 29, 2020

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #20-063

**RESOLUTION AWARDING STATE CONTRACT #A85993
AUTOMOBILE PARTS AND SUPPLIES**

WHEREAS, there is a need to purchase automobile parts and supplies for the City of South Amboy; and

WHEREAS, automobile parts and supplies can be purchased through State Contract No. A85993, 20-FLEET-00984; and

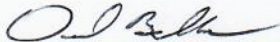
WHEREAS, the maximum amount of the purchase is \$18,000.00 through to December 31, 2020 and funds are available as evidenced by the Finance Director's certification; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12, of the Local Public Contracts Law;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of South Amboy, County of Middlesex, State of New Jersey, that the Business Administrator is hereby authorized and directed to execute a contract for the purchase of automobile parts and supplies from Parts Authority, LLC, 3 Dakota Dr., Suite 110 Lake Success, NY, 11042, not to exceed \$18,000.00.

Certification of Funds

I, Dan Balka, Chief Financial Officer of the City of South Amboy, do hereby certify that the amount of \$18,000 will be available in accounts: 0-01-26-315-100 for automobile parts and supplies.



Dan Balka, Chief Financial Officer
Dated: January 29, 2020

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #20-064

**RESOLUTION AWARDING STATE CONTRACT #A40275
AUTOMOBILE PARTS AND SUPPLIES**

WHEREAS, there is a need to purchase automobile parts and supplies for the City of South Amboy; and

WHEREAS, automobile parts and supplies can be purchased through State Contract No. 42075; and


WHEREAS, the maximum amount of the purchase is \$12,000.00 through to December 31, 2020 and funds are available as evidenced by the Finance Director's certification; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12, of the Local Public Contracts Law;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of South Amboy, County of Middlesex, State of New Jersey, that the Business Administrator is hereby authorized and directed to execute a contract for the purchase of automobile parts and supplies from Mid-Atlantic Truck Centre, Inc, 525 Linden Ave., West Linden, NJ 07036, not to exceed \$12,000.00.

Certification of Funds

I, Dan Balka, Chief Financial Officer of the City of South Amboy, do hereby certify that the amount of \$12,000 will be available in accounts: 0-01-26-315-100 for automobile parts and supplies.



Dan Balka, Chief Financial Officer
Dated: January 29, 2020

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #20-065

**RESOLUTION AWARDING STATE CONTRACT #19-FLEET-00915
AUTOMOBILE PARTS AND SUPPLIES**

WHEREAS, there is a need to purchase automobile parts and supplies for the City of South Amboy; and

WHEREAS, automobile parts and supplies can be purchased through State Contract No. 19-FLEET-00915; and

WHEREAS, the maximum amount of the purchase is \$6,000.00 through to December 31, 2020 and funds are available as evidenced by the Finance Director's certification; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12, of the Local Public Contracts Law;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of South Amboy, County of Middlesex, State of New Jersey, that the Business Administrator is hereby authorized and directed to execute a contract for the purchase of light duty automobile parts and supplies from Malouf Ford, Inc., US Hwy 1 & Commerce Blvd., New Brunswick, NJ 08902, not to exceed \$6,000.00.

Certification of Funds

I, Dan Balka, Chief Financial Officer of the City of South Amboy, do hereby certify that the amount of \$6,000 will be available in accounts: 0-01-56-215-100 for automobile parts and supplies.



Dan Balka, Chief Financial Officer
Dated: January 29, 2020

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #20-066

**RESOLUTION AWARDING STATE CONTRACT #19-FLEET-00708
TIRES**

WHEREAS, there is a need to purchase tires for the City of South Amboy; and

WHEREAS, tires can be purchased through State Contract No. #19-FLEET-00708; and

WHEREAS, the maximum amount of the purchase is \$10,000.00 through to December 31, 2020 and funds are available as evidenced by the Finance Director's certification; and

WHEREAS, public bids are not required when the purchase is under a State Contract in accordance with N.J.S.A. 40A:11-12, of the Local Public Contracts Law;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of South Amboy, County of Middlesex, State of New Jersey, that the Business Administrator is hereby authorized and directed to execute a contract for the purchase of light duty automobile parts and supplies from Custom Bandag, Inc., 401 East Linden ave., Linden, NJ 07036, not to exceed \$10,000.00.

Certification of Funds

I, Dan Balka, Chief Financial Officer of the City of South Amboy, do hereby certify that the amount of \$10,000 will be available in accounts: 0-01-56-315-035 for automobile parts and supplies.



Dan Balka, Chief Financial Officer
Dated: January 29, 2020

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	First Rcvd	Chk/Void	1099
								Enc Date Date	Date	Excl
BCIBU005 BCI Burke Company, LLC										
	19-02577 12/13/19 Bike racks for SAES/SAMS/SAHS		1,900.95		9-01-90-100-022	B Due from SARA	R	12/13/19 01/14/20	97182	N
	2 Freight		417.18		9-01-90-100-022	B Due from SARA	R	12/13/19 01/14/20	97182	N
			2,318.13							
	Vendor Total:		2,318.13							
BEYER005 Beyer Ford, LLC										
	19-01717 09/18/19 2-2019 Police Interceptor SUV		48,209.75		9-01-44-900-400	B Capital Improv: Safety Equip & Vehicles	R	09/18/19 01/14/20	163991	N
	2 2-2019 Police Interceptor SUV		48,209.75		9-01-44-900-400	B Capital Improv: Safety Equip & Vehicles	R	09/18/19 01/14/20	163992	N
			96,419.50							
	Vendor Total:		96,419.50							
C0000002 Cablevision of Raritan Valley										
	20-00022 01/07/20 1/1/20-1/31/20-427 Bordentown		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	1 1/1/20-1/31/20-427 Bordentown		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	20-00023 01/07/20 1/1/20-1/31/20-109 George St		102.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	1 1/1/20-1/31/20-109 George St		102.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	20-00024 01/07/20 1/1/20-1/31/20-129 N Broadway		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	1 1/1/20-1/31/20-129 N Broadway		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	20-00025 01/07/20 1/1/20-1/31/20-400 Raritan St		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	1 1/1/20-1/31/20-400 Raritan St		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	20-00026 01/07/20 1/1/20-1/31/20-141 N Broadway		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	1 1/1/20-1/31/20-141 N Broadway		92.39		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	20-00027 01/07/20 1/1/20-1/31/20-401 Main St		105.20		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	1 1/1/20-1/31/20-401 Main St		105.20		0-01-31-430-245	B Utilities - Internet	R	01/07/20 01/14/20		N
	20-00089 01/10/20 1/8/20-2/7/20-140 N Broadway		205.79		0-01-31-430-245	B Utilities - Internet	R	01/10/20 01/14/20		N
	1 1/8/20-2/7/20-140 N Broadway		205.79		0-01-31-430-245	B Utilities - Internet	R	01/10/20 01/14/20		N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
F0000074 Fastenal	19-02502 12/06/19 windshield washer fluid	1 windshield washer fluid	118.05	9-01-26-315-100	B Vehicle Mainten Maintenance of Motor Veh R	12/06/19 01/14/20			QUOTE#58595	N
	Vendor Total:		118.05							
FIRST020 First Choice Automotive Parts	19-02142 10/17/19 lift & hoist inspection	1 lift & hoist inspection	262.60	9-01-26-315-100	B Vehicle Mainten Maintenance of Motor Veh R	10/17/19 01/14/20			2309	N
	Vendor Total:		262.60							
FPMAI005 FP Mailing Solutions	20-00042 01/07/20 Jan'20 postage rental #30	1 Jan'20 postage rental #30	534.00	0-01-20-100-205	B Admin: Rental-Machinery & Equipment R	01/07/20 01/14/20			26218400	N
	Vendor Total:		534.00							
FRANC005 Francis M. Womack III, Esq.	20-00190 01/23/20 Nov'19 & Dec'19 Prof. Services	1 Nov'19 & Dec'19 Prof. Services	23,595.00	9-01-20-155-195	B Legal: Professional Consultant & Spec R	05/31/19 01/23/20			11/19 & 12/19	N
	Vendor Total:		23,595.00							
G0000002 Gannett, NJ Partners LP	20-00111 01/13/20 12/1/19-12/31/19 inv0003103988	1 12/1/19-12/31/19 inv0003103988	441.56	9-01-20-130-299	B Finance: Miscellaneous Other Expenses R	01/13/20 01/16/20			0003103988	N
			21.12	9-01-20-100-299	B Admin: Miscellaneous Other Expenses					
			43.56	9-01-20-120-025	B Clerk: Advertising					
			26.40	9-01-90-100-022	B Due from SARA					
			532.64							
	Vendor Total:		532.64							

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
HARRY005 Harry Haushalter											
20-00107 01/13/20 Dec'19 - Special Tax Counsel 19-00010 C											
1 Dec'19 - Special Tax Counsel 1,950.00 9-01-20-155-195											
Vendor Total: 2,500.00											
HBKIT005 HBK IT, LLC											
20-00060 01/08/20 Jan'20 software subscription											
1 Jan'20 software subscription 36.00 0-01-20-100-095											
2 Microsoft Exchange Online 296.00 0-01-20-100-095											
3 Microsoft Office 365 Business 25.00 0-01-20-100-095											
Vendor Total: 357.00											
I0000002 Industrial Welding Supply, Inc											
20-00100 01/10/20 Cylinder Rental Invoice											
1 Cylinder Rental Invoice 38.25 9-01-26-315-100											
Vendor Total: 38.25											
I0000024 International Association of											
20-00092 01/10/20 2020 RENEWAL - MEMBERSHIP											
1 2020 RENEWAL - MEMBERSHIP 190.00 0-01-25-240-140											
Vendor Total: 190.00											
INSTI005 Institute For Professional											
20000001 01/06/20 1/16/20 Seminar - Dan Balka											
1 1/16/20 Seminar - Dan Balka 125.00 0-01-20-130-135											
Vendor Total: 125.00											
J0000004 Jersey Central Power & Light Co											
20-00058 01/08/20 December'19 Billing											
1 December'19 Billing 10,086.84 9-01-31-430-200											
2 200 001 069 018 1,133.08 9-01-31-430-200											
3 200 001 069 000 953.19 9-01-31-430-200											
B Legal: Professional Consultant & Spec R 01/01/19 01/16/20 1034											
B Admin: Maintenance Agreement R 01/08/20 01/14/20 7982											
B Admin: Maintenance Agreement R 01/08/20 01/14/20 7982											
B Admin: Maintenance Agreement R 01/08/20 01/14/20 7982											
B Vehicle Mainten Maintenance of Motor Veh R 01/10/20 01/22/20 R 12190811											
B Police: Memberships R 01/10/20 01/14/20 0097374											
B Finance: Meeting Convention Conference R 01/06/20 01/14/20											
B Utilities - Electric R 01/08/20 01/14/20 95008361640											
B Utilities - Electric R 01/08/20 01/14/20 95008361638											
B Utilities - Electric R 01/08/20 01/14/20 95008361637											

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
LANZA005 Thomas Lanza												
	20-00066	01/09/20 Substitute Prosecutor	1/7/2020									
	1	Substitute Prosecutor	1/7/2020	0-01-43-490-195	B	Court: Professional Consultant & Spec	R	01/09/20	01/14/20		1/7/2020	N
		Vendor Total:	300.00									
M0000004 Malouf Ford, Inc.												
	19-00001	01/07/19 NOT TO EXCEED \$5,000-BLANKET										
	39	12/27/19 inv.586023	184.76	9-01-26-315-155	B	Vehicle Mainten Parts & Accessories - Mo R	R	01/07/19	01/14/20		586023	N
		Vendor Total:	184.76									
M0000015 Middlesex County Improvement												
	20-00034	01/07/20 November 2019 - BRUSH										
	1	November 2019 - BRUSH	447.08	G-02-41-775-301	B	Recycling Tonnage Grant	R	01/07/20	01/14/20		AR038375	N
		Vendor Total:	447.08									
M0000022 Middlesex Water Company												
	20-00032	01/07/20 11/26-12/30/19 140 N.Broadway										
	1	11/26-12/30/19 140 N.Broadway	261.08	9-01-31-430-220	B	Utilities - Water	R	01/07/20	01/14/20			N
	20-00062	01/09/20 Dec '19 Hydrant Readings										
	1	Nov '19 Hydrant Readings	16,083.26	9-01-31-430-220	B	Utilities - Water	R	01/09/20	01/14/20			N
		Vendor Total:	16,344.34									
M0000059 Municipal Clerks Association												
	20-00054	01/08/20 2020 Membership dues										
	1	2020 Clerk Membership dues	100.00	0-01-20-120-140	B	Clerk: Memberships	R	01/08/20	01/14/20		2020-D.BROOKS	N
		Vendor Total:	100.00									
M0000157 Modern Group Ltd.												
	20-00045	01/07/20 '20 OMNI Monitor - 3 Locations										
	1	'20 OMNI Monitor - 3 Locations	1,585.00	0-01-26-310-095	B	B&G: Maintenance Agreement	R	01/07/20	01/14/20		2020	N
	2	'20 OMNI Monitor - 3 Locations	1,838.00	0-01-26-310-095	B	B&G: Maintenance Agreement	R	01/07/20	01/14/20		2020	N

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl	
REIS005 Reisinger Oxygen Service, Inc.												
	20-00103 01/10/20 o2 REPLENISHMENT	1 o2 REPLENISHMENT	63.96	9-01-25-240-065	B Police: Food and First Aid Supplies	R	01/10/20	01/22/20		161336	N	
	Vendor Total:		63.96									
RENTA005 Rent A Fence, Inc.												
	19-02641 12/20/19 123 SOUTH BROADWAY - FENCING	1 123 SOUTH BROADWAY- FENCING	188.34	9-01-26-310-299	B B&G: Miscellaneous Other Expenses	R	12/20/19	01/14/20		E016791-IN	N	
	Vendor Total:		188.34									
S0000010 South Amboy Plumb. Supply Corp												
	20-00091 01/10/20 Hose for Jet Vac - Sewer truck	1 Hose for Jet vac - Sewer truck	20.67	9-01-26-315-100	B Vehicle Mainten Maintenance of Motor Veh	R	01/10/20	01/16/20		S1428467.001	N	
	Vendor Total:		20.67									
S0000152 Saker Shop Rite Inc.												
	19-02660 12/30/19 Supplies for Mayors Party	1 Supplies for Mayors Party	59.92	9-01-28-371-065	B Senior Citizes: Food & First Aid Supply	R	12/30/19	01/14/20		05530446820	N	
		2 Supplies for Mayors Party	45.52	9-01-28-371-065	B Senior Citizes: Food & First Aid Supply	R	12/30/19	01/14/20		05530336007	N	
	Vendor Total:		105.44									
SIGNS006 Signs & Safety Devices, LLC												
	20-00052 01/08/20 Hardware for Vets Sign	1 Hardware for Vets Sign	697.15	9-01-26-290-220	B Streets/Roads: Signs	R	01/08/20	01/22/20		2550	N	
	20-00079 01/09/20 2 signs - hughes & olejniczak	1 2 signs - hughes & olejniczak	59.00	9-01-26-290-220	B streets/Roads: Signs	R	01/09/20	01/22/20		3173	N	
	Vendor Total:		756.15									
STAHL005 James E. Stahl Esq.												
	19-02677 12/31/19 12/23/19 - Patel, J. litigation 19-00008 C	1 12/23/19 - Patel, J. litigation	243.75	9-01-21-180-195	B Planning Board: Prof Consultant & Spec	R	01/01/19	01/15/20		113864	N	

CITY OF SOUTH AMBOY
Bill List By Vendor Id

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type	Charge Account	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice	1099 Excl
STAH005 James E. Stahl Esq.												
20-00121 01/15/20 retainer billing												
1 Retainer billing												
Continued												
20-00014 C												
1,000.00 0-01-21-180-195												
B Planning Board: Prof Consultant & Spec												
R 01/15/20 01/22/20												
01-2020												
Vendor Total: 1,243.75												
T0000017 Tax collectors & Treasurers												
20-00074 01/09/20 2020 DUES												
1 2020 DUES												
100.00 0-01-20-145-140												
B Revenue: Memberships												
R 01/09/20 01/14/20												
2020-J.KATKO												
Vendor Total: 100.00												
THER005 The Rodgers Group, LLC												
20-00102 01/10/20 PD REACCREDITATION CYCLE-YR 2												
1 PD REACCREDITATION CYCLE-YR 2												
8,500.00 0-01-25-240-150												
B Police: Other Contractual services												
R 01/10/20 01/16/20												
5587												
Vendor Total: 8,500.00												
TOTAL005 Total Hardware and Garden												
20-00033 01/07/20 bolt and key												
1 bolt and key												
128.48 9-01-26-310-115												
B B&G: Material & Supplies												
R 01/07/20 01/16/20												
9/19/19												
Vendor Total: 128.48												
UNIF005 UniFirst Corporation												
20-00057 01/08/20 Uniform Rental (wkly) 12/25/19												
1 Uniform Rental (wkly) 12/25/19												
8.10 9-01-26-305-045												
B Solid Waste: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
2 R. Garcia												
5.04 9-01-26-315-299												
B Vehicle Maint: Misc Other Expenses												
R 01/08/20 01/14/20												
073 8031609												
3 D. Gorczyca												
8.77 9-01-26-290-045												
B Streets/Roads: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
4 E. Grabowski												
8.10 9-01-26-305-045												
B Solid Waste: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
5 W. Kaboski												
8.77 9-01-26-307-045												
B Sewer: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
6 B. Koerner												
8.10 9-01-26-305-045												
B Solid Waste: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
7 K. Krass												
8.77 9-01-26-290-045												
B Streets/Roads: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
8 C. McCabe												
8.10 9-01-26-290-045												
B Streets/Roads: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
9 L. McNally												
8.10 9-01-26-310-045												
B B&G: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
10 A. Olivieri												
8.77 9-01-26-290-045												
B Streets/Roads: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
11 R. Perez												
8.10 9-01-26-305-045												
B Solid Waste: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												
12 A. Pipala												
8.10 9-01-26-290-045												
B Streets/Roads: Clothing & Uniforms												
R 01/08/20 01/14/20												
073 8031609												

Vendor # Name	PO # PO Date Description	Item Description	Amount	Contract PO Type Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date	Invoice	1099 Excl
w0000017 W.B. Mason										
Continued										
20-00056	01/08/20	Clerk Supplies	21.84	0-01-20-120-145	B Clerk: Office Supplies	R	01/08/20	01/17/20	206709518	N
1	AVE09901-	5 Inch Binder	31.98	0-01-20-120-145	B Clerk: Office Supplies	R	01/08/20	01/23/20	206760375	N
2	JAM359430339-	Labels	10.46	0-01-20-120-145	B Clerk: Office Supplies	R	01/08/20	01/17/20	206709518	N
3	SMD70506-	Bankers file folder	21.69	0-01-20-120-145	B Clerk: Office Supplies	R	01/08/20	01/17/20	206709518	N
4	SWI42132-	Automatic Stapler	27.38	0-01-20-120-145	B Clerk: Office Supplies	R	01/08/20	01/17/20	206709518	N
5	EPT73101	Electric Stapler	113.35							
Vendor Total: 517.92										
20-00069	01/09/20	Office Supplies	106.95	0-01-43-490-145	B Court: Office Supplies	R	01/09/20	01/17/20	206708965	N
1	Office Supplies									
Vendor Total: 517.92										
w0000036 Woodbridge Dept. of Health and										
20-00086	01/10/20	2020 Annual Fee-Opioid Program	5,000.00	0-01-25-240-150	B Police: other Contractual Services	R	01/10/20	01/14/20	2020	N
1	2020 Annual Fee-Opioid Program									
Vendor Total: 5,000.00										
XTEL0005 Xtel, Inc.										
20-00031	01/07/20	Jan'20 inv.193651507	2,500.93	0-01-31-430-240	B Utilities - Telephone	R	01/07/20	01/14/20	193651507	N
1	Jan 20 inv.193651507									
Vendor Total: 2,500.93										
Total Purchase Orders: 112 Total P.O. Line Items: 167 Total List Amount: 552,004.54 Total void Amount: 0.00										

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	340,809.97	0.00	340,809.97	0.00	0.00	340,809.97
CURRENT FUND	9-01	191,496.49	0.00	191,496.49	0.00	0.00	191,496.49
CAPITAL FUND	C-04	18,264.00	0.00	18,264.00	0.00	0.00	18,264.00
GRANT FUND	G-02	447.08	0.00	447.08	0.00	0.00	447.08
CDBG TRUST	G-13	987.00	0.00	987.00	0.00	0.00	987.00
Year Total:		<u>1,434.08</u>	<u>0.00</u>	<u>1,434.08</u>	<u>0.00</u>	<u>0.00</u>	<u>1,434.08</u>
Total of All Funds:		<u>552,004.54</u>	<u>0.00</u>	<u>552,004.54</u>	<u>0.00</u>	<u>0.00</u>	<u>552,004.54</u>

**MINUTES
COUNCIL REORGANIZATION MEETING
JANUARY 2, 2020**

**140 NORTH BROADWAY
SOUTH AMBOY, NJ 08879**

6:00 P.M.

The Meeting held at South Amboy City Hall, 140 North Broadway, South Amboy, New Jersey, was called to order by Municipal Clerk Deborah Brooks at 6:11 P.M. The City Clerk read the Opening Prayer and all recited the Pledge of Allegiance.

PRESENT: Councilwoman Dato, Councilman Reilly, Councilman McLaughlin, Councilwoman Noble, and Council President Gross.

ALSO PRESENT: Fred A. Henry, Mayor, Glenn Skarzynski, Business Administrator, Deborah Brooks, City Clerk and Francis Womack, Director of Law

CITY CLERK ENTERTAINS A MOTION FOR TEMPORARY COUNCIL PRESIDENT: On motion of Ms. Dato, seconded by Mr. Gross and carried unanimously, Christine Noble was nominated for Temporary Council President.

TEMPORARY COUNCIL PRESIDENT ENTERTAINS A MOTION FOR COUNCIL PRESIDENT: On motion of Ms. Dato, seconded by Ms. Noble and carried unanimously, Mickey Gross was voted in as Council President

Council President Gross read the following certification of publication:

“The Notice requirements provided in the Open Public Meetings Act have been satisfied. Notice of this Meeting was published in The Home News Tribune on November 18, 2019, provided to The Star Ledger, filed with the City Clerk and posted in the Municipal Building on November 10, 2019”.

COUNCIL PRESIDENT ENTERTAINS A MOTION FOR COUNCIL VICE PRESIDENT: On motion of Mr. Gross, seconded by Mr. McLaughlin and carried unanimously, Ms. Noble was voted in as Council Vice President

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items unless a Council member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Ms. Dato of the Council of the City of South Amboy, that Resolutions #20-01 through #20-052, as amended, are hereby approved. **SECONDED by:** Ms. Noble. **ROLL CALL VOTE: All in favor.**

Resolution 20-001	Resolution Authorizing Temporary Budget Appropriations for the 2020 Calendar Year
Resolution 20-002	Resolution Adopting 2020 Cash Management Plan
Resolution 20-003	Resolution establishing 2020 Meeting Dates
Resolution 20-004	Resolution Adopting 2020 Holiday Schedule
Resolution 20-005	Designating Official Newspapers
Resolution 20-006	Designating Official Depositories
Resolution 20-007	Resolution Filing Signature with Secretary of State

Resolution 20-008	Appointment to Emergency Management Council
Resolution 20-009	Appointment of Public Agency Compliance Officer
Resolution 20-010	Appointment of Crossing Guards
Resolution 20-011	Appointment Deputy Records Custodians
Resolution 20-012	Approval of Towing City Tow Service Operators
Resolution 20-013	Change Fund – Tax Collector
Resolution 20-014	Change Fund – City Clerk
Resolution 20-015	Petty Cash Fund – Administration
Resolution 20-016	Re-establishing Change Fund – Municipal Court Administrator
Resolution 20-017	Accepting EMAA-EMPG Subgrant
Resolution 20-018	Change Fund – Construction Code Office
Resolution 20-019	Appointing JIF Commissioner and Alternate Commissioner
Resolution 20-020	Authorizing Purchase of Rock Salt – Morton Salt Inc.
Resolution 20-021	Appointment of Registrar - Katko
Resolution 20-022	Appointment of Deputy Registrar - Garcia
Resolution 20-023	Appointing Business Administrator
Resolution 20-024	Appointing Interim Qualified Purchasing Agent - Manion
Resolution 20-025	Establishing Interest Rate on Delinquent Taxes
Resolution 20-026	Establishing Interest Rate on Delinquent Sewer Use Fees
Resolution 20-027	Authorizing Tax Collector to Refund Property Taxes or Delinquency
Resolution 20-028	Authorizing Prepayment of Middlesex County Taxes
Resolution 20-029	Authorizing Disbursement of Hospitalization and state Health Benefits
Resolution 20-030	Authorizing 2020 Pay Schedule and Pension Payments
Resolution 20-031	Authorizing the CFO to Wire Transfer Funds for Investment and Payment of Capital Debt
Resolution 20-032	Payroll Agreement with Sadie Pope-Dowdell Library
Resolution 20-033	Payroll Agreement with SARA
Resolution 20-034	EEOC Compliance-Hiring Practices
Resolution 20-035	Appointment of Municipal Prosecutor
Resolution 20-036	Appointment of Municipal Public Defender
Resolution 20-037	Authorizing the Award of a Contract for Special Services Engineer
Resolution 20-038	Authorizing the Award for Architectural Services
Resolution 20-039	Authorizing the Award of a Contract for Special Tax Counsel
Resolution 20-040	Authorizing the Award of a Contract for Planning Board Attorney
Resolution 20-041	Authorizing the Award of a Contract for Risk Management Consultant/Liability Insurance Broker of Record
Resolution 20-042	Authorizing the Award of a Contract for Auditor
Resolution 20-043	Authorizing the Award of a Contract for Bond Counsel
Resolution 20-044	Authorizing the Award of Contract for General Counsel
Resolution 20-045	Authorizing the Award of Contract for Group Medical and Prescription Services
Resolution 20-046	Authorizing the Award of a Contract for Consulting Engineer Services
Resolution 20-047	Authorizing the Award of a Contract for Planning Board Planner/Engineer
Resolution 20-048	Appointment of City Engineer
Resolution 20-049	Appointing Housing Authority Commissioners – Hoffman and Connors
Resolution 20-050	Appointing Library Board of Trustees
Resolution 20-051	Appointing Planning Board members
Resolution 20-052	Appointing Sustainable Green Team members

10. COMMENTS

Mr. Reilly:

- Thanked everyone involved in making the FSA basketball event a great success
- Wished the new Fire Chiefs good luck

Mr. McLaughlin:

- Wished everyone a Happy New Year
- Congratulated the new Fire Chiefs

- Hoped for a quiet winter

Ms. Noble:

- Wished everyone a Happy New Year
- Thanked the Council for electing her Vice President of the Council

Ms. Dato:

- Reflected on how blessed she is to work in such a great City as South Amboy and how lucky we are to have such a good Council and employees
- Thanked all our volunteers
- Thanked everyone who attended this evening's meeting

Mr. Gross:

- Thanked the Council for electing him as Council President and will do his best for the City.
- Congratulated all the new appointees and Ms. Noble for her election as Council Vice President
- Thanked Carol Womack for all her excellent work with special needs children

Mr. Skarzynski:

- Wished everyone a Happy New Year
- Is looking forward to a very busy 2020 for the City of South Amboy

Mr. Womack:

- Thanked the Council for reappointing him as their Counsel
- Wished everyone a Happy New Year

Mr. Rasimowicz:

- Wished everyone a Happy New Year
- Is looking forward to continuing his work with the City

Mayor Henry:

- Wished everyone a Happy New Year
- Congratulated Mr. Gross and Ms. Noble for their appointments as President and Vice President of the Council
- Praised the Council members for the work they do for the City.
- Congratulated the new Fire Chiefs
- Thanked all PD, Fire Depts, First Aid and DPW for all their continuing hard work and dedication.

PUBLIC COMMENTS - none

ADJOURNMENT OF MEETING - On motion by Mr. Reilly, seconded by Mr. McLaughlin and carried unanimously, the meeting was adjourned at 6:28 pm.

MINUTES FOR BUSINESS MEETING JANUARY 08, 2020

The Meeting held at South Amboy City Hall, 140 North Broadway, South Amboy, New Jersey, was called to order by Council President Gross at 6:00 P.M. The City Clerk read the Opening Prayer and all recited the Pledge of Allegiance.

PRESENT: Councilman Reilly, Councilwoman Dato (arrived at 6:15pm), Councilwoman Noble, and Council President Gross.

ALSO PRESENT: Fred A. Henry, Mayor, Glenn Skarzynski, Business Administrator, and Francis Womack, Director of Law

Council President Gross read the notice requirements statement.

RESOLUTION NO. 20-053 **APPROVING PAYMENT OF BILLS**

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby receive and file the payment of the bills list dated January 6, 2020, as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bills list be appended to the official minutes.

MOVED by: Ms. Noble of the Council of the City of South Amboy, that Resolution No. 20-053 is hereby approved. **SECONDED by:** Mr. Reilly. **ROLL CALL VOTE:** All in favor.

RESOLUTION NO. 20-054 **APPROVAL AND RELEASE OF MINUTES**

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby approve and release the Council Minutes of the December 11, 2019 City Council Meeting.

MOVED by: Mr. Reilly of the Council of the City of South Amboy, that Resolution No. 20-054 is hereby approved. **SECONDED by:** Ms. Noble **ROLL CALL VOTE:** All in favor.

BUSINESS ITEMS:

- a.) Discuss a Resolution Certifying Fireman Eligibility - Drevelus – approved for next agenda
- b.) Discuss a Resolution Refunding Tax Overpayment – Zito – approved for next agenda
- c.) Discuss a Resolution Refunding Tax Overpayment – Dill -approved for next agenda
- d.) Discuss Place-to-Place Liquor License Transfer – Plenary Distribution going from pocket to 346 Bordentown road – approved for next agenda

RESOLUTION:

No. 20-055 AWARD OF CONTRACT HBK IT LLC

MOVED by: Ms. Noble of the Council of the City of South Amboy, that Resolution No. 20-055 is hereby approved. **SECONDED by:** Mr. Reilly. **ROLL CALL VOTE:** All in favor.

No. 20-056 AWARD OF CONTRACT AJV ENGINEERING – PLANNING BOARD PLANNER

MOVED by: Ms. Noble of the Council of the City of South Amboy, that Resolution No. 20-056 is hereby approved. **SECONDED by:** Mr. Reilly. **ROLL CALL VOTE:** All in favor.

ORDINANCE:

FIRST READING/INTRODUCTION

ORD. NO. 01-2020 AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

MOVED by: Ms. Noble, that Ordinance #01-2020 be introduced on first reading and advertised for second reading which is scheduled for the February 5, 2020 meeting.
SECONDED by: Mr. Reilly, **ROLL CALL VOTE:** All in favor.

ORD. NO. 02-2020 AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 1036 ENTITLED "PARKING AND TRAFFIC REGULATIONS FOR THE CITY OF SOUTH AMBOY" IN THE COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY -ROTH

MOVED by: Mr. Reilly, that Ordinance #02-2020 be introduced on first reading and advertised for second reading which is scheduled for the February 5, 2020 meeting.
SECONDED by: Ms. Noble, **ROLL CALL VOTE:** All in favor.

COMMENTS:

Ms. Noble:

- January 15th the YMCA is having its Aloha Themed event

Mr. Reilly:

- Thanked Mr. Skarzynski for posting the Home Town Heroes on the website and asked that it be posted on SATV as well
- Requested ideas to promote Government Week in April. He will be presenting three names and requested the Clerk make up the proclamations for the April 15th meeting.
- Noted that this May will host another mock Council meeting with the elementary school
- Requested we move forward quickly with the ban of the sales of vaping products ordinance. Attorney Womack will follow through with a draft ordinance shortly.
- Requested the City look into drafting an Ordinance to ensure sand, soil, and dirt fill projects require a permit ensuring the material is not contaminated. Attorney Womack will write the Ordinance for the Council to review.

Mr. Skarzynski:

- The Middlesex Water Company will be starting the "Renew 2020" project which will replace around 10,000 feet of water main in the Mechanicsville area of the City. Residents will be notified of any potential road closing or traffic changes during the project.
- Phase I & II of Manhattan Beach will begin in March. The builders dropped off a rendering which was shared with the Council. The City will have to address the need to increase the number of inspectors to handle this project so the building timeline is not slowed down.
- Requested and got approval for Mr. Womack to amend the Ordinance regarding the hours of the Beach, Fisherman's Lot and the Waterfront Walkway to prevent loitering and noise issues. The Council directed Mr. Womack to amend the enforcement ordinance.

- The City will be having a substantial groundbreaking ceremony in March for the Manhattan Beach Project. It will be scheduled for a Saturday so the Council will be able to attend.
- There will be the final meeting on the 131 Broadway Demolition project on the 15th and after that demolition should begin.
- This meetings bill list was thin due to a delay in the turn over from 2019 to 2020, so expect a big bill list on the January 29th agenda.
- After discussion with the Recreation Director it was decided to charge non-resident seniors a \$20 annual fee to participate in the City's programs. This doesn't include transportation charges or events with outside vendors. Mr. Womack was directed to final the Ordinance for the next agenda.

Ms. Dato:

- Requested and received approval to have the electronic speed sign moved in front of Stonegate.

Mayor Henry:

- Introduced the formation of a Hall of Fame Ad Hoc Committee. The appointing resolution will be on the next agenda.

PUBLIC COMMENTS:

Brian Murphy, Henry St., stated he loved the Council implementing for the Home Town Heroes, thanked the City for all its excellent Holiday events and wanted to know if the baseball fields could be improved and more utilized.

On motion by Ms. Noble, seconded by Mr. Reilly and carried unanimously, the meeting was adjourned at 7:06 pm.

Respectfully submitted,

Deborah Brooks, RMC
City Clerk

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #20-060

**RESOLUTION AUTHORIZING THE PLACE-TO-PLACE
TRANSFER OF PLENARY RETAIL DISTRIBUTION
LICENSE NO. 1220-44-003-008**

WHEREAS, an application has been filed by South Amboy Liquor & Food, LLC., for the place-to-place transfer of Plenary Retail Distribution License No. 1220-44-003-008, for an inactive license with a mailing address of South Amboy Liquor & Food, LLC., 5 Sarah Court, Edison, NJ, 08817; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Amboy, Middlesex County, New Jersey, that the Governing Body of the City of South Amboy does hereby approve, effective January 29, 2020, the place-to-place transfer of the aforesaid Plenary Retail Distribution License No. 1220-44-003-008 to South Amboy Liquor & Food, LLC., and does hereby direct that the Municipal Clerk endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to premises located at 346 Bordentown Avenue, South Amboy, NJ, effective January 29, 2020".