

**AGENDA
COUNCIL MEETING
NOVEMBER 2, 2022**

**140 NORTH BROADWAY
SOUTH AMBOY, NJ 08879**

6:00 P.M.

1. MEETING CALLED TO ORDER BY COUNCIL PRESIDENT
2. OPENING PRAYER AND SALUTE TO THE FLAG
3. ROLL CALL: DATO____, McLAUGHLIN____, NOBLE _____, REILLY _____, GROSS_____
4. CERTIFICATION OF MEETING BY COUNCIL PRESIDENT

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items unless a Council member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution NO. 22-194 through NO. 22-196 are hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

- | | |
|------------|--|
| NO. 22-194 | RESOLUTION AUTHORIZING THE CITY OF SOUTH AMBOY TO ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2022 OF EMERGENCY MANAGEMENT PERFORMANCE GRANT AND EMERGENCY MANAGEMENT AGENCY ASSISTANCE |
| NO. 22-195 | RESOLUTION AWARDED CONTRACT FOR 2022 ROAD IMPROVEMENTS – FELTUS ST. PHASE 2 – ROADWAY & PEDESTRIAN IMPROVEMENTS |
| NO. 22-196 | RESOLUTION AUTHORIZING BUDGET TRANSFERS IN ACCORDANCE WITH N.J.S.A. 40A:4-58 |

DISCUSSION:

1. Authorize the supporting Resolution for the County "Vision Zero Action Plan to Eliminate Traffic Related Fatal and Serious Injury Crashes"
2. Best Practices

RESOLUTIONS:

RESOLUTION NO. 22-197

APPROVAL AND RELEASE OF MINUTES

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby approve and release the Council Minutes of the October 19, 2022 Council Meeting.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution No. 22-197 is hereby approved. **SECONDED by:** _____ **ROLL CALL VOTE:**

RESOLUTION NO. 22-198
APPROVAL OF BILL LIST

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby receive and approve the payment of the bill list dated October 27, 2022, as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bill list be appended to the official minutes.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution No. 22-198 is hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

ORDINANCE

INTRODUCTION/FIRST READING

ORDINANCE 22-16

ORDINANCE OF THE COUNCIL OF THE CITY OF SOUTH AMBOY, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING ARTICLE IX OF THE CITY CODE ENTITLED ABANDONED AND VACANT PROPERTIES, SECTIONS 115-67 THROUGH 115-76

MOVED by: _____, that Ordinance #2022-16 be introduced on first reading and advertised for second reading which is scheduled for the November 21st, 2022 meeting.
SECONDED by: _____, **ROLL CALL VOTE:**

ORDINANCE 22-17

AN ORDINANCE AMENDING MERCANTILE LICENSE TIMING

MOVED by: _____, that Ordinance #2022-17 be introduced on first reading and advertised for second reading which is scheduled for the November 21st, 2022 meeting.
SECONDED by: _____, **ROLL CALL VOTE:**

COMMENTS:

PUBLIC COMMENTS:

ADJOURNMENT

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION #22-194

**RESOLUTION AUTHORIZING THE CITY OF SOUTH AMBOY TO ACCEPT A
SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2022 OF EMERGENCY
MANAGEMENT PERFORMANCE GRANT AND EMERGENCY MANAGEMENT
AGENCY ASSISTANCE**

WHEREAS, the City of South Amboy Office of Emergency Management has been awarded State Homeland Security Grant Program Sub-grant AFN #97.042, Subgrant Award #FY22-EMPG-EMAA-1220 from the New Jersey Department of Law and Public Safety, Office of the Attorney General. The subgrant, consisting of \$10,000.00 Federal Award is for the purpose of enhancing the City's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the City of South Amboy will use these funds to enhance your Emergency Management Program and that the funds will be used for Emergency Management purposes; and

WHEREAS, the award period is from July 1, 2022 to June 30, 2023; and

WHEREAS, the subgrant award incorporates all conditions and representations contained or made in application and notice of award; and

WHEREAS, the City of South Amboy Office Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Office of Emergency Management.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Amboy, in the County of Middlesex, State of New Jersey:

1. That the Council accepts the award of the FFY22 Emergency Management Performance Grant Program (EMPG), Emergency Management Agency Assistance Subgrant (EMAA) in the amount of up to \$10,000.00 Federal Funds from the New Jersey State Police, Office of Emergency Management.
2. That the Chief Financial Officer and Director of Emergency Management are authorized to sign the appropriate subgrant award documents.
3. That copies of this resolutions shall be forwarded to the New Jersey State Police, Office of Emergency Management, the City Business Administrator, the Chief Financial Officer and the County Division of Emergency Management and Office of Treasury.

Certification

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

**RESOLUTION NO. 22-195
RESOLUTION AWARDING CONTRACT FOR 2022 ROAD IMPROVEMENTS – FELTUS
ST. PHASE 2 – ROADWAY & PEDESTRIAN IMPROVEMENTS**

WHEREAS, sealed bids were received by the City of South Amboy on October 26, 2022 for various road improvements; and

WHEREAS, City Engineer, Mark Rasimowicz, reviewed all bids and provided their analysis and recommendations as set forth on the attached chart; and

WHEREAS, the Finance Director has determined sufficient funds in the amount of \$584,475.62 are available as evidenced by the Finance Director's certification, attached;

NOW, THEREFORE, BE, AND IT IS HEREBY RESOLVED by the Council of the City of South Amboy, Middlesex County, State of New Jersey, as follows:

1. The contract for the road improvements on Feltus Phase II is hereby awarded to Z Brothers Construction, 304 Jernee Mill Road, Sayreville, NJ 08872 in the amount of \$584,475.62.
2. The Mayor and City Clerk are hereby authorized and directed to execute the contract for same.
3. The certified checks or bid bonds of the successful bidder Z Brothers Construction and the next two lowest bidders; Top Line Construction Corps., 22 Fifth St., Somerville, NJ 08876 and Black Rock Enterprises, LLC, 1316 Englishtown Road, Old Bridge NJ 08857 are to be returned upon the receipt of a fully executed contract and other required documents.
4. The Mayor and City Clerk are hereby further authorized and directed to take all further action and execute any further documents to give full effect to the contract and its objectives.
5. The City Clerk shall provide certified copies of this Resolution to all bidders, the City Engineer and City Law Director.

Certification of Funds:

I, Daniel Balka, Chief Financial Officer of the City of South Amboy, do hereby certify that the amount of \$584,475.62 will be available in accounts: C-04-22-001-011 – Feltus Street Phase 2

Daniel Balka, Chief Financial Officer
Dated:

CITY OF SOUTH AMBOY

COUNTY OF MIDDLESEX

RESOLUTION NO. 22-196

**RESOLUTION AUTHORIZING BUDGET TRANSFERS
IN ACCORDANCE WITH N.J.S.A. 40A:4-58**

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last two (2) months of the fiscal year, when it has been determined it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than two-thirds vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Amboy, in the County of Middlesex and State of New Jersey, that the Chief Financial Officer be and the same is hereby authorized to make transfers among the 2022 budget appropriations in accordance with the attached schedule of transfers.

Budget	Account	FROM	TO
20-155-2	Legal Services: Other Expenses	50,000.00	
20-220-2	Employee Group Insurance: Other Expense	70,000.00	
25-240-1	Police: Salaries and Wages		92,000.00
25-240-2	Police: Other Expenses		3,000.00
25-252-1	O.E.M.: Salaries & Wages	10,000.00	
25-252-2	O.E.M.: Other Expenses		10,000.00
26-310-1	Buildings & Grounds: Salaries & Wages	25,000.00	
26-315-1	Vehicle Maint: Salaries & Wages	4,000.00	
26-315-2	Vehicle Maint: Other Expenses		4,000.00
28-370-1	Recreation: Salaries & Wages	10,000.00	
27-365-1	Senior Citizen Services & Programs: Salaries & Wages	1,500.00	
27-365-2	Senior Citizen Services & Programs: Other Expenses		1,500.00
30-425-1	Salary and Wage Adjustment: Salaries & Wages	15,000.00	
31-445-2	Water: Other Expenses		25,000.00
31-440-2	Telecommunications: Other Expenses		25,000.00
31-447-2	Petroleum Products: Other Expenses		25,000.00
43-490-1	Municipal Court: Salaries & Wages	1,500.00	
43-490-2	Municipal Court: Other Expenses		1,500.00
		<u>\$ 187,000.00</u>	<u>\$ 187,000.00</u>



Rec'd
10/27/22

100 Bayard Street, 2nd Floor
New Brunswick, NJ 08901
P: 732-745-4465
F: 732-745-7482
www.kmm.org

10/24/2022

Mayor Fred Henry
City of South Amboy
140 North Broadway
South Amboy, NJ 08879

Dear Mayor Henry ,

In September, the Middlesex County Board of Commissioners adopted a "Vision Zero Action Plan to Eliminate Traffic Related Fatal and Serious Injury Crashes". This is a countywide effort to dramatically reduce fatalities for all road users and increase road safety. The Plan requires safety programs involving education, enforcement, and engineering and buttresses a pledge made by the Commissioners in July to eliminate "traffic fatalities and serious injuries on roadways in the County by 2040."

Now, the New Jersey Assembly Transportation Committee has created a commission to determine if the state should also adopt Vision Zero. Middlesex County Assemblymen Robert Karabinhcak and Daniel Benson are co-sponsors. Senator Patrick Diegnan sponsored the Senate bill.

At our meeting on October 27th. I'm asking the Board of Keep Middlesex Moving to adopt a resolution in support of Vision Zero. Today, I'm asking you and your municipality to join this initiative by committing to Vision Zero. I've enclosed the County's resolution and a draft resolution for your consideration.

Please return your resolution to me at KMM, 100 Bayard Street, 2nd Floor, New Brunswick, NJ 08901. I would like to present the resolutions to the Board of Commissioners on November 14th, in advance of World Day of Remembrance for Road Traffic Victims. If you have any questions, I can be reached at 732-745-4465.

Very truly yours,

William Neary
Executive Director



Middlesex County

Adopted

Resolution: 22-1207-R

Administration Building
75 Bayard Street
New Brunswick, NJ
08901

File Number: 22-1207-R

Adoption Of Vision Zero Action Plan To Eliminate Traffic Related Fatal And Serious Injury Crashes

WHEREAS, Vision Zero is a strategy that aims to eliminate all motor vehicles crashes that result in fatalities and serious injuries while providing safe, healthy and equitable mobility for all; and

WHEREAS, the Middlesex County Vision Zero Action Plan is a functional plan of the Destination 2040 Strategic Plan, which formalizes the County commitment to this strategic transportation safety initiative.

WHEREAS, the Middlesex County Board of County Commissioners adopted the following Vision Zero Pledge on July 21, 2022:

Middlesex County is committed to eliminating traffic fatalities and serious injuries on roadways in the County by 2040. Middlesex County will work in Partnership with municipalities, agencies, and other stakeholders to achieve this goal.

NOW THEREFORE BE IT RESOLVED that the Board of County Commissioners of the County of Middlesex hereby approves the adoption of the Vision Zero Action Plan to Eliminate Traffic Related fatal and serious injury crashes;

BE IT FURTHER RESOLVED that a copy of this Resolution will be forwarded to the New Jersey Department of Environmental Protection.

Approved as to form and legality


Marjorie Motta, Deputy County Counsel 8/24/2022

September 1, 2022

DRAFT

A RESOLUTION IN SUPPORT OF VISION ZERO

WHEREAS, traffic fatalities and serious injuries have been climbing since 2020 and,

WHEREAS, Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all and,

WHEREAS, the Middlesex County Board of Commissioners has pledged to eliminate traffic fatalities and serious injuries on roadways in the County by 2040 and will work in partnership with municipalities, agencies, and other stakeholders to achieve that goal and,

WHEREAS, Assemblymen Robert Karabinchak and Daniel Benson and Senator Patrick Diegnan sponsored bills which created a commission to study the effectiveness of Vision Zero and,

WHEREAS, (Name of Municipality) supports policies and programs which reduce traffic crashes, deaths, and injuries,

NOW THEREFORE BE IT RESOLVED that (Name of Municipality) supports the goals of Vision Zero and supports the plan of the plan of the Middlesex County Commissioners to eliminate motor vehicle crashes, fatalities, and serious injuries by 2040.

Best Practices Inventory Online Platform

2022 Survey

South Amboy City

Printable Current Answers

001	Unscored Survey	Health Benefits	
<p>For medical benefits, select the formula used for active employee cost sharing . For purposes of this question, the phrase "active employees" does not include those elected officials receiving medical coverage.</p>			<p>[0.00] Percentage of Premium Comment: Follow the Chapter 78 Percentages based on levels of salary and coverages selected</p>
002	Unscored Survey	Health Benefits	
<p>For prescription drug benefits, select the formula used for active employee cost sharing. For purposes of this question, the phrase "active employees" does not include those elected officials receiving Rx coverage.</p>			<p>[0.00] Percentage of Premium Comment: Follow Chapter 78 percentages based on salary and level of coverage selected</p>
003	Unscored Survey	Health Benefits	
<p>If your municipality participates in the State Health Benefits Program, please include the following on the Excel form provided on DLGS's Best Practices webpage: 1) the total amount of premiums paid for CY2022 active employee, retiree and eligible elected official SHBP coverage; and 2) the amount of cost sharing collected from your municipality's employees, retirees and eligible elected officials for SHBP coverage in CY2022. Only combine medical and Rx coverage if your municipality uses SHBP for Rx coverage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.</p>			<p>Comment: File Uploaded</p>
004	Core Competencies	Personnel	
<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?</p>			<p>[1.00] Yes</p>

005	Core Competencies	Personnel	
	Has your municipality reviewed and updated its employee personnel manual/handbook within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date which the personnel manual was officially updated using the MM/DD/YYYY format. If not yes, please type "Did Not Answer Yes" into the comment box.		[1.00] Yes Comment: 12/15/2021
006	Core Competencies	Budget	
	Does your municipality complete an initial draft of its annual budget no later than the first week of February (or first week of August if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?		[1.00] Yes
007	Core Competencies	Budget	
	Unless the Director sets forth a later date pursuant to N.J.S.A. 40A:4-5.1, N.J.S.A. 40A:4-5 requires that calendar year municipalities approve their introduced budgets no later than February 10 (or August 10 for state fiscal year municipalities) and N.J.S.A. 40A:4-10 requires that calendar year municipalities adopt their budgets no later than March 20 (or September 20 for state fiscal year municipalities). Did your municipality introduce and adopt its current year budget no later than the dates provided by law or as extended by the Director in Local Finance Notice 2021-24? This question may only be answered N/A if your municipality's budget is subject to adoption by the Local Finance Board under State Supervision or if the Division instructed the municipality to delay budget adoption.		[1.00] Yes
008	Core Competencies	Budget	
	N.J.S.A. 40A:5-12 requires the chief financial officer of each municipality to file the Annual Financial Statement (AFS) with the Division by no later than February 10 (August 10 for SFY municipalities). In 2022 the Division extended the AFS submission deadline to March 4 for calendar year municipalities, while the AFS submission deadline for SFY municipalities was extended to September 9. The statute specifies a \$5 per day penalty payable by the CMFO for failing to file the AFS within 10 days of after the time fixed for filing. Did your municipality file its AFS by the required deadline?		[1.00] Yes
009	Core Competencies	Budget	
	Pursuant to N.J.S.A. 40A:2-40, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file its Annual Debt Statement with the Division of Local Government Services. Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?		[1.00] Yes
010	Core Competencies	Budget	
	Has your municipality electronically submitted its User-Friendly Budget section for the CY2021/SFY2022 adopted budget?		[1.00] Yes

011	Core Competencies	Budget	
	Revenue earned from Uniform Construction Code (UCC) fees must be dedicated to UCC enforcement. The amounts of UCC revenue generated and funds appropriated to UCC enforcement appear on the User-Friendly Budget as well as the UCC Annual Report submitted to the Division of Codes and Standards. Your municipality's construction code fee schedule must comply with the parameters set by N.J.A.C. 5:23-4.17, 5:23-4.18 and Local Finance Notice 2020-27. Does your municipality comply with the law prohibiting the imposition of UCC fee amounts greater than necessary to operate the UCC office, and is your municipality refraining from using UCC fees for purposes unrelated to UCC enforcement? Only answer N/A if your municipality does not have a construction code office.		[1.00] Yes
012	Core Competencies	Capital Projects	
	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings? Only answer N/A if your municipality is not required to adopt a capital budget pursuant to N.J.A.C. 5:30-4.3.		[1.00] Yes
013	Core Competencies	Transparency	
	Are your municipality's codified and uncodified ordinances, including all current salary ordinances, available online?		[1.00] Yes
014	Core Competencies	Procurement	
	Do your municipality's professional services contracts include a "not to exceed" amount?		[1.00] Yes
015	Core Competencies	Procurement	
	On all public works projects subject to the Prevailing Wage Act, the contractor and all subcontractors must provide the contracting unit with certified payroll records for each employee performing work on the project. Certified payroll records shall be provided for each pay period within ten (10) days of the payment of wages. In turn, the municipality must collect, file, and store all certified payroll records on the project and make them available for inspection during normal business hours. Please review Local Finance Notice 2021-20 for further information. Is your municipality maintaining certified payrolls for all prevailing wage municipal projects pursuant to law and making same available for public inspection?		[1.00] Yes
016	Core Competencies	Cybersecurity	
	A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. Plans such as those adopted by a governing body or from a municipality's JIF address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?		[1.00] Yes
017	Core Competencies	Cybersecurity	
	Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?		[1.00] Yes Comment: Our JIF provides training from time to time

018	Core Competencies	Financial Administration	
<p>Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?</p>			[1.00] Yes
019	Core Competencies	Budget	
<p>Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2020 or 2021.</p>			[1.00] Yes
020	Core Competencies	Capital Projects	
<p>Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?</p>			[1.00] Yes
021	Core Competencies	Procurement	
<p>Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?</p>			[1.00] Yes
022	Core Competencies	Transparency	
<p>Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?</p>			[1.00] Yes
023	Core Competencies	Transparency	
<p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.</p>			[1.00] Yes

024	Core Competencies	Transparency	
<p>Pursuant to N.J.S.A. 34:13A-16.8(d)(2), PERC requires a summary of the cost impact associated with a municipality's completed contracts for all bargaining units. Police and fire contracts have one summary form, while non-police and fire contracts have another form. The summary forms and filing instructions are located at https://www.state.nj.us/perc/conciliation/contracts/. Has your municipality filed the required PERC summary forms for all current completed labor agreements? Only answer N/A if your municipality does not have any employee labor unions.</p>			[1.00] Yes
025	Core Competencies	Cybersecurity	
<p>Does your municipality perform off-network daily incremental backups with weekly full backups of all data?</p>			[1.00] Yes
026	Core Competencies	Shared Services	
<p>N.J.A.C. 5:30-3.8(d)(20) requires each municipal user-friendly budget to include a listing of each shared service provided or received, what entity or entities are providing or receiving the service, the beginning and end date of the agreement as applicable, and the amount either received or paid for the service. Does your municipality list on its user-friendly budget each shared services agreement it is a party to, along with the other information required by the above-referenced regulation?</p>			[1.00] Yes
027	Core Competencies	Fire Districts	
<p>If a Board of Fire Commissioners establishes annual compensation for its fire district commissioners, N.J.S.A. 40A:14-88 requires the municipal governing body to review and approve such compensation before the fire district can submit its annual budget to the voters, or, in the case of fire districts whose Board of Fire Commissioners elections coincides with the November General election, before the fire district's annual budget can be adopted. The fire district shall submit to the municipal governing body for approval the amount of compensation fixed by the Board regardless of whether the amount of compensation is being modified. Oughton v. Board of Fire Comrs., etc., 178 N.J. Super. 565, 570-571 (App. Div. 1981). If any members of the Board of Fire Commissioners in one or more of your municipality's fire districts are authorized by the Board to receive compensation, does your municipality 1) require its fire district(s) to submit such compensation for review on an annual basis; 2) ensure that each Board has adopted a resolution or resolutions fixing the amount of compensation requested for governing body approval; and 3) adopt a resolution approving, disapproving, or modifying the compensation amount fixed by the Board of Fire Commissioners?</p>			[1.00] N/A Comment: City does not have fire districts
028	Core Competencies	Shared Services	
<p>N.J.S.A. 40A:65-4(b) requires a copy of each shared services agreement to be filed with the Division of Local Government Services. Has your municipality filed with the Division the most current copy of each shared services agreement under which the municipality provides one or more services to another local unit as defined by N.J.S.A. 40A:65-3 of the Uniform Shared Services and Consolidation Act? Only answer N/A if your municipality does not provide a shared service to another local unit.</p>			[1.00] N/A Comment: Does not provide a shared service to another local unit

029	Core Competencies	Financial Administration	
<p>N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of their fiscal year. For calendar year 2021 audits, this deadline was extended to August 31, 2022 pursuant to the Director's June 16, 2022 Order (See Local Finance Notice 2022-12). Has your municipality's completed audit for the preceding fiscal year been electronically submitted to DLGS within the required timeframe? You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</p>			[0.00] No Comment: Audit was dated September 8, 2022
030	Core Competencies	Financial Administration	
<p>Have all audit findings from the CY2020/SFY2021 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the CY2021/SFY2022 audit? If the answer is no, please list the repeat findings, along with the date the corrective action plan was submitted to DLGS, under Comments. Only answer "N/A" if there were no audit findings for CY2020/SFY2021.</p>			[1.00] N/A
031	Core Competencies	Utilities	
<p>P.L. 2021, c. 97 requires municipalities with their own water, sewer, or electric service to provide monthly notice to residential ratepayers concerning local utility service and bill payment assistance. Please review Local Finance Notice 2022-09 for more information on the law's requirements. Is your municipality complying with the requirements of P.L. 2021, c. 97? Only answer N/A if your municipality does not have its own water, sewer, or electric service.</p>			[1.00] Yes
032	Core Competencies	Transparency	
<p>In accordance with Governor Murphy's Executive Order 267 dated October 8, 2021 and outlined in LFN 2022-08 dated March 2, 2022, municipalities and counties were required to provide DLGS with a copy of all American Rescue Plan (ARP) LFRF reports filed with U.S. Treasury, including Project and Expenditure Reports, Interim Reports, and Recovery Plan and Performance Reports?. Did your municipality file with the Division all reports filed with Treasury? Only answer N/A if your municipality refused ARP LFRF Funding</p>			[1.00] Yes
033	Core Competencies	Ethics	
<p>The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Statements (FDSs) annually. Compliance by local elected officials is required by N.J.S.A. 40A:9-22.6. Did all governing body members timely file their annual Financial Disclosure Statements for 2022 such that they were not issued a Notice of Violation by the Local Finance Board? Only answer N/A if your municipality has an ordinance on the books establishing a municipal ethics board.</p>			[1.00] Yes
034	Core Competencies	Ethics	
<p>If your municipality has a municipal ethics board, did the municipal ethics board enforce the Financial Disclosure Statement (FDS) statute by issuing violations to local government officers (LGOs) who were on the 2022 roster but did not file the FDS by April 30, 2022? Only answer N/A if your municipality does not have an ordinance on the books establishing a municipal ethics board.</p>			[1.00] N/A

035	Best Practices	Financial Administration	
	N.J.A.C. 5:30-8.3(a) establishes a schedule of minimum dollar amounts for tax collector surety bonding. However, subsection (b) of 5:30-8.3 encourages municipalities to adopt a more stringent schedule for tax collector surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for tax collectors set forth in N.J.A.C. 5:30-8.3(b)?		[0.50] Yes
036	Best Practices	Financial Administration	
	N.J.A.C. 5:30-8.4 (a) establishes a schedule of minimum dollar amounts for municipal court surety bonding, specifically for municipal judges and municipal court administrators. However, subsection (b) of 5:30-8.4 encourages municipalities to adopt a more stringent schedule for municipal court surety bonding that is specified in the subsection. Has your municipality adopted, at minimum, the higher level surety bonding schedule for municipal court judges and court administrators set forth in N.J.A.C. 5:30-8.4(b)?		[0.50] Yes
037	Best Practices	Personnel	
	Has your municipality established by ordinance an anti-nepotism policy that, at minimum, only authorizes the hiring the family members/relatives of municipal officials and employees if the individuals involved would do not work in a direct supervisory relationship, or in job positions in which a conflict of interest could arise. The term "family member/relatives" should be defined to include but not necessarily be limited to spouses, children, siblings, parents, in-laws, and step-relatives.		[0.00] No
038	Best Practices	Tax Collection	
	Does your municipality issue periodic late notices to taxpayers who are overdue on their property tax payments?		[0.50] Yes
039	Best Practices	Procurement	
	If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law (LPCL) bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law? Only answer N/A if your municipality does not contract with an insurance broker for health insurance or, if it does, the contract does not exceed your municipality's LPCL bid threshold.		[0.50] N/A
040	Best Practices	Procurement	
	Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees? Only answer N/A if your municipality does not contract with an insurance broker for health insurance.		[0.50] N/A

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041	Best Practices	Budget	
Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5? Only answer N/A if your municipality 1) does not offer (for any employee hired after a certain date) payouts upon retirement for accumulated sick leave, and 2) no current employee has a grandfathered right to sick leave payouts upon retirement.			[0.50] Yes
042	Best Practices	Transparency	
Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content? Answer N/A if your municipality does not have a social media account.			[0.50] Yes
043	Best Practices	Transparency	
Does your municipality feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at https://www.state.nj.us/treasury/taxation/relief.shtml ?			[0.50] Yes
044	Best Practices	Environment	
Have public electric vehicle charging stations been installed on municipal property?			[0.00] No Comment: Looking at adding it to our Capital Improvement Plan
045	Best Practices	Environment	
When purchasing new vehicles, does your municipality have a formal policy to purchase hybrid or alternative fuel vehicles whenever such vehicles are suited to the intended use? Only answer N/A if your municipality does not own any vehicles.			[0.00] No
046	Unscored Survey	Ethics	
N.J.S.A. 40A:9-22.19 of the Local Government Ethics Law allows a municipality to establish its own municipal ethics board. Does your municipality have both an ordinance on the books establishing a municipal ethics board and a municipal code of ethics pursuant to N.J.S.A. 40A:9-22.21?			[0.00] No
047	Unscored Survey	Ethics	
If your municipality has an ordinance establishing a municipal ethics board pursuant to N.J.S.A. 40A:9-22.19, is the board constituted with the minimum number of members necessary to establish a quorum for conducting business? A municipal ethics board shall consist of six members, at least two of whom shall be public members. No more than three members shall be of the same political party. Answer NA if your municipality does not have an ordinance establishing a local ethics board.			[0.00] N/A

048	Unscored Survey	Tax Collection	
<p>N.J.S.A 54:4-122.9 authorizes municipalities to adopt a resolution contracting with a local bank to serve as an "official tax receiving agency" for receiving, under the tax collector's supervision, current tax payments, current water and sewer charges, and other public monies. A bank authorized to serve in this capacity can take property tax payments, utility payments, and other charges that are otherwise paid directly to the municipality, so long as those payments are not for delinquencies. Delinquencies must be satisfied directly with the municipality; however, a bank may accept payments made within an authorized grace period. Local Finance Notice 2021-09 contains further information on applicable requirements. Has your municipality designated a local bank as an official tax receiving agency pursuant to N.J.S.A. 54:4-122.9?</p>			[0.00] No
049	Unscored Survey	Tax Collection	
<p>As explained in Local Finance Notice 2022-04, P.L. 2021, c. 99 expressly authorizes municipalities to establish property tax rewards programs encouraging patronage of local retail establishments. All actions properly taken by a municipal governing body prior to May 12, 2021 to authorize the creation and operation of a property tax rewards programs were also retroactively validated by P.L. 2021, c. 99. Has your municipality established a property tax rewards program?</p>			[0.00] No
050	Unscored Survey	Housing	
<p>The Urban Homesteading Act (N.J.S.A. 40A:12-31 through 38) allows a municipality to adopt an ordinance establishing a process whereby title to municipal property obtained through in rem foreclosure is transferred to individuals committed to rehabilitate the premises and reside there for a specified period. All ordinances establishing an urban homesteading program must be filed with the Division of Local Government Services. Does your municipality currently have an ordinance on the books establishing an urban homesteading program pursuant to the Act?</p>			[0.00] No
051a	Unscored Survey	Shared Services	
<p>If your municipality currently provides a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendant to another municipality pursuant to a shared services agreement, please select one or more of the options provided and list under Comments each municipality along with the position being provided to that municipality. If your municipality currently provides none of these positions pursuant to a shared services agreement, select None of the Above and insert N/A into Comments.</p>			[0.00] None of the Above Comment: N/A
051b	Unscored Survey	Shared Services	
<p>If the answer to Question 51a is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments 1) the position or positions where an agreement resulted in the dismissal of a tenured official; and 2) an estimate of the cost savings anticipated to be achieved by the participating municipalities at the outset of the agreement. If the answer is No or N/A, please insert "No" or "N/A" under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.</p>			[0.00] N/A Comment: N/A

052	Unscored Survey	Environment	
<p>How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.</p>			<p>Comment: 2021 \$82,841 2022 Budgeted \$79,655 FOCA 26-290-1</p>
053	Unscored Survey	Financial Administration	
<p>Does your municipality currently retain a chief financial officer through a professional services contract?</p>			[0.00] No
054a	Unscored Survey	American Rescue Plan Act	
<p>What portion of the first tranche of ARP LFRF dollars has your municipality obligated to date?</p>			[0.00] 100%
054b	Unscored Survey	American Rescue Plan Act	
<p>What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2022?</p>			[0.00] 0%
054c	Unscored Survey	American Rescue Plan Act	
<p>What portion of the second tranche of ARP LFRF dollars will your municipality obligate toward eligible uses by December 31, 2023?</p>			[0.00] 100%
055a	Unscored Survey	Opportunity Zones	
<p>Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment?</p>			[0.00] No
055b	Unscored Survey	Opportunity Zones	
<p>If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.</p>			<p>Comment: N/A</p>

056a	Unscored Survey	Lead Remediation
P.L. 2021, c. 182 requires a municipality to perform, or, in certain circumstances, hire a certified lead evaluation contractor to perform, inspections of certain single-family, two-family, and multiple rental dwellings for lead-based paint hazards. Further information concerning the requirements of this recently enacted law are available at https://www.nj.gov/dca/divisions/codes/resources/leadpaint.html . Does your municipality have a permanent local agency that has been charged with conducting inspections for lead-based paint in rental dwellings and enforcing the provisions of P.L. 2021, c. 182? If your answer is "Other" fill-in the name of the municipal agency under Comments. If your answer is "Shared Service", please fill-in the name of the agency and the local unit providing the service under Comments.		[0.00] No local agency
056b	Unscored Survey	Lead Remediation
If your municipality does not have a permanent local agency or a shared services agreement to conduct inspections for lead-based paint in rental dwellings and enforce the provisions of P.L. 2021, c. 182, has your municipality retained a lead evaluation contractor certified to provide paid lead inspection services by the New Jersey Department of Community Affairs?		[0.00] No
056c	Unscored Survey	Lead Remediation
Pursuant to P.L. 2021, c. 182, has your municipality identified rental dwellings that have experienced tenant turnover since July 22, 2022?		[0.00] No
056d	Unscored Survey	Lead Remediation
If your municipality has identified rental dwellings that have experienced tenant turnover since July 22, 2022, have all of those units been inspected prior to re-occupancy?		[0.00] No
056e	Unscored Survey	Lead Remediation
How many visual lead-based paint inspections did your municipality conduct thus far in 2022?		Comment: 0
056f	Unscored Survey	Lead Remediation
How many dust wipe-sampling lead-based paint inspections did your municipality conduct thus far in 2022?		Comment: 0
056g	Unscored Survey	Lead Remediation
How many post-remediation lead-based paint inspections has your municipality conducted thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 0
056h	Unscored Survey	Lead Remediation
How many lead safe certifications have been issued by your municipality thus far in 2022? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 0

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056i	Unscored Survey	Lead Remediation
What is the number of lead safe certifications issued by the municipality in the past fiscal year, as used by the municipality? Please only include numbers (no text or explanation) under Comments to facilitate tabulation.		Comment: 0
056j	Unscored Survey	Lead Remediation
Would your municipality be interested in applying for a State grant program to assist with the rental dwelling inspection costs associated with implementing P.L. 2021, c. 182? Answer N/A if your municipality has no local lead inspection activities or does not have any dwellings eligible for inspection.		[0.00] N/A

MINUTES FOR COUNCIL MEETING OCTOBER 19, 2022

The Meeting held at South Amboy City Hall, 140 North Broadway, South Amboy, New Jersey, was called to order by Council President Gross at 7:00 P.M. The Clerk read the Opening Prayer and all recited the Pledge of Allegiance.

PRESENT: Councilwoman Dato, Councilman McLaughlin, Councilwoman Noble, Councilman Reilly, and Council President Gross

ALSO PRESENT: Mayor Fred Henry, Glenn Skarzyski, Business Administrator, Deborah Brooks, City Clerk, CFO Balka, and Francis Womack, City Attorney.

Clerk Brooks read the Notice of Publication Certification.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items unless a Council member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Ms. Dato of the Council of the City of South Amboy, that Resolution NO. 22-189 through NO. 22-191 are hereby approved. **SECONDED by:** Mr. McLaughlin. **ROLL CALL VOTE:** All in favor.

NO. 22-189 RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND ACCEPTANCE OF MAINTENANCE BOND – 611 BORDENTOWN AVE LLC

NO. 22-190 A RESOLUTION AUTHORIZING WAIVING DEMOLITION PERMIT FEE FOR AMERICAN LEGION POST #62

NO. 22-191 RESOLUTION ACCEPTING THE DONATION OF A TOW TRUCK TO THE CITY OF SOUTH AMBOY

RESOLUTIONS:

RESOLUTION NO. 22-192
APPROVAL AND RELEASE OF MINUTES

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby approve and release the Council Minutes of the October 5, 2022 Council Meeting.

MOVED by: Mr. McLaughlin of the Council of the City of South Amboy, that Resolution No. 22-192 is hereby approved. **SECONDED by:** Ms. Dato **ROLL CALL VOTE:** Ayes: Dato, McLaughlin, Reilly, Gross Abstain: Noble

RESOLUTION NO. 22-193
APPROVAL OF BILL LIST

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby receive and approve the payment of the bill list dated October 13, 2022, as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bill list be appended to the official minutes.

MOVED by: Mr. McLaughlin of the Council of the City of South Amboy, that Resolution No. 22-193 is hereby approved. **SECONDED by:** Ms. Noble. **ROLL CALL VOTE:** All in favor.

ORDINANCE

INTRODUCTION/FIRST READING

ORDINANCE 22-15

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 1036 ENTITLED "PARKING AND TRAFFIC REGULATIONS FOR THE CITY OF SOUTH AMBOY" IN THE COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY -REMOVE 124 GEORGE ST. AND 138 DAVID ST.

MOVED by: Ms. Dato, that Ordinance #2022-15 be introduced on first reading and advertised for second reading which is scheduled for the November 21st, 2022 meeting.

SECONDED by: Mr. McLaughlin, **ROLL CALL VOTE:** All in favor.

COMMENTS:

Mr. Reilly:

- Thanked the First Responders and Food Bank volunteers and would like to see the Council move forward on the proclamation of thanks for the volunteers.
- Thanked everyone who has participated in the "Buy-A-Brick" fundraiser.
- Thanked the Council for approving the Resolution cancelling permit fees for the AOH and noted he thought that no veteran should have to pay any building or permit fees.
- Confirmed that there were no PILOT numbers from Station Bay and that Mr. Higgins and Mr. Balka are working on the audit.
- Received updates on the Pidgeon Palace, Rosewell Market property and the illegal pallet business.
- Reminded everyone that FOSA event is on December 17th with games at noon, 2, 4, 6 and 8pm as well as a 50-50 raffle.
- Received confirmation that there has been no movement on the Traffic Ordinance updates from Traffic Officer Clark.
- Reminded everyone that October is National Fire Prevention Month and there will be a program on the 22nd. John Dragotta, First Asst. Chief noted there will be a live burn demonstration and apparatus in the John St. Board of Education parking lot.
- Wished all a Happy Halloween and reminded everyone to drive safely and watch out for the kids.
- Requested that Mr. Skarzynski post some information on the website regarding state assisted energy programs.

Mr. McLaughlin:

- Confirmed with Mr. Skarzkynski that violations had been issued at the Hillcrest property.

Ms. Dato:

- Thanked everyone involved in the Irish Festival – it was a great success!

- Reported there will be a Community Food Drive at the Senior Center between November 25th and December 14th. Any non-perishable items can be dropped off at the Senior Center between 8am and 4pm.
- Reminded everyone that Election Day is November 8th, Early Voting will start October 29th. The closest location is the Sayreville Senior Center, 423 Main St. Also the drop boxes are a convenient way to return your ballot.

Ms. Noble:

- Wished everyone a Happy Halloween.
- Thanked Jill and Janet Rzepka for the tow truck donation.
- Thanked all that helped with the Irish Festival.
- Thanked the volunteers that continue to do great work.

Mayor Henry:

- Thanked the Firemen for their continued work and reminded everyone to come out on the 22nd to participate in the live burn exercise.
- Reported the "Lunch & Learn" program had yet another successful turnout.
- Announced that the New York Times has written a nice PR piece in the Real Estate Section.
- Reported dredging on the Ferry Project should begin shortly.
- There will be a beach clean up this Saturday.
- Friday at 8am is the Biz Breakfast.
- Trunk & Treat will be held on the 29th, with a parade through the parking lot.
- The Historical Society is having a Halloween Fest from 1pm to 4pm and the Arts Alliance will pick the winners of the contest between 5pm and 8pm.
- Reported the Vascular Screening event held this week was well attended.

Mr. Skarzynski:

- Reiterated that dredging on the Ferry Project is eminent and next week the Floating Dock RFB notice will go out.

PUBLIC – No comment

ADJOURNMENT:

On motion of Mr. McLaughlin, seconded by Ms. Dato and carried unanimously the meeting was adjourned at 7:19pm.

Respectfully submitted,

Deborah Brooks
Municipal Clerk

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CITY OF SOUTH AMBOY
Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date
APPR0005 Approved Fire Protection Co.											
22-02642	10/21/22	SAFD - Safety Day	10/22/22								
	1	SAFD - Safety Day	10/22/22	652.50	2-01-25-265-215		B Fire Dept: School Training Prog	R	10/21/22	10/21/22	
	Vendor Total:			652.50							
BLACK005 Black Rock Enterprises, LLC											
22-01754	07/18/22	2022 Road Improvements-Variou									
	1	2022 Road Improvements-Variou		20,575.45	C-04-20-001-006		B Various Road Improvements	R	07/18/22	10/21/22	
				<u>282,039.83</u>	C-04-22-001-010		B 2022 Road Improvement Program				
				302,615.28							
	Vendor Total:			302,615.28							
C0000002 Cablevision of Raritan Valley											
22-02593	10/17/22	10/8/22-11/7/22 Senior Center			22-00025	C					
	1	10/8/22-11/7/22 Senior Center		163.93	2-01-31-430-245		B Utilities - Internet	R	10/17/22	10/21/22	
22-02594	10/17/22	10/8/22-11/7/22- City Hall			22-00025	C					
	1	10/8/22-11/7/22- City Hall		205.80	2-01-31-430-245		B Utilities - Internet	R	10/17/22	10/21/22	
22-02595	10/17/22	10/8/22-11/7/22-DPW			22-00025	C					
	1	10/8/22-11/7/22-DPW		223.43	2-01-31-430-245		B Utilities - Internet	R	10/17/22	10/21/22	
22-02645	10/21/22	10/15/22-11/14/22 - SAFA									
	1	10/15/22-11/14/22 - SAFA		69.06	2-01-31-430-245		B Utilities - Internet	R	10/21/22	10/21/22	
	Vendor Total:			662.22							
CUST0005 Custom Care Services, Inc.											
22-02680	10/24/22	LAWN MAINT. AGREEMENT-SEPT.			22-00036	C					
	1	LAWN MAINT. AGREEMENT-SEPT.		4,720.00	2-01-26-310-080		B B&G: Horticultural Service	R	05/18/22	10/21/22	
	Vendor Total:			4,720.00							

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CITY OF SOUTH AMBOY
Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date
D0000053	Display Sales	22-01902	08/05/22	21' Pop Up Garland Tree								
				1 21' Pop Up Garland Tree	6,784.00	C-04-22-001-001			B Various Improvements to Bldngs & Grnds	R	08/05/22	10/26/22
	Vendor Total:				6,784.00							
D0000063	Direct Energy Business	22-02639	10/20/22	Account# 1066564								
				1 Account# 1066564	313.30	2-01-31-430-200			B Utilities - Electric	R	10/20/22	10/26/22
	Vendor Total:				313.30							
F0000001	FRA Technologies, Inc.	22-02524	10/06/22	2023 Maint/Update Contract								
				1 2023 Maint/Update Contract	675.00	2-01-20-120-140			B Clerk: Memberships	R	10/06/22	10/26/22
	Vendor Total:				675.00							
F0000002	Federal Express	22-02637	10/20/22	Invoice 7-915-54503 10/17/22								
				1 Invoice 7-915-54503 10/17/22	23.24	G-02-41-757-322			B MUNICIPAL ALLIANCE 22/23-DEDR	R	10/20/22	10/26/22
				2	146.57	2-01-20-100-185			B Admin: Postage	R	10/20/22	10/26/22
					169.81							
	Vendor Total:				169.81							
F0000008	Foley, Inc.	22-02679	10/24/22	BACKHOE REPAIRS - W0IN1327672								
				1 BACKHOE REPAIRS - W0IN1327672	409.16	2-01-26-315-100			B Vehicle Mainten Maintenance of Motor Veh	R	10/24/22	10/26/22
	Vendor Total:				409.16							
G0000002	Gannett, NJ Partners LP	22-02601	10/17/22	Sept'22 Ads. Inv# 0004995061								
				1 Sept'22 Ads. Inv# 0004995061	71.38	2-01-20-110-025			B Mayor/Council: Advertising	R	10/17/22	10/26/22
	Vendor Total:				71.38							

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CITY OF SOUTH AMBOY
Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Amount	Contract Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date
G0000022 Gasko's Family Farm											
22-02634	10/18/22	NOT TO EXCEED \$300.00									
	1	NOT TO EXCEED \$300.00	119.99	2-01-26-310-080		B B&G: Horticultural Service		R		10/18/22	10/21/22
	Vendor Total:		119.99								
GLOBA005 Global Equipment Company Inc.											
22-02633	10/18/22	SAYAA trash cans									
	1	SAYAA trash cans	1,439.68	C-04-20-001-007		B Ball Field Improvements		R		10/18/22	10/21/22
	2	shipping	106.99	C-04-20-001-007		B Ball Field Improvements		R		10/18/22	10/21/22
			<u>1,546.67</u>								
	Vendor Total:		1,546.67								
H0000002 Handi-Lift, Inc.											
22-02617	10/18/22	Yrly Contract 11/1/22-10/31/23									
	1	Yrly Contract 11/1/22-10/31/23	1,049.00	2-01-26-310-150		B B&G: Other Contractual Services		R		10/18/22	10/21/22
	Vendor Total:		1,049.00								
HARTH005 Hart Halsey, LLC - Extra Duty											
22-02691	10/26/22	Inv.502298-Event Date:10/8/22									
	1	Inv.502298-Event Date:10/8/22	857.92	2-01-30-420-299		B Celebration: Misc Other Expenses		R		10/26/22	10/21/22
	2	Police Cruiser	148.60	2-01-30-420-299		B Celebration: Misc Other Expenses		R		10/26/22	10/21/22
			<u>1,006.52</u>								
	Vendor Total:		1,006.52								
HBARB005 H. Barber & Sons, Inc.											
22-02609	10/17/22	BEACH RAKE PARTS									
	1	BEACH RAKE PARTS	138.92	2-01-26-315-100		B Vehicle Mainten Maintenance of Motor Veh	R			10/17/22	10/21/22
	Vendor Total:		138.92								
J0000004 Jersey Central Power & Light Co											
22-02614	10/17/22	Sept'22 Billing									
	1	Sept'22 Billing	9,324.54	2-01-31-430-200		B Utilities - Electric		R		10/17/22	10/21/22
	3	200 001 069 026	2,815.91	2-01-31-430-200		B Utilities - Electric		R		10/21/22	10/21/22

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CITY OF SOUTH AMBOY
Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc	Rcvd Date
J0000004	Jersey Central Power & Light Co				Continued							
22-02614	10/17/22			Sept'22 Billing	Continued							
4	200 001 069 018						1,019.65	2-01-31-430-200	B Utilities - Electric	R	10/21/22	10/21/22
5	200 001 069 000						424.67	2-01-31-430-200	B Utilities - Electric	R	10/21/22	10/21/22
6	200 000 010 948						724.07	2-01-31-430-200	B Utilities - Electric	R	10/21/22	10/21/22
7	200 000 010 930						477.42	2-01-31-430-200	B Utilities - Electric	R	10/21/22	10/21/22
8	200 000 010 922						167.71	2-01-31-430-200	B Utilities - Electric	R	10/21/22	10/21/22
							<u>14,953.97</u>					
22-02615	10/17/22			Camera accounts Sept'22-Oct'22								
1	100 144 970 363						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
2	100 144 274 204						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
3	100 144 970 249						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
4	100 144 970 173						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
5	100 144 970 348						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
6	100 144 970 355						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
7	100 144 998 315						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
8	100 144 970 488						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
9	100 144 274 279						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
10	100 144 165 709						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
11	100 144 998 349						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
12	100 144 998 612						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
13	100 144 998 786						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
14	100 144 988 802						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
15	100 145 033 669						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
16	100 145 003 727						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
17	100 145 003 800						14.94	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
18	100 145 009 021						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
19	100 145 009 054						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
20	100 145 009 112						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
21	100 145 009 153						14.93	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
22	100 148 024 720						4.09	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
23	100 145 009 070						4.09	2-01-31-430-200	B Utilities - Electric	R	10/17/22	10/21/22
							<u>336.75</u>					
22-02684	10/24/22			SAFA 100 010 672 648								
1	SAFA 100 010 672 648						659.60	2-01-31-430-200	B Utilities - Electric	R	10/24/22	10/21/22

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Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract Amount	Charge	PO Type Account	Acct Type Description	Stat/chk	First Enc Date	Rcvd Date
J0000004	Jersey Central Power & Light Co				Continued						
22-02685	10/24/22 SAFA 100 010 672 671										
	1 SAFA 100 010 672 671				5.87		2-01-31-430-200	B Utilities - Electric	R	10/24/22	10/22
22-02686	10/25/22 New Account-100 139 729 600										
	1 New Account-100 139 729 600				38.43		2-01-31-430-200	B Utilities - Electric	R	10/25/22	10/22
	Vendor Total:				15,994.62						
JHARR005	J.Harris Academy of Police										
22-02586	10/17/22 PD TRAINING - KALES T										
	1 PD TRAINING - KALES T				125.00		2-01-25-240-215	B Police: School Training Prog	R	10/17/22	10/22
	Vendor Total:				125.00						
JSWAN005	J.Swanton Fuel Oil Co., Inc										
22-02604	10/17/22 FUEL FOR CITY- GASOLINE						22-00037 C				
	1 FUEL FOR CITY- GASOLINE				2,593.35		2-01-31-430-250	B Utilities - Gasoline	R	06/01/22	10/22
22-02605	10/17/22 FUEL - DIESEL						22-00037 C				
	1 FUEL - DIESEL				1,590.66		2-01-31-430-250	B Utilities - Gasoline	R	06/01/22	10/22
22-02607	10/17/22 FUEL - DIESEL						22-00037 C				
	1 FUEL - DIESEL				2,905.52		2-01-31-430-250	B Utilities - Gasoline	R	06/01/22	10/22
22-02627	10/18/22 GASOLINE-36584						22-00037 C				
	1 GASOLINE-36584				3,724.35		2-01-31-430-250	B Utilities - Gasoline	R	06/01/22	10/22
22-02628	10/18/22 DIESEL - 36588						22-00037 C				
	1 DIESEL - 36588				794.46		2-01-31-430-250	B Utilities - Gasoline	R	06/01/22	10/22
22-02682	10/24/22 GASOLINE inv.71760-10.17.2022						22-00037 C				
	1 GASOLINE inv.71760-10.17.2022				2,210.97		2-01-31-430-250	B Utilities - Gasoline	R	06/01/22	10/22
	Vendor Total:				13,819.31						

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Vendor # Name	PO # PO Date Description	Amount	Contract Charge Account	PO Type Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date
K0000002 Kay Printing & Envelope							
	22-02621 10/18/22 Letter Size File Folder - Code						
	1 Letter Size File Folder - Code	154.00	2-01-22-195-145	B Code: Office Supplies	R	10/18/22	10/26/22
	2 Shipping	16.99	2-01-22-195-145	B Code: Office Supplies	R	10/26/22	10/26/22
		<u>170.99</u>					
	Vendor Total:	170.99					
KAREN010 Karen Chen							
	22-02368 09/20/22 Oct '22 Rabies Clinic - Tech						
	1 Oct'22 Rabies Clinic - Tech	100.00	2-01-27-340-195	B Animal Cont: Prof Consultant & Spec	R	09/20/22	10/26/22
	Vendor Total:	100.00					
M0000004 Malouf Ford, Inc.							
	22-02670 10/24/22 Truck# 20 - gas tank assy		22-00004 c				
	1 Truck# 20 - gas tank assy	223.98	2-01-26-315-100	B Vehicle Mainten Maintenance of Motor Veh	R	01/06/22	10/26/22
	Vendor Total:	223.98					
M0000014 Middlesex County Fire Academy							
	22-02692 10/26/22 Course:I-300 Cruz & Albarran						
	1 Course:I-300 Cruz & Albarran	262.00	2-01-25-265-215	B Fire Dept: School Training Prog	R	10/26/22	10/26/22
	Vendor Total:	262.00					
M0000015 Middlesex County Improvement							
	22-02689 10/25/22 MCIA-SEPTEMBER2022-RECYCLING						
	1 MCIA-SEPTEMBER2022-RECYCLING	20,254.32	2-01-26-305-130	B Solid Waste: MCIA Recycling	R	10/25/22	10/26/22
	Vendor Total:	20,254.32					
M0000017 Middlesex County Utilities							
	22-02600 10/17/22 4th Qtr. Charges 2022						
	1 4th Qtr. Charges 2022	185,120.88	2-01-26-308-299	B MUA Sewer Fees: Misc Other Expenses	R	10/17/22	10/26/22
	Vendor Total:	185,120.88					

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Bill List By Vendor Id

Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/chk	First Enc Date	Rcvd Date
M0000022	Middlesex Water Company	22-02599	10/17/22	Sept'22 Hydrant Readings	22-00032	c							
				1 Sept'22 Hydrant Readings			18,776.73	2-01-31-430-220		B Utilities - Water	R	10/17/22	10/22
				Vendor Total:			18,776.73						
M0000054	MSM Service Company	22-02587	10/17/22	FIRST AID SUPPLIES OCT 2022									
				1 FIRST AID SUPPLIES OCT 2022			121.34	2-01-25-240-065		B Police: Food and First Aid Supplies	R	10/17/22	10/22
				Vendor Total:			121.34						
M0000103	Allegiance Trucks Linden - dba	22-02629	10/18/22	TRUCK#13 - AIR TANK	22-00005	c							
				1 TRUCK#13 - AIR TANK			506.92	2-01-26-315-100		B Vehicle Mainten Maintenance of Motor Veh	R	01/06/22	10/22
				Vendor Total:			506.92						
N0000001	New Jersey Conference of Mayor	22-02653	10/24/22	NJCM 2023 Membership Dues									
				1 NJCM 2023 Membership Dues			395.00	2-01-20-110-140		B Mayor/Council: Memberships	R	10/24/22	10/22
				Vendor Total:			395.00						
N0000002	New Jersey State League of	22-01998	08/11/22	Magazine Subscript. 10/22-6/23									
				1 Magazine Subscript. 10/22-6/23			175.00	2-01-20-120-140		B Clerk: Memberships	R	08/11/22	10/22
				Vendor Total:			175.00						
O0000029	One Call Concepts, Inc.	22-02610	10/17/22	SEWER MARK OUTS									
				1 SEWER MARK OUTS			67.92	2-01-26-307-150		B Sewer: Other Contractual Services	R	10/17/22	10/22
				Vendor Total:			67.92						

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Vendor #	Name	PO #	PO Date	Description	Contract Amount	Charge Account	PO Type	Acct Type Description	Stat/Chk	First Enc	Rcvd Date
PARTS005	Parts Authority, LLC				Continued						
		22-02681	10/24/22	CREDIT		22-00003	C				
				1 CREDIT	72.00-	2-01-26-315-100		B Vehicle Mainten			
								Maintenance of Motor Veh	R	01/06/22	10/2;
				Vendor Total:	666.00						
PRIME005	PRIMEPOINT, LLC										
		22-02656	10/24/22	Oct'22 Payroll & HR Services		22-00031	C				
				1 Oct'22 Payroll & HR Services	680.70	2-01-20-130-095		B Finance: Maintenance Agreement	R	10/24/22	10/2;
				2 Oct'22 HR Services	980.00	2-01-20-100-095		B Admin: Maintenance Agreement	R	02/01/22	10/2;
					1,660.70						
				Vendor Total:	1,660.70						
REISI005	Reisinger Oxygen Service, Inc.										
		22-02696	10/27/22	SAFA - Sept'22 Invoice							
				1 SAFA - Sept'22 Invoice	36.75	2-01-25-261-065		B E.M.S.- Food and First Aid Supplies	R	10/27/22	10/2;
				Vendor Total:	36.75						
RENTA005	Rent A Fence, Inc.										
		22-02603	10/17/22	6 month rental-fence-broadway							
				1 6 month rental-fence-broadway	2,368.00	2-01-26-310-299		B B&G: Miscellaneous Other Expenses	R	10/17/22	10/2;
				Vendor Total:	2,368.00						
RICT005	Rich Tree Services, Inc.										
		22-02611	10/17/22	2 TREES - 311 & 313							
				1 2 TREES - 311 & 313	1,598.84	2-01-26-290-299		B Streets/Roads: Misc Other Expenses	R	10/17/22	10/2;
				Vendor Total:	1,598.84						
S0000098	Skyland Area Fire Equipment &										
		22-00524	02/18/22	Fire Dept.Gear-3 additional							
				2 Fire Dept.Gear-3 additional	1,024.80	C-04-21-001-008		B Acquisition of Turn Out Gear & Air Packs	R	02/18/22	10/2;
		22-02494	10/05/22	Engine 6 - PPV fan							
				1 Engine 6 - PPV fan	3,600.00	2-01-25-265-070		B Fire Dept: Gen Equipment and Machinery	R	10/05/22	10/2;

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Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date
S0000098	Skyland Area Fire Equipment &			Continued						
	22-02494	10/05/22	Engine 6 - PPV fan	Continued						
	2				200.00	2-01-25-265-070	B Fire Dept: Gen Equipment and Machinery	R	10/05/22	10/26/22
	3				16.99	2-01-25-265-070	B Fire Dept: Gen Equipment and Machinery	R	10/05/22	10/26/22
	4				16.99	2-01-25-265-070	B Fire Dept: Gen Equipment and Machinery	R	10/05/22	10/26/22
					<u>3,400.00</u>					
	Vendor Total:				4,424.80					
S0000152	Saker Shop Rite Inc.									
	22-02651	10/24/22	Oct:Lunch and Learn supplies							
	1		Oct:Lunch and Learn supplies		84.41	2-01-28-371-065	B Senior Citizes: Food & First Aid Supply	R	10/24/22	10/26/22
	Vendor Total:				84.41					
STAHL005	James E. Stahl Esq.									
	22-02591	10/17/22	October Retainer			22-00021 C				
	1		October Retainer		1,000.00	2-01-21-180-195	B Planning Board: Prof Consultant & Spec	R	05/18/22	10/26/22
	Vendor Total:				1,000.00					
T0000003	The Hose Shop, Inc.									
	22-02630	10/18/22	TRUCK#13 & SWEEPER PARTS			22-00009 C				
	1		TRUCK#13 & SWEEPER PARTS		144.37	2-01-26-315-100	B Vehicle Mainten Maintenance of Motor Veh	R	01/06/22	10/26/22
	Vendor Total:				144.37					
TACTI005	Tactical Public Safety, LLC.									
	22-01758	07/18/22	SAFD House 7 - Radio work							
	1		SAFD House 7 - Radio work		999.40	2-01-25-265-105	B Fire Dept: Maint of Other Equipment	R	07/18/22	10/26/22
	2				68.40	2-01-25-265-105	B Fire Dept: Maint of Other Equipment	R	07/18/22	10/26/22
	3				144.40	2-01-25-265-105	B Fire Dept: Maint of Other Equipment	R	07/18/22	10/26/22
	4		labor		250.00	2-01-25-265-105	B Fire Dept: Maint of Other Equipment	R	07/18/22	10/26/22
					<u>1,462.20</u>					
22-02585	10/17/22 NJ STATE CONTRACT 83932 RML									
	1		NJ STATE CONTRACT 83932 RML		162.50	2-01-25-240-070	B Police: General Equipment and Machiner	R	10/17/22	10/26/22

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Enc	Rcvd Date
TACTI005 Tactical Public Safety, LLC. Continued												
22-02657	10/24/22	NOV'22	MAINTENANCE CONTRACT	22-00030	C							
	1	NOV'22	MAINTENANCE CONTRACT	2-01-25-240-150			1,472.19		B Police: Other Contractual Services	R	10/24/22	10/2;
	2			2-01-25-252-095			157.90		B OEM: Maintenance Agreement	R	10/24/22	10/2;
	3			2-01-25-261-095			258.76		B E.M.S.- Maintenance Agreement	R	10/24/22	10/2;
	4			2-01-25-265-105			991.00		B Fire Dept: Maint of Other Equipment	R	10/24/22	10/2;
	5			2-01-26-290-105			284.09		B Streets/Roads: Maint of Other Equip	R	10/24/22	10/2;
							<u>3,163.94</u>					
22-02687	10/25/22	Invoice	22-373									
	1	Invoice	22-373				34.20	2-01-25-265-105	B Fire Dept: Maint of Other Equipment	R	10/25/22	10/2;
	2						<u>121.60</u>	2-01-25-265-105	B Fire Dept: Maint of Other Equipment	R	10/25/22	10/2;
							155.80					
		Vendor Total:					4,944.44					
UNIFI005 UniFirst Corporation												
22-02606	10/17/22	UNIFORMS -	1260288717-DPW	22-00008	C							
	1	UNIFORMS -	DPW	2-01-26-290-045			146.76		B Streets/Roads: Clothing & Uniforms	R	01/06/22	10/2;
22-02631	10/18/22	uniform rental-dpw-	1260291866	22-00008	C							
	1	uniform rental-dpw-	1260291866	2-01-26-290-045			144.36		B Streets/Roads: Clothing & Uniforms	R	01/06/22	10/2;
22-02677	10/24/22	UNIFORM RENTAL-	1260295315-DPW	22-00008	C							
	1	UNIFORM RENTAL-	1260295315-DPW	2-01-26-290-045			143.03		B Streets/Roads: Clothing & Uniforms	R	01/06/22	10/2;
		Vendor Total:					434.15					
V0000001 Verizon												
22-02592	10/17/22	10/6/2022	732-525-0192									
	1	10/6/2022	732-525-0192	2-01-31-430-240			210.24		B Utilities - Telephone	R	10/17/22	10/2;
22-02646	10/21/22	10/15/22	250-717-101-0001-94									
	1	10/15/22	250-717-101-0001-94	2-01-31-430-240			2,345.50		B Utilities - Telephone	R	10/21/22	10/2;

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Vendor #	Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date
V0000001	Verizon	Continued								
22-02647	10/21/22	10/15/22	450-717-047-0001-08							
	1	10/15/22	450-717-047-0001-08	6.55	2-01-31-430-240	B Utilities - Telephone		R	10/21/22	10/21/22
Vendor Total:				2,562.29						
V0000002	Verizon wireless									
22-02683	10/24/22	September'22 inv.	9918188280	22-00024	C					
	1	September'22 inv.	9918188280	2,140.84	2-01-31-430-240	B Utilities - Telephone		R	10/24/22	10/24/22
Vendor Total:				2,140.84						
V0000011	V.E.Ralph & Son, Inc.									
22-02509	10/05/22	15 AEDs for emergency staff								
	1	15 AEDs for emergency staff	21,840.00	C-04-22-001-004	B Various Equipment for Police Dept		R	10/05/22	10/05/22	10/05/22
	2		1,646.40	C-04-22-001-004	B Various Equipment for Police Dept		R	10/05/22	10/05/22	10/05/22
	3		1,176.00	C-04-22-001-004	B Various Equipment for Police Dept		R	10/05/22	10/05/22	10/05/22
			<u>24,662.40</u>							
Vendor Total:				24,662.40						
VERIZ020	Verizon - broadband									
22-02638	10/20/22	10/14/22	756-745-729-0001-96							
	1	10/14/22	756-745-729-0001-96	79.00	2-01-31-430-245	B Utilities - Internet		R	10/20/22	10/20/22
Vendor Total:				79.00						
W0000017	w.B. Mason									
22-02382	09/22/22	OEM office supplies								
	2		292.98	2-01-25-252-145	B OEM: Office Supplies		R	09/22/22	10/21/22	10/21/22
22-02583	10/17/22	Desk Mount for Tax Monitors								
	1	Desk Mount for Tax Monitors	52.85	2-01-20-145-145	B Revenue: Office Supplies		R	10/17/22	10/17/22	10/17/22
22-02632	10/18/22	Office Supplies - Inspectors								
	1	Office Supplies - Inspectors	28.98	2-01-22-195-145	B Code: Office Supplies		R	10/18/22	10/18/22	10/18/22

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Vendor #	Name	PO #	PO Date	Description	Contract	PO Type	Amount	Charge Account	Acct Type	Description	Stat/Chk	First Enc Date	Rcvd Date
W0000017	W.B. Mason				Continued								
		22-02632	10/18/22	Office Supplies - Inspectors	Continued								
		2					49.98	2-01-22-195-145		B Code: Office Supplies	R	10/18/22	10/26
							78.96						
				Vendor Total:			424.79						

Total Purchase Orders: 82 Total P.O. Line Items: 132 Total List Amount: 627,582.99 Total Void Amount: 0.00

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Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	
CURRENT FUND	2-01	290,926.60	0.00	290,926.60	0.00	0.00	290,926.60
CAPITAL FUND	C-04	336,633.15	0.00	336,633.15	0.00	0.00	336,633.15
GRANT FUND	G-02	23.24	0.00	23.24	0.00	0.00	23.24
Total of All Funds:		<u>627,582.99</u>	<u>0.00</u>	<u>627,582.99</u>	<u>0.00</u>	<u>0.00</u>	<u>627,582.99</u>

ORDINANCE 22-16

**ORDINANCE OF THE COUNCIL OF THE CITY OF SOUTH
AMBOY, COUNTY OF MIDDLESEX, STATE OF NEW
JERSEY, AMENDING AND SUPPLEMENTING ARTICLE
IX OF THE CITY CODE ENTITLED ABANDONED AND
VACANT PROPERTIES, SECTIONS 115-67 THROUGH 115-
76**

WHEREAS, mortgage foreclosures often result in the abandonment and neglect of residential properties; and

WHEREAS, P.L. 2014, c.35, authorizes municipalities to adopt ordinances for the purpose of regulating the care, maintenance, security and upkeep of the exterior of vacant and abandoned residential properties for which a creditor has filed an action to foreclose; and

WHEREAS, P.L. 2022, c. 444 revised various parts of P.L. 2014, c 35, statutory law, and supplemented Title 40 to provide a more uniform approach for the registration and maintenance of foreclosed and abandoned property; and

WHEREAS, it is in the public interest for the City of South Amboy to establish a mechanism to identify and track vacant and abandoned residential properties and to enforce those standards of maintenance consistent with the State of New Jersey's statutory requirements.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of South Amboy, State of New Jersey, that Sections 115-67 through 115-76 of the City Code be amended as follows:

Repeal the definition of "Creditor" in § 115-67 and replace with:

CREDITOR:

Shall mean a mortgagee or an agent or assignee of a mortgagee, such as the servicer, who has filed a complaint in the Superior Court seeking to foreclose upon a residential or commercial mortgage. If the entity seeking to foreclose upon the residential or commercial mortgage changes as a result of an assignment, transfer, or otherwise after the filing of the foreclosure complaint in the Superior Court, the new entity shall be deemed the creditor for purposes of this section. For purposes of this section, a creditor shall not include the State, a political subdivision of the State, a State, county, or local government entity, or their agent or assignee, such as the servicer.

Repeal the definition of "Vacant Property" in § 115-67 and replace with:

VACANT AND ABANDONED PROPERTY

A property shall be considered vacant and abandoned if it is not legally occupied by a mortgagor or tenant, which is in such condition that it cannot be legally reoccupied, because of the presence or finding of at least two of the following:

- (a) overgrown or neglected vegetation;
- (b) the accumulation of newspapers, circulars, flyers, or mail on the property;
- (c) disconnected gas, electric, or water utility services to the property;
- (d) the accumulation of hazardous, noxious, or unhealthy substances or materials on the property;
- (e) the accumulation of junk, litter, trash, or debris on the property;
- (f) the absence of window treatments such as blinds, curtains, or shutters;
- (g) the absence of furnishings and personal items;
- (h) statements of neighbors, delivery persons, or government employees indicating that the property is vacant and abandoned;
- (i) windows or entrances to the property that are boarded up or closed off, or multiple window panes that are damaged, broken, and unrepaired;
- (j) doors to the property that are smashed through, broken off, unhinged, or continuously unlocked;
- (k) a risk to the health, safety, or welfare of the public or any adjoining or adjacent property owners due to acts of vandalism, loitering, criminal conduct, or the physical destruction or deterioration of the property;
- (l) an uncorrected violation of a municipal building, housing, or similar code during the preceding year, or an order by municipal authorities declaring the property to be unfit for occupancy and to remain vacant and unoccupied;
- (m) the mortgagee or other authorized party has secured or winterized the property due to the property being deemed vacant and unprotected or in danger of freezing;
- (n) a written statement issued by a mortgagor expressing the clear intent of all mortgagors to abandon the property; or
- (o) any other reasonable indicia of abandonment.

Repeal §115-72 and replace with:

§ 115-72 Registration for Creditors.

A. Every creditor filing an action to foreclose on a mortgage of any residential property within the City shall, within 10 days thereof, notify the Public Officer for the City in writing by mail of said filing (See N.J.S.A. 46:10B-51). The notice shall identify the date the summons and complaint in an action to foreclose on a mortgage was filed against the subject property, the court in which it was filed, and the docket number of the filing. The notice shall also include the street address, lot and block number of the property, the full name and contact information of an individual located within the State who is authorized to accept service on behalf of the creditor, and shall identify whether the property is vacant and abandoned in accordance with the definition

contained in this ordinance. If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to accept service on behalf of a creditor required to register pursuant to the property registration program following the filing of the summons and complaint, the creditor shall update the property registration program within 10 days of the change in that information.

B. The notice shall also contain the name and contact information of the representative of the creditor who is responsible for receiving complaints of property maintenance and code violations. If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to receive complaint of property maintenance and code violations on behalf of a creditor required to register pursuant to the property registration program, the creditor shall update the property registration program within 10 days of the change in that information. In the event the creditor that has served a summons and complaint in an action to foreclose on a residential property is located out of state, the notice shall also contain the full name and contact information of an in-state representative or agent who shall be responsible for the care, maintenance, security and upkeep of the exterior of the property if it becomes vacant and abandoned. An out-of-State creditor subject to this ordinance found by the City of South Amboy's municipal court, or by any other court of competent jurisdiction, to be in violation of the requirement to appoint an in-State representative or agent shall be subject to a fine of \$2,500 for each day of the violation. Any fines so imposed on a creditor for the failure to appoint an in-State representative or agent shall commence on the first day after the expiration of the 10-day period set forth in §115-72A.

C. A creditor filing a summons and complaint in an action to foreclose on a vacant and abandoned property, or a creditor who has previously filed a summons and complaint to foreclose on a residential property which subsequently becomes vacant and abandoned, shall within 30 calendar days after assuming ownership of the vacant and abandoned property, whichever is earlier; or within 10 calendar days of receipt of notice from the City, and annually thereafter, file a registration statement for such vacant and abandoned property with the Public Officer consistent with Section **115-69**, for such purposes. Any failure to receive notice from the City shall not constitute grounds for failing to register the vacant and abandoned property.

D. Each vacant and abandoned property having a separate block and lot number as designated in the official tax maps of the City shall be registered separately.

E. The registration statement shall include the name, street address, telephone number and email address (if applicable) of a person 18 years or older, designated by the creditor as the authorized agent for receiving notices of code violations and for receiving process in any court

proceeding or administrative enforcement proceeding on behalf of such creditor in connection with the enforcement of any applicable code. If there is any change in the name, address, or telephone number for a representative, agent, or individual authorized to accept service on behalf of a creditor required to register pursuant to the property registration program following the filing of the summons and complaint, the creditor shall update the property registration program within 10 days of the change in that information.

F. The registration statement shall include the name, street address, telephone number and email address (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the abandoned and vacant property. The individual or representative of the firm responsible for maintaining the abandoned and vacant property shall be available by telephone or in person on a 24 hour per day, seven day per week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the State of New Jersey or reside within the State of New Jersey.

G. The registration shall remain valid for one year from the date of registration except for the initial registration which shall be valid through December 31st of the year in which it was filed. The creditor shall be required to renew the registration annually as long as the building remains vacant and abandoned and shall pay a registration or renewal fee in the amount prescribed in Section 8 for each vacant and abandoned property registered.

H. The annual renewal shall be completed by January 1st each year. The initial registration fee shall be pro-rated for registration statements received less than 10 months prior to that date.

I. The creditor shall notify the Public Officer within 30 calendar days of any change in the registration information by filing an amended registration statement on a form provided by the City Clerk for such purpose.

Repeal § 115-75 and replace with:

§ 115-75 Fees, Penalties and Enforcement.

A. The annual registration fee for each abandoned property, including any property required to be registered because a summons and complaint in an action to foreclose was filed by a creditor, shall be \$250. There shall be an additional fee of five hundred dollars (\$500.) per property annually if the property is vacant or abandoned as defined in this ordinance when the summons and complaint in an action to foreclose is filed, or becomes vacant and abandoned pursuant to the definition of the ordinance at any time thereafter while the property is in foreclosure. The

registration shall remain valid for one year from the date of registration except for the initial registration which shall be valid through December 31st of the year in which it was filed. The owner and/or creditor shall be required to renew the registration annually as long as the building remains vacant and abandoned, and shall pay a registration or renewal fee in the amount prescribed in this Article for each vacant and abandoned property registered. The annual renewal shall be completed by January 1st of each year. The initial registration fee shall be pro-rated for registration statements received less than 10 months prior to that date.

B. (1) Except as provided in subsection (2) below, any owner who is not in full compliance with this Article or who otherwise violates any provision of this Article or of the rules and regulations issued hereunder shall be subject to a fine of not less than \$250 and not more than \$1,000. Every day that a violation continues shall constitute a separate and distinct offense. Fines assessed under this section shall be recoverable from the owner and shall be a lien on the property.

(2) A creditor subject this ordinance found by the South Amboy municipal court, or by any other court of competent jurisdiction, to be in violation, excluding only a violation addressed by paragraph (1) of this subsection, of the ordinance shall be subject to a fine of \$1,500 for each day of the violation. Any fines imposed pursuant to this paragraph shall commence 31 days following receipt of the notice of violation, except if the violation presents an imminent risk to public health and safety, in which case any fines shall commence 11 days following receipt of the notice.

C. For purposes of this Article, failure to file a registration statement in time, failure to provide correct information on the registration statement, and/or failure to comply with any other provision of this section shall be deemed to be a violation hereunder.

D. The Public Officer shall be authorized to issue a notice to an owner and/or creditor that has filed a summons and complaint in an action to foreclose on a residential property within the City, if the Public Officer determines that an owner and/or creditor has failed to provide for the care, maintenance, security and/or upkeep of a vacant property.

E. Where an owner and/or creditor is an out of state owner and/or creditor, the notice shall be issued to the representative or agent that has been identified by the owner and/or creditor pursuant to Sections 115-70 and 115-72.

F. The notice referenced in paragraph D above shall require the owner and/or creditor to correct the violation within thirty (30) days of receipt of the notice, or within ten (10) days of receipt of the notice of the violation present an imminent threat to public health and safety.

G. The issuance of notice pursuant to paragraph D above shall constitute proof that a residential property is vacant and abandoned for the purposes of this Article.

The invalidity of any section or provision of this Ordinance shall not invalidate any other section or provision thereof.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

This Ordinance shall take effect after final passage and publication as provided by law.

Introduced on First Reading: November 2, 2022

First Publication:

Adopted on Second Reading:

Second Publication:

ORDINANCE 22-17
**ORDINANCE OF THE COUNCIL OF THE CITY OF SOUTH
AMBOY, COUNTY OF MIDDLESEX, STATE OF NEW
JERSEY, AMENDING SECTION 88-11 OF THE CITY CODE
ENTITLED APPLICATION FOR LICENSE**

WHEREAS, it is necessary that the issuance of licenses in the City of South Amboy be consistent and in accord with the City's budgetary calendar; and

WHEREAS, the existing ordinance requires issuance of licenses from July 1 through June 30; and

WHEREAS, it is appropriate that mercantile licenses be issued on a calendar year basis from January 1 through December 31;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the Council of the City of South Amboy, State of New Jersey that Section 88-11 of the City Code be repealed and replaced with:

§88-11 Application for license

Application forms for all licenses shall be obtained from, filed with and kept on file by the City Clerk. The term of the license shall be for a period of one year with all licenses commencing on January 1 and expiring on December 31. If the applicant certifies, at the time of renewal of the license, that the information contained on the original application is unchanged, he need not fill out a new application. If any of the information contained on the original application is changed, the applicant must advise the City Clerk in writing of the change in information. Licenses are not transferable to another location or another person not contained in the original application.

All licenses in good standing on June 30, 2023 shall not expire by virtue of this section until December 31, 2023, and the renewal date for all such licenses shall be January 1, 2024.

The invalidity of any section or provision of this Ordinance shall not invalidate any other section or provision thereof.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

Introduced on First Reading: November 2, 2022

First Publication:

Adopted on Second Reading: August

Second Publication: