

**AGENDA
COUNCIL MEETING
JANUARY 22, 2025**

**140 NORTH BROADWAY
SOUTH AMBOY, NJ 08879**

7:00 P.M.

1. MEETING CALLED TO ORDER BY COUNCIL PRESIDENT
2. OPENING PRAYER AND SALUTE TO THE FLAG
3. ROLL CALL: CONRAD_____, DATO_____, LENAHAN_____, REILLY _____, GROSS_____
4. CERTIFICATION OF MEETING BY COUNCIL PRESIDENT

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items unless a Council member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution NO. 25-052 through NO. 25-060 are hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

- | | |
|------------|---|
| NO. 25-052 | RESOLUTION AUTHORIZING THE PERSON-TO-PERSON TRANSFER OF PLENARY RETAIL CONSUMPTION POCKET LICENSE NO. 1220-33-011-006 – LYNCH TO KACIC |
| NO. 25-053 | RESOLUTION OF THE MUNICIPALITY OF CITY OF SOUTH AMBOY, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF BEVERLY J. JOHNS AS TAX ASSESSOR |
| NO. 25-054 | RESOLUTION AUTHORIZING THE RELEASE OF THE CASH BOND TO RHETT HUFF – 243 GORDON STREET – BA-18-1016 |
| NO. 25-055 | RESOLUTION AUTHORIZING A CONTRACT WITHOUT PUBLIC ADVERTISING DUE TO AN EMERGENCY SEWER REPAIR AT 108 DAVID STREET |
| NO. 25-056 | RESOLUTION APPROVING JANUARY 1, 2025 – DECEMBER 31, 2029 MUNICIPAL EMPLOYEES UNION OF SOUTH AMBOY (MEUSA) AGREEMENT |
| NO. 25-057 | RESOLUTION ADOPTING THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS’ CALCULATION OF SOUTH AMBOY’S FOURTH ROUND PRESENT AND PROSPECTIVE NEED AFFORDABLE HOUSING OBLIGATIONS |
| NO. 25-058 | AUTHORIZING AGREEMENT FOR SHARED SERVICES WITH WOODBRIDGE TOWNSHIP FOR ANIMAL CONTROL SERVICES |
| NO. 25-059 | RESOLUTION AUTHORIZING PLENARY RETAIL DISTRIBUTION LICENSE NO. 1220-44-001-008 RENEWAL FOR 2023-2024 |

NO. 25-060

RESOLUTION AUTHORIZING PLENARY RETAIL DISTRIBUTION LICENSE
NO. 1220-44-001-008 RENEWAL FOR 2024-2025

DISCUSSION:

1) VETERAN FRIENDLY CITY RESOLUTION

RESOLUTION NO. 25-061

APPROVAL AND RELEASE OF MINUTES

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby approve and release the Council Minutes of the January 6, 2025 Council Meeting.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution No. 25-061 is hereby approved. **SECONDED by:** _____ **ROLL CALL VOTE:**

RESOLUTION NO. 25-062

APPROVAL OF BILL LIST

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby receive and approve the payment of the bill list dated January 16, 2025, as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bill list be appended to the official minutes.

MOVED by: _____ of the Council of the City of South Amboy, that Resolution No. 25-062 is hereby approved. **SECONDED by:** _____. **ROLL CALL VOTE:**

ORDINANCE

INTRODUCTION/FIRST READING

ORDINANCE 2025-01

AN ORDINANCE AMENDING AND SUPPLEMENTING ORDINANCE NO. 1036 ENTITLED "PARKING AND TRAFFIC REGULATIONS FOR THE CITY OF SOUTH AMBOY" IN THE COUNTY OF MIDDLESEX AND STATE OF NEW JERSEY -ADD 113 AUGUSTA STREET - LAMOT

MOVED by: _____, that Ordinance #2025-01 be introduced on first reading and advertised for second reading which is scheduled for the February 19, 2025 meeting. **SECONDED by:** _____, **ROLL CALL VOTE:**

ORDINANCE 2025-02

AN ORDINANCE ENTITLED AN ORDINANCE TO FIX NON-UNION MINIMUM AND MAXIMUM SALARIES

MOVED by: _____, that Ordinance #2025-02 be introduced on first reading and advertised for second reading which is scheduled for the February 19, 2025 meeting. **SECONDED by:** _____, **ROLL CALL VOTE:**

ORDINANCE 2025-03

AN ORDINANCE ENTITLED AN ORDINANCE TO FIX UNION SALARIES

MOVED by: _____, that Ordinance #2025-03 be introduced on first reading and advertised for second reading which is scheduled for the February 19, 2025 meeting.

SECONDED by: _____, **ROLL CALL VOTE:**

ORDINANCE 2025-04

AN ORDINANCE ADDING A NEW CHAPTER 158 TO THE CODE OF THE CITY OF SOUTH AMBOY "TREE PRESERVATION"

MOVED by: _____, that Ordinance #2025-04 be introduced on first reading and advertised for second reading which is scheduled for the February 19, 2025 meeting.

SECONDED by: _____, **ROLL CALL VOTE:**

COMMENTS:

PUBLIC COMMENTS:

ADJOURNMENT

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION NO. 25-052

**RESOLUTION AUTHORIZING THE PERSON-TO-PERSON
TRANSFER OF PLENARY RETAIL CONSUMPTION POCKET
LICENSE NO. 1220-33-011-006 – LYNCH TO KACIC**

WHEREAS, an application has been filed by Daniel Lynch, for the person-to-person transfer of Plenary Retail Consumption License No. 1220-33-011-006, for an pocket license; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of South Amboy, Middlesex County, New Jersey, that the Governing Body of the City of South Amboy does hereby approve, effective January 22, 2025, the person-to-person transfer of the aforesaid Plenary Retail Consumption License No. 1220-33-011-006 to Jetmir Kacic, and does hereby direct that the Municipal Clerk to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to a pocket license with the mailing address of 534 Aumack Ave, Union Beach, NJ 07735".

RESOLUTION NO. 25-053

**RESOLUTION OF THE MUNICIPALITY OF CITY OF SOUTH AMBOY,
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE
APPOINTMENT OF BEVERLY J. JOHNS AS TAX ASSESSOR.**

WHEREAS, N.J.S.A. 40A:9-146 requires every Municipality to provide for the appointment of a Tax Assessor; and

WHEREAS, the current tenured Tax Assessor has retired/resigned/vacated their position; and

WHEREAS, IT IS THE DESIRE OF THE Mayor and Council of City of South Amboy to appoint (Beverly J. Johns) to fill the term of office starting on January 11, 2025 to June 30, 2025 and for a four-year appointment pursuant to N.J.S.A. 40A:9-148; beginning July 1, 2025 and ending on June 30, 2029; and

WHEREAS, the assessor will hold public office hours on Wednesday from 4:00pm to 6:00pm.

NOW THEREFORE BE IT FURTHER RESOLVED, Resolution 25-053 was duly adopted by the Municipal council at a public meeting held on January 22, 2025 to appoint a part time Tax Assessor; and

BE IT FURTHER RESOLVED THAT, certified copies of said Resolution shall be forwarded to the following:

1. Director, Division of Taxation
2. Administrator, Board of Taxation
3. Administrator of the Municipality
4. Tax Assessor

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION NO. 25-054

**RESOLUTION AUTHORIZING THE RELEASE OF THE
CASH BOND TO RHETT HUFF – 243 GORDON STREET – BA-18-1016**

WHEREAS, Rhett Huff issued a Cash Bond in the amount of \$13,192.00 for Project BA-18-1016: and

WHEREAS, the City Engineer, Mark Rasimowicz, PE, PP, reported on January 7, 2025 that the Cash Bond in the amount of \$13,668.85 (\$13,192.00 + \$476.85 interest) be released.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED, by the Council of the City of South Amboy, County of Middlesex, State of New Jersey, as follows:

1. The aforesaid Cash Bond of \$13,668.85 shall be released to the applicant; and,
2. A certified copy of this Resolution shall be forwarded by the City Clerk to the City Engineer, the Construction Official, Rhett Huff, Dan Balka, Chief Financial Officer and to David Kales, Business Administrator.

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION NO. 25-055

**RESOLUTION AUTHORIZING A
CONTRACT WITHOUT PUBLIC ADVERTISING DUE TO AN
EMERGENCY SEWER REPAIR AT 108 DAVID STREET**

WHEREAS, N.J.S.A. 40A:11-6 authorizes a public entity to contract without public advertising for bids, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and,

WHEREAS, Mark J. Rasimowicz, P.E., P.P., C.M.E., Director, Department of Engineering, City of South Amboy, reported on January 13, 2025, that a sanitary sewer emergency occurred at 108 David Street; and

WHEREAS, the January 13, 2025 report of the City Engineer is attached to and incorporated into this Resolution; and,

WHEREAS, Mark J. Rasimowicz, P.E., P.P., C.M.E., Director, Department of Engineering and David Kales, Business Administrator, declared that an emergency existed and invoked the emergency contract provisions of N.J.S.A. 40A:11-6; and,

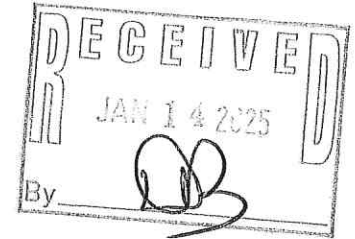
WHEREAS, City Engineer, Mark J. Rasimowicz, P.E., P.P., C.M.E. and Business Administrator, David Kales, contracted with B&W Construction Co. of NJ to perform a sanitary sewer system repair; and

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the Council of the City of South Amboy, Middlesex County, New Jersey, as follows:

1. David Kales, the City Business Administrator, and Mark J. Rasimowicz, P.E., P.P., C.M.E., the City Engineer, properly invoked the provisions of N.J.S.A. 40A:11-6 and contracted with B&W Construction Co. of NJ., to make an emergency sanitary sewer system repair on the sewer lateral on George Street in front of the Firehouse, South Amboy, New Jersey, for a total price of \$22,853.84.
2. The aforesaid contract between the City of South Amboy and B&W Construction Co. of NJ is ratified.
3. Upon the furnishing of such labor and materials in accordance with the terms of the contract, the contractor shall be entitled to be paid therefore.

CENTER STATE ENGINEERING

481 Spotswood Englishtown Road, Monroe Township, New Jersey 08831
T 732.605.9440 F 732.605.9444



January 13, 2025

City of South Amboy
David Kales, Business Administrator
140 North Broadway
South Amboy, NJ 08879

Re: City of South Amboy
Emergency Sanitary Sewer Repair
108 David Street
CSE No SA24-001
Recommendation of Payment

Dear Mr. Kales:

In November this office responded to investigate the reports of a settled sanitary sewer manhole located at 108 David Street. Upon investigation it was determined that the manhole has collapsed and needed to be replaced.

This incident required an emergency response as it was an emergency condition affecting the public's health, safety, and welfare. Pursuant to the provisions of NJSA 40A:11-6 and NJAC 5:34-6.1, the emergency response was contracted to B&W Construction Co. of NJ, Inc. to immediately respond and repair the sewer lines. Due to the emergency nature this response required the immediate performance of services and pursuant to the provisions of NJSA 40A:11-6 and NJAC 5:34-6.1 the work was authorized.

Attached please find invoice #02-024 from B&W Construction Co. of NJ, Inc. for the Replacement of the sanitary sewer manhole on David Street, on November 26, 2024. It is the recommendation of this office that the attached Invoice from B&W Construction Co. of NJ, Inc. in the total amount of \$22,853.84, be paid.

Please do not hesitate to contact this office should you require anything further.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Rasimowicz".

Mark Rasimowicz, PE, PP, CME
City Engineer

cc: Dan Balka, CFO
Kristal Manion, Finance
Deborah Brooks, City Clerk
Len Moffa, DPW
B & W Contracting Co.

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION NO. 25-056

**RESOLUTION APPROVING JANUARY 1, 2025 – DECEMBER 31, 2029 MUNICIPAL
EMPLOYEES UNION OF SOUTH AMBOY (MEUSA) AGREEMENT**

WHEREAS, the Mayor and Business Administrator have negotiated a settlement with the South Amboy MEUSA (Municipal Employees Union of South Amboy) regarding the terms and conditions of employment for their members for the term January 1, 2025 through December 31, 2029; and,

WHEREAS, the agreements are set forth in the Agreements by and between the City of South Amboy and MEUSA (“Agreements”), on file with the City Clerk; and,

WHEREAS, the Mayor and Business Administrator have recommended that the Agreements be ratified and accepted; and,

WHEREAS, the Council of the City of South Amboy deems the Agreements to be fair and equitable to the City of South Amboy and to the employees represented by the respective bargaining unit;

NOW, THEREFORE, BE AND IT IS, HEREBY, RESOLVED by the Council of the City of South Amboy, Middlesex County, New Jersey, as follows:

1. The Agreements by and between the City of South Amboy and MEUSA is hereby ratified and approved;
2. The Mayor or his designee is hereby authorized and directed to execute the Agreements on behalf of the City of South Amboy;
3. This Resolution is contingent upon the ratification of the Agreements by the respective bargaining unit.
4. The City Clerk shall keep copies of the fully executed Agreement on file for public inspection during normal business hours.

5. The City Clerk shall provide a certified true copy of this Resolution to the Mayor, Business Administrator and Attorney of record for MEUSA.

RESOLUTION 25-057
**RESOLUTION ADOPTING THE NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS'
CALCULATION OF SOUTH AMBOY'S FOURTH ROUND
PRESENT AND PROSPECTIVE NEED AFFORDABLE
HOUSING OBLIGATIONS**

WHEREAS, the City of South Amboy, County of Middlesex (the “City”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, on March 20, 2024, Governor Murphy signed into law P.L. 2024, c. 2 (the “Act”), which established a new framework for determining and enforcing municipalities’ affordable housing obligations under the New Jersey Supreme Court’s *Mount Laurel* doctrine and the State of New Jersey’s Fair Housing Act; and

WHEREAS, *N.J.S.A. 52:27D-304.1(c)* of the Act provides that prior to the beginning of each new 10-year round of affordable housing obligations beginning with the Fourth Round on July 1, 2025, the State of New Jersey’s Department of Community Affairs (the “DCA”) is tasked with determining municipal present and prospective need in accordance with the formulas established at *N.J.S.A. 52:27D-304.2* and *N.J.S.A. 52:27D-304.3*; and

WHEREAS, *N.J.S.A. 52:27D-304.1(d)* further provides that the DCA was required to prepare and submit a report to the Governor and Legislature on the calculations of such municipal obligations by October 20, 2024; and

WHEREAS, in accordance with the requirements of the Act, on October 18, 2024, the DCA provided a report setting forth its non-binding calculations of municipalities’ present and prospective need for affordable housing for the Fourth Round using the formulas set forth at *N.J.S.A. 52:27D-304.2* and *N.J.S.A. 52:27D-304.3* (the “**Report**”); and

WHEREAS, the Report determined the City’s present need obligation to be 19 units and its prospective need obligation to be 49 units; and

WHEREAS, *N.J.S.A. 52:27D-304.1(f)* provides that the City is required to determine its present and prospective fair share obligation for affordable housing in accordance with the formulas established at *N.J.S.A. 52:27D-304.2* and *N.J.S.A. 52:27D-304.3* and adopt a housing element and fair share plan based on this determination (as may be adjusted by the Affordable Housing Dispute Resolution Program (the “**Program**”) in accordance with the Act); and

WHEREAS, for the Fourth Round of affordable housing obligations, this determination of present and prospective fair share obligation is required to be made by binding resolution no later than January 31, 2025; and

WHEREAS, the City accepts the DCA present and prospective need obligations of 19 units and 49 units, respectively, for the City as calculated in the Report and wishes to adopt these calculations as the determination of the City’s Fourth Round affordable housing obligation,

subject to any vacant land and/or durational adjustment it may seek as part of the Housing Element and Fair Share Plan it subsequently submits in accordance with the Act; and

WHEREAS, notwithstanding the foregoing, the Act's future is uncertain at this stage due to ongoing litigation, and accordingly, the City also reserves its right to review and revise its Fourth Round affordable housing obligation calculations in the event the Act should be amended or overturned; and

WHEREAS, in addition to the above, the Acting Administrative Director issued Directive #14-24, dated December 13, 2024, and made the directive available later in the week that followed; and

WHEREAS, pursuant to Directive #14-24, a municipality seeking a certification of compliance with the Act shall file an action in the form of a declaratory judgment complaint in the county in which the municipality is located within 48 hours after adoption of the municipal resolution of fair share obligations, or by February 3, 2025, whichever is sooner"; and

WHEREAS, the City seeks a certification of compliance with the Act and, therefore, directs its Affordable Housing Counsel to file a declaratory judgment action with the Program within 48 hours of the adoption of this Resolution in Middlesex County.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Council of the City of South Amboy, County of Middlesex, State of New Jersey as follows:

1. The aforementioned recitals are incorporated herein as though fully set forth at length.
2. The City accepts and adopts the DCA present and prospective need obligations of 19 units and 49 units, respectively for the City as calculated in the Report and adopts these calculations as the determination of its Fourth Round affordable housing obligation, subject to any vacant land and/or durational adjustment it may seek as part of the Housing Element and Fair Share Plan it subsequently submits in accordance with the Act.
3. The City reserves its right to review and revise its Fourth Round affordable housing obligation calculations in the event the Act should be overturned or amended.
4. The City's Affordable Housing Counsel shall file a declaratory judgment action with the Program no later than 48 hours with the Program following adoption of this Resolution, in accordance with the requirements of the Act. A certified copy of this Resolution shall be included with such filing.
5. A copy of this Resolution shall be posted on City's website.
6. This Resolution will take effect immediately.

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

**RESOLUTION NO. 25-058
AUTHORIZING AGREEMENT FOR SHARED SERVICES WITH WOODBRIDGE
TOWNSHIP FOR ANIMAL CONTROL SERVICES**

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the City of South Amboy, Middlesex County, New Jersey, that the Mayor or his designee and the Municipal Clerk are hereby authorized to execute a Shared Services Agreement between the City of South Amboy and the Township of Woodbridge for Animal Control Services in the form substantially similar to that annexed hereto for the period retroactive to July 1, 2024 through June 30, 2026.

**SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF
WOODBRIIDGE AND THE CITY OF SOUTH AMBOY**

THIS AGREEMENT, made this _____ day of _____, 2024, between the **TOWNSHIP OF WOODBRIDGE**, a municipal corporation of the State of New Jersey located at 1 Main Street, Woodbridge, New Jersey 07095 (the “**TOWNSHIP OF WOODBRIDGE**”) and the **CITY OF SOUTH AMBOY** located at 140 N. Broadway, South Amboy, 08879 (the “**CITY OF SOUTH AMBOY**”).

WHEREAS, the Township possesses licensed animal control staff and maintains the Woodbridge Township Animal Shelter (the “Shelter”) for the control of domestic animals and the housing and care of domesticated animals that are lost and abandoned; and

WHEREAS, the City of South Amboy is desirous of obtaining animal control services for the control, care, and housing of lost and abandoned domesticated animals found within their borders to comply with the laws of the State of New Jersey; and

WHEREAS, the Township of Woodbridge and the City of South Amboy understand and agree that animal control services for domesticated animals found in South Amboy is of significant importance to the protection of the residents of South Amboy; and

WHEREAS, both the Township of Woodbridge and the City of South Amboy are desirous of entering into an agreement under the parameters of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., in which animal control services for domestic animals found within the City of South Amboy will be provided by the Township;

NOW, THEREFORE, in consideration of the mutual and joint obligations set forth herein, the Township of Woodbridge and the City of South Amboy do hereby agree as follows:

1. The Township of Woodbridge, through the Woodbridge Department of Health and Human Services, hereby agrees to provide animal control services for domestic animals found within the City of South Amboy for a period of two years commencing July 1, 2024 and ending June 30, 2026, subject to the conditions of this agreement.
2. The City of South Amboy shall pay the Township of Woodbridge the yearly **sum of \$20,000** in quarterly payments of equal amount, for the period commencing July 1, 2024 through June 30, 2026.
3. The City of South Amboy shall pay the Township of Woodbridge the sum of \$350 per domestic animal (including any wild animal that requires euthanasia) picked up by the Township of Woodbridge. These amounts shall be paid quarterly, along with the payments referenced in paragraph 2 above.

4. The Township of Woodbridge shall respond to animal control related calls for service in the City of South Amboy during the normal daytime working hours. Daytime shall mean between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, except for recognized holidays.

5. The Township of Woodbridge shall respond to emergency calls for animal control related services in the City outside normal working hours as defined in paragraph 4. Emergency calls shall be defined and determined by the Woodbridge Department of Health and Human Services and the animal control staff. Woodbridge Township Animal Control has the right to reserve a one-hour response time for emergency calls.

6. The Township of Woodbridge shall, as part of the animal control related service, remove stray and lost domestic animals from the public areas of the City of South Amboy, respond to animal bite reports, respond to running at large reports and related activities in the City of South Amboy.

7. Calls for animal control services shall be made through the City of South Amboy's Police Dispatchers to the Woodbridge Township Animal Control Division. Outside normal working hours, the City of South Amboy shall contact the Woodbridge Township Police Dispatchers to request emergency service.

8. The Township of Woodbridge shall, as part of its animal control related services, allow South Amboy residents access to the Shelter's services, including the surrendering of animals to the Shelter which shall be made according to existing Shelter rules and fees. Animal control related services not included in this agreement, such as private animal transport, shall be rendered as available and in accordance with the Shelter fee schedule.

9. The Township of Woodbridge shall, as part of the animal control service, follow the current Woodbridge Township Animal Shelter Policy for outside cats (Outside Cat Policy) in responding to all outside cat complaints and issues in the City Of South Amboy.

10. The Township of Woodbridge shall shelter, feed, provide veterinary care as required and otherwise provide care for the animals brought or surrendered to the Shelter under this agreement. The Township of Woodbridge shall shelter, handle and dispose of all animals according to N.J.S.A. 4:19-15.16. After reasonable effort to contact an owner, animals unclaimed after ten days shall be made available for adoption, transfer to a Rescue, or euthanasia. The Township of Woodbridge shall, as part of the animal control related service, allow South Amboy residents to surrender animals to the Shelter according to existing Shelter rules and fees.

11. The Township of Woodbridge shall maintain accurate records of each animal impounded and the disposition of animals as well as the yearly state report of animal related activities within the City of South Amboy.

12. The Township of Woodbridge shall be entitled to redeem or present for adoption any animal acquired under this Agreement and shall retain all fees collected by the Township of Woodbridge from South Amboy residents from redemptions, adoptions, or related activities, as detailed in the existing Township of Woodbridge Animal Control Ordinances, resulting from animal control service to the residents of South Amboy or the kenneling of any and all animals domesticated or otherwise received from the City of South Amboy under this Agreement.

13. Should any animal in the possession of the Township of Woodbridge pursuant to this agreement require veterinary services, as determined by a veterinarian, the City of South Amboy shall be responsible for all veterinary or related charges.

14. Each Party shall at all times hereafter indemnify and hold the other harmless from and against any and all losses, claims, damages, suits for damage for property and injury to and/or death to persons caused or resulting from the actions or inactions of the said Party in regard to any of its respective obligations agreed to herein.

15. As provided for in N.J.S.A. 40:8A-4, this Agreement shall take effect upon the adoption of an approving resolution by the Township of Woodbridge and an approving resolution by the City of South Amboy. Upon proper execution and attestation of this agreement, the proper officials of each of the parties are hereby authorized and directed to make and perform any and all acts necessary to carry out the purposes of this agreement.

16. The Township of Woodbridge reserves the right to enter into agreements similar in form to this instrument with any other municipality.

17. This Agreement is the entire agreement between the parties, and no alterations, changes or additions hereto shall be made except in writing and approved by both parties. The Township of Woodbridge or the City of South Amboy can cancel this agreement for any reason upon sixty (60) days written notice to the other party.

IN WITNESS WHEREOF, the Township of Woodbridge and the City of South Amboy shall cause this Agreement to be executed by their proper corporate officials and their proper corporate seals affixed this day and year above written.

ATTEST:

TOWNSHIP OF WOODBRIDGE

JOHN M. MITCH
MUNICIPAL CLERK

By: _____
JOHN E. McCORMAC, MAYOR

ATTEST:

CITY OF SOUTH AMBOY

MUNICIPAL CLERK

By: _____
, MAYOR

RESOLUTION

BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF WOODBRIDGE that the Mayor or his designee and the Municipal Clerk are hereby authorized to execute a Shared Services Agreement for Animal Control Services between the Township of Woodbridge and the City of South Amboy in the form substantially similar to that on file in the Office of the Municipal Clerk for the period July 1, 2024 through June 30, 2026.

ADOPTED: JUN 11 2024

I certify that the above is a true and exact copy of the Resolution adopted by the Municipal Council of the Township of Woodbridge at their Regular Meeting held on **JUN 11 2024**.



JOHN M. MITCH, RMC, CMC, CMR
MUNICIPAL CLERK

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION NO. 25-059

RESOLUTION AUTHORIZING PLENARY RETAIL DISTRIBUTION LICENSE NO. 1220-44-001-008 RENEWAL FOR 2023-2024

WHEREAS, the licensee has correctly filed and advertised for a 12:18 petition for the 2023-2024 renewal period and the application for renewal of Plenary Retail Distribution License No. 1220-44-001-008 for the period July 1, 2023 to June 30, 2024 has been received; and

WHEREAS, the submitted renewal application forms are complete in all respects, renewal fees have been paid and tax clearance has been received pursuant to P.L. 1995, Chapter 161;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the City Council of the City of South Amboy, New Jersey, that the Plenary Retail Distribution License No. 1220-44-001-008 for the period July 1, 2023 to June 30, 2024 be in accordance with the Alcoholic Beverage Law, N.J.S.A. 33:1-3.1, et seq. and pursuant to N.J.S.A 33:1-12.18 .

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

RESOLUTION NO. 25-060

RESOLUTION AUTHORIZING PLENARY RETAIL DISTRIBUTION LICENSE NO. 1220-44-001-008 RENEWAL FOR 2024-2025

WHEREAS, the licensee has correctly filed and advertised for a 12:18 petition for the 2023-2024 renewal period and the application for renewal of Plenary Retail Distribution License No. 1220-44-001-008 for the period July 1, 2024 to June 30, 2025 has been received; and

WHEREAS, the submitted renewal application forms are complete in all respects, renewal fees have been paid and tax clearance has been received pursuant to P.L. 1995, Chapter 161;

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by the City Council of the City of South Amboy, New Jersey, that the Plenary Retail Distribution License No. 1220-44-001-008 for the period July 1, 2024 to June 30, 2025 be in accordance with the Alcoholic Beverage Law, N.J.S.A. 33:1-3.1, et seq. and pursuant to N.J.S.A 33:1-12.18 .

RESOLUTION 2025-

A RESOLUTION HONORING AND RECOGNIZING THE MILITARY SERVICE OF RESIDENTS IN THE CIVIC AFFAIRS OF THE CITY OF SOUTH AMBOY

WHEREAS, the Mayor and Council of the City of South Amboy recognize the importance of publicly recognizing and honoring veterans for their service in the normal course of carrying out local government functions;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of South Amboy that the following goals are hereby established:

- 1) That the City proactively notify veteran-owned businesses registered with the State of New Jersey (https://www20.state.nj.us/TYTR_SAV1/vendorSearch.jsp) of each public bid opportunity by posting notice of same at the New Jersey Veterans Chamber of Commerce <https://njveteranschamber.com>, at a location on the City website designated to provide information for veterans, or at another location deemed practicable to provide meaningful notice to veteran-owned businesses.
- 2) That in the hiring of employees, the City, subject to all applicable Civil Service regulations, and all state and federal laws concerning hiring and employment, shall make a good faith effort to achieve a goal of a minimum 5% veteran workforce;
- 3) That where not prohibited by State law, a discount or waiver be established where possible for veterans on local license and permit fees;
- 4) That two preferred parking spaces be designated for veterans at South Amboy City Hall;
- 5) That there be a full or partial permit fee waiver at (municipal commuter lots for Purple Heart recipients;
- 6) That the City faithfully hold a public celebration honoring the service of veterans on Veterans Day of each year and that such celebration include public recognition of the service of one or more residents of the community who have served in the military.

CITY OF SOUTH AMBOY
Bill List By Vendor Id

Vendor #	PO #	Name	Description	Amount	Charge Account	Acct Type	Contract Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
C0000018		Custom Bandag, Inc.					Account Continued							
	1	12/26/24	inv# 40260310	\$2,468.78	4-01-26-315-235	B	Vehicle Maint: Tires & Tubes	R		06/17/24	01/16/25		40260310	N
		Vendor Total:		\$2,468.78										
C0000041		Cooper Power Systems Div. of												
	24-02789	12/27/24	DPW Generator - Troubleshoot	\$692.90	4-01-26-310-150	B	B&G: Other Contractual Services	R		12/27/24	01/16/25		S057363456.003	N
		Vendor Total:		\$692.90										
C0000086		Cintas Corporation No. 2												
	25-00033	01/07/25	12/3/24-1/3/25 invoices	\$203.43	4-01-26-305-045	B	Solid Waste: Clothing & Uniforms	R		01/07/25	01/16/25		4214623471	N
				\$203.43	4-01-26-305-045	B	Solid Waste: Clothing & Uniforms	R		01/07/25	01/16/25		4215321068	N
				\$203.43	4-01-26-305-045	B	Solid Waste: Clothing & Uniforms	R		01/07/25	01/16/25		4216030504	N
				\$190.41	4-01-26-305-045	B	Solid Waste: Clothing & Uniforms	R		01/07/25	01/16/25		4216796004	N
		Vendor Total:		\$800.70										
CARLI005		Carlin, Ward, Ash & Heiar,LLC												
	25-00027	01/07/25	Tax Counsel inv.25678	\$455.00	4-01-20-155-195	B	Legal: Professional Consultant & Spec	R		02/02/24	01/16/25		25678	N
		Vendor Total:		\$455.00										
COLLI005		Colliers Engineering & Design												
	23-02353	10/26/23	22-099 Construction Engineer	\$43,235.13	C-04-23-002-001	B	Ferry Terminal Site Improvements	R		10/26/23	01/16/25		0001015760	N
		Vendor Total:		\$43,235.13										
D0000045		Direct Energy Marketing, Inc.												
	25-00106	01/15/25	Dec24 Billing	\$152.15	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631613	N
				\$3.83	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631614	N
				\$76.88	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631615	N
				\$205.50	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631616	N
				\$376.59	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631617	N
				\$457.21	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631618	N
				\$288.75	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631619	N
				\$628.31	5-01-31-430-230	B	Utilities - Natural Gas	R		01/15/25	01/16/25		HS54631620	N

CITY OF SOUTH AMBOY
Bill List By Vendor Id

Vendor #	Name	Description	Amount	Charge Account	Acct Type	Contract Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
D0000045	Direct Energy Marketing, Inc.		\$2,189.22										
			\$2,189.22										
			Vendor Total: \$2,189.22										
D0000063	Direct Energy Business												
25-00092	01/14/25	Nov/24 Billing											
1 Nov/24 Billing													
2 1066552 - 6th St & Feltus		\$55.62		4-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243660056003599	N
3 1066553 - Pupek Rd/N Stevens		\$100.76		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243650055995049	N
4 1066554 - 400 Raritan St		\$9.16		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243650055995050	N
5 1066557 - 102 N Feltus		\$70.88		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243650055995051	N
6 1066558 - 140 N Broadway		\$221.61		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243620055984646	N
7 1066561 - 129 N Broadway		\$1,518.33		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243650055995052	N
8 1066564 - 108 S Stevens		\$97.82		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243620055984647	N
9 1066566 - 429 Bordentown Ave		\$370.16		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243660056003601	N
10 1066567 - Bordentown Ave key		\$275.97		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		250020056020381	N
11 1066568 - Broadway #7639		\$41.09		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243660056003602	N
12 1066572 - Broadway & 1st		\$340.35		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243660056003603	N
13 1066573 - Rosewell & George		\$182.43		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243620055984648	N
14 1066574 - Henry St		\$119.88		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243620055984649	N
15 1066576 - Broadway & Louisa		\$199.24		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243620055984650	N
16 1066579 - Sandpiper Dr		\$134.84		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243660056003604	N
17 1066581 - John St Walkway		\$16.02		5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		243620055984651	N
			\$0.00	5-01-31-430-200	B	Utilities - Electric	R		01/14/25	01/16/25		250020056020401	N
			\$3,754.16										
	Vendor Total:		\$3,754.16										
E0000005	Edmunds & Associates, Inc.												
25-00070	01/10/25	2025 Hosting (Level 1)											
1 2025 Hosting (Level 1)													
25-00071	01/10/25	2025 Software Maintenance											
1 2025 Software Maintenance													
2 Real Property Tax Billing		\$4,065.94		5-01-20-130-095	B	Finance: Maintenance Agreement	R		01/10/25	01/16/25		25-INV1754	N
3 Escrow Accounting Maintenance		\$2,712.60		5-01-20-145-095	B	Revenue: Maintenance Agreement	R		01/10/25	01/16/25		25-INV1754	N
4 Utility Billing & Collections		\$1,162.54		5-01-20-130-095	B	Finance: Maintenance Agreement	R		01/10/25	01/16/25		25-INV1754	N
5 WIPP - Tax Maintenance		\$2,849.73		5-01-26-307-150	B	Sewer: Other Contractual Services	R		01/10/25	01/16/25		25-INV1754	N
6 WIPP - Utility Maintenance		\$1,478.52		5-01-20-145-095	B	Revenue: Maintenance Agreement	R		01/10/25	01/16/25		25-INV1754	N
		\$1,478.52		5-01-26-307-150	B	Sewer: Other Contractual Services	R		01/10/25	01/16/25		25-INV1754	N

Vendor #	Name	Description	Amount	Charge Account	Acct Type	Contract Description	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
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W0000017 W.B. Mason

Account Continued

1	Bostitch Stapler	\$11.94	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
2	TOPS STENO PAD	\$34.09	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
3	UNIVERSAL CLIPBOARD	\$7.83	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
4	PENCIL CUP	\$2.99	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
5	MONTHLY DESK CALENDAR	\$4.47	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
6	TAPE DISPENSER	\$2.43	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
7	INVISIBLE TAPE	\$6.15	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
9	CORK BOARD	\$21.29	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
10	ONYX UPRIGHT SECTIONS	\$31.59	5-01-22-195-145	B	Code: Office Supplies	R		01/09/25	01/16/25			251599539	N
		\$122.78											

25-00068 01/10/25

Tax Assessor Supply

1	Tax Assessor Supply	\$4.72	5-01-20-150-145	B	Assessor: Office Supplies	R		01/10/25	01/16/25			251601477	N
2	SWINGLINE STAPLER	\$22.18	5-01-20-150-145	B	Assessor: Office Supplies	R		01/10/25	01/16/25			251601477	N
3	EBRA Z-GRIP BLUE PENS	\$7.38	5-01-20-150-145	B	Assessor: Office Supplies	R		01/10/25	01/16/25			251601477	N
4	SAFCO DESK ORGANIZER	\$44.05	5-01-20-150-145	B	Assessor: Office Supplies	R		01/10/25	01/16/25			251601477	N
5	UNI-BALL JETSTREAM BLUE PEN	\$16.44	5-01-20-145-145	B	Revenue: Office Supplies	R		01/10/25	01/16/25			251601477	N
		\$94.77											
		Vendor Total: \$568.44											

WWVTIN005

WWT INC - dba VOIP Networks

25-00026	01/07/25	Jan'25 & Feb'25 phone services											
1	Jan'25 & Feb'25 phone services	\$1,854.12	5-01-31-430-240	B	Utilities - Telephone	R		01/07/25	01/16/25			C18057	N
2		\$1,868.65	5-01-31-430-240	B	Utilities - Telephone	R		01/07/25	01/16/25			C19221	N
		\$3,722.77											
		Vendor Total: \$3,722.77											

XTEL0005

Xtel Inc.

25-00019	01/07/25	Jan'25 Inv.34635											
1	Jan'25 Inv.34635	\$4,370.77	5-01-31-430-240	B	Utilities - Telephone	R		01/07/25	01/16/25			34635	N
		Vendor Total: \$4,370.77											

Total Purchase Orders: 106 Total P.O. Line Items: 193 Total List Amount: \$2,873,087.16 Total Void Amount: \$0.00

CITY OF SOUTH AMBOY
Bill List By Vendor Id

Totals by Year-Fund									
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total		
CURRENT FUND	4-01	\$111,004.07	\$0.00	\$111,004.07	\$0.00	\$0.00	\$0.00		\$0.00
	5-01	\$1,296,568.48	\$0.00	\$1,296,568.48	\$0.00	\$0.00	\$0.00		\$0.00
	5-30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$13,668.85
	Year Total:	\$1,296,568.48	\$0.00	\$1,296,568.48	\$0.00	\$0.00	\$0.00		\$13,668.85
CAPITAL FUND	C-04	\$1,451,845.76	\$0.00	\$1,451,845.76	\$0.00	\$0.00	\$0.00		\$0.00
Total Of All Funds:		\$2,859,418.31	\$0.00	\$2,859,418.31	\$0.00	\$0.00	\$0.00		\$13,668.85

Project Description	Project No.	Rcvd Total
BA-18-1016 245 Gordon S TJC Ho	618086	\$13,668.85
Total Of All Projects:		<u>\$13,668.85</u>

MINUTES FOR COUNCIL MEETING JANUARY 6, 2025

The Meeting was called to order by City Clerk, Deborah Brooks at 6:00 P.M. The City Clerk read the Opening Prayer and all recited the Pledge of Allegiance. Clerk Brooks read the Notice of Publication Certification.

Councilman Mr. Reilly was sworn in by his son Tom with the assistance of his wife Monica, Councilwoman Dato was sworn in by her husband Robert and Assembly Speaker Coughlin swore in Councilman Lenahan in the presence of friends and family.

Mayor Henry wished everyone a Happy New Year and thanked the local legislature that were present He congratulated Mr. Reilly, Ms. Dato and Mr. Lenahan. He noted this is a "feel good" moment for the City and he is looking forward to working work the Council to make better days to come. He thanked Mr. Kales for all his hard work and recognized the team effort needed to get all that had been accomplished.

PRESENT: Councilman Conrad, Councilwoman Dato, Councilman Lenahan, Councilman Reilly and Councilman Gross

ALSO PRESENT: Mayor Fred Henry, Deborah Brooks, City Clerk, Dan Balka, CFO, Francis Womack, City Attorney, Mark Herdman, OEM Director, Fire Chief Albarran, and Past Fire Chief Gay.

The City Clerk entertained a motion for temporary Council President. On motion by Mr. Gross, seconded by Mr. Conrad, and with no further nominations and passed unanimously, Ms. Dato was appointed Temporary Council President.

Ms. Dato entertained a motion for Council President. On motion by Mr. Conrad, seconded by Mr. Lenahan with no further nominations and carried unanimously, Mr. Gross was appointed Council President.

Council President Gross entertained a motion for Council Vice President. On motion by Mr. Gross, seconded by Mr. Conrad and carried unanimously, Ms. Dato was appointed Vice President.

Mr. Gross recognized the following people resent at the meeting including Commissioner Charlie Kenny, Ret'd. Police Chief LaVigne, Fire Chief Albarran, former Fire Chief Gay, Superintendent Dr. Williams, and the Speaker and his staff members and thanked CFO Dan Balka, Clerk Brooks and Mr. Kales as well as Captain Kanecke and OEM Director Herdman.

CONSENT AGENDA:

The following items are considered to be routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items unless a Council member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

MOVED by: Mr. Conrad of the Council of the City of South Amboy, that Resolution #25-001 through #25-049 are hereby approved retroactive to January 1, 2025. **SECONDED by:** Ms. Dato. **ROLL CALL VOTE: All in favor.**

- Resolution 25-001 Resolution Authorizing Temporary Budget Appropriations for the 2025 Calendar Year
- Resolution 25-002 Resolution Adopting 2025 Cash Management Plan
- Resolution 25-003 Resolution establishing 2025 Meeting Dates
- Resolution 25-004 Resolution Adopting 2025 Holiday Schedule
- Resolution 25-005 Designating Official Newspapers
- Resolution 25-006 Designating Official Depositories
- Resolution 25-007 Resolution Filing Signature with Secretary of State
- Resolution 25-008 Appointment to Emergency Management Council
- Resolution 25-009 Appointment of Public Agency Compliance Officer
- Resolution 25-010 Appointment of Crossing Guards
- Resolution 25-011 Appointment Deputy Records Custodians
- Resolution 25-012 Approval of Towing City Tow Service Operators
- Resolution 25-013 Change Fund – Tax Collector
- Resolution 25-014 Change Fund – City Clerk
- Resolution 25-015 Petty Cash Fund – Administration
- Resolution 25-016 Change Fund – Municipal Court Administrator
- Resolution 25-017 Approving municipal Public Defender
- Resolution 25-018 Establishing Interest Rate on Delinquent Taxes
- Resolution 25-019 Appointing JIF Commissioner and Alternate Commissioner
- Resolution 25-020 SARA Appointment – Williams and Noble
- Resolution 25-021 Establishing Interest Rate on Delinquent Sewer Use Fees
- Resolution 25-022 Authorizing Prepayment of Middlesex County Taxes
- Resolution 25-023 Appointing Planning Board members
- Resolution 25-024 Library Board Appointment
- Resolution 25-025 Resolution Authorizing Tax Assessor to act as agent for the City of South Amboy for the purpose of filing and settling tax appeals on behalf of the taxing district for the tax year 2025
- Resolution 25-026 Approving municipal Prosecutor
- Resolution 25-027 Authorizing Disbursement of Hospitalization and state Health Benefits
- Resolution 25-028 Authorizing 2025 Pay Schedule and Pension Benefits
- Resolution 25-029 Authorizing the CFO to Wire Transfer Funds
- Resolution 25-030 Payroll Agreement with Sadie-Pope-Dowdell Library
- Resolution 25-031 Payroll Agreement with SARA
- Resolution 25-032 Authorizing the Award of a Contract for Labor Counsel
- Resolution 25-033 Sustainable Green Team members Appointing
- Resolution 25-034 Authorizing the Award of a Contract for IT Services Ocean Computer Group
- Resolution 25-035 Authorizing the Award of a Contract for Planning Board Planner/Engineer
- Resolution 25-036 Authorizing the Award of a Contract for Consulting Engineer Services
- Resolution 25-037 Qualifying professional services for 2025
- Resolution 25-038 Authorizing the Award for Architectural Services
- Resolution 25-039 Authorizing the Award of a Contract for Special Tax Counsel
- Resolution 25-040 Authorizing the Award of a Contract for Planning Board Attorney
- Resolution 25-041 Authorizing the Award of a Contract for Risk Management Consultant/Liability Insurance Broker of Record
- Resolution 25-042 Authorizing the Award of a Contract for Auditor
- Resolution 25-043 Authorizing the Award of a Contract for Bond Counsel
- Resolution 25-044 Authorizing the Award of Contract for General Counsel
- Resolution 25-045 Authorizing the Award of Contract for Grant Writer/Administrator
- Resolution 25-046 Appointment of OEM Coordinator and Deputy Coordinators

Resolution 25-047 Citizen Advisory Committee Appointments
Resolution 25-048 Resolution authorizing exempt Veteran tax - Wolf
Resolution 25-049 Authorizing Award of Contract for Environmental Engineer

BEGIN REGULAR COUNCIL MEETING

RESOLUTIONS:

RESOLUTION NO. 25-050
APPROVAL AND RELEASE OF MINUTES

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby approve and release the Council Minutes of the December 11, 2024 Council Meeting.

MOVED by: Ms. Dato of the Council of the City of South Amboy, that Resolution No. 25-050 is hereby approved. **SECONDED by: Mr. Conrad** **ROLL CALL VOTE: Ayes: Conrad, Dato, Reilly, Gross** **Abstain: Lenahan**

RESOLUTION NO. 25-051
APPROVAL OF BILL LIST

BE IT RESOLVED, that the City Council of the City of South Amboy does hereby receive and approve the payment of the bill list dated December 30, 2024, as presented by the Chief Financial Officer.

BE IT FURTHER RESOLVED, that the bill list be appended to the official minutes.

MOVED by: Mr. Conrad of the Council of the City of South Amboy, that Resolution No. 25-051 is hereby approved. **SECONDED by: Ms. Dato** . **ROLL CALL VOTE: All in favor.**

COMMENTS

Mr. Gross:

- Reported he had met with Mr. Kales and that the Tree Ordinance, Veteran Friendly City Resolution and TNR Ordinance are all moving forward.

Mr. Conrad:

- Wished everyone a happy new year.
- Congratulated Mr. Reilly, Ms. Dato and Mr. Lenahan on being sworn in, noting the City is in good hands.
- Thanked the fire department, first aid squad and volunteers for their service. Welcomed new Fire Chief Albarran and thanked outgoing Chief Gay.
- Congratulated Dr. Williams on his appointment to SARA noting he would be a great representative of the school's interests.
- Thanked the Board of Education members for their service.

Ms. Dato:

- Congratulated Mr. Reilly and Mr. Lenahan on their successful election noting they are devoted to the residents and she is looking forward to working with them.
- Thanked the 3rd Ward residents and others for supporting her in the election.
- Thanked the City's team, Ms. Brooks, Mr. Kales and the other professionals as well as the volunteers for their support.

- Noted the first menorah lighting ceremony had been a wonderful event and is a great addition to the holiday celebrations.
- Pledged to be a voice for those without a voice, on large or small issues and will do her best.
- Wished everyone a Happy New Year.

Mr. Reilly:

- Welcomed all the friends and family present at tonight's meeting.
- Thanked the first responder and food pantry volunteers.
- Welcomed Mr. Lenahan to the Council.
- Congratulated Ms. Dato and stated he is looking forward to working together in the upcoming four years.
- Reported the FOSA fundraiser was a big success.
- Stated the Veteran's Resolution is looking good and in particular he is in favor of waiving all fees for Veterans.
- Reminded everyone to support local businesses.
- Welcomed Dr. Williams to SARA.

Mr. Lenahan:

- Thanked everyone for coming out and showing their support.
- Promised he will do what he can for anyone that needs help.
- Thanked the MCDO for all their help during the election as well as the Speaker and his team.

Mayor Henry:

- Congratulated Mr. Reilly, Ms. Dato and Mr. Lenahan and thanked their supporters.
- Congratulated Mr. Gross and Ms. Dato on being reappointed Council President and Vice President.
- Thanked Mark Herdman and the OEM for their continuing efforts to keep the residents of the city safe.

Mr. Kales:

- Congratulated Mr. Reilly, Ms. Dato and Mr. Lenahan on their election win.
- Noted 2024 had been a successful year and he is looking forward to continuing the trend in 2025.
- Reported the hiring of three new police officers.

Mr. Womack and Mr. Balka – no comments.

PUBLIC COMMENTS

Mary Szaro, 370 Fifth St., wished everyone a happy new year and once again requested increased communication from the council to the public for various issues including COAH numbers, CDBG grant allocations, etc. She thanked Mr. Reilly for his ongoing efforts to get the Veteran Friendly Resolution adopted and thanked Mr. Kales for his ongoing open communications and determination to focus on the needs of the residents. She stated her appreciation to Mayor Henry for providing Macco property updates and hopes the Council will continue to promote public engagement in 2025.

Chris Smiga, 144 Second Street, spoke about the payment deficit in LOSAP and requested the city make the payments whole.

Brandon Russell, 1355 Schindler Dr., welcomed Mr. Lenahan and stated he was looking forward to working with the city in the upcoming year and to keeping an open dialogue.

ADJOURNMENT

On motion by Mr. Conrad, seconded by Mr. Reilly and carried unanimously, the meeting was adjourned at 6:38pm.

Respectfully submitted,

Deborah Brooks
Municipal Clerk

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

ORDINANCE NO. 2025-01

**AN ORDINANCE AMENDING AND SUPPLEMENTING
ORDINANCE NO. 1036 ENTITLED "PARKING AND
TRAFFIC REGULATIONS FOR THE CITY OF SOUTH
AMBOY" IN THE COUNTY OF MIDDLESEX AND
STATE OF NEW JERSEY –HANDICAP SPACE 113
AUGUSTA STREET**

BE AND IT IS HEREBY ORDAINED by the Council for the City of South Amboy, Middlesex County, New Jersey, on the Ordinance No. 1036, entitled "Parking and Traffic Regulations for the City of South Amboy" is hereby amended and supplemented as follows:

Add the Following:

ARTICLE V Handicapped Parking

Section 5-1 Special Parking for Handicapped

Section X Handicapped Parking

Add the Following:

NAME OF STREET

LOCATION

Augusta Street

Sign to be 159 feet from the curb line of Augusta Street and Rosewell Street in front of the residence at 113 Augusta Street.

The invalidity of any section or provision of this ordinance shall not invalidate any other section or provision thereof.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

This ordinance shall take effect after final passage and publication as provided by law.

The Municipal Clerk shall serve a certified true copy of this Ordinance upon the South Amboy Police Department.

Deborah Brooks
Municipal Clerk

Introduced on First Reading: January 22, 2025
First Publication: January 27, 2025
Approved on Final Reading: February 19, 2025
Final Publication: February 24, 2025

**City of South Amboy
County of Middlesex**

ORDINANCE NO. 2025-02
**AN ORDINANCE ENTITLED AN ORDINANCE TO FIX NON-UNION
MINIMUM AND MAXIMUM SALARIES**

WHEREAS said Ordinance reflects a change in salaries to be paid to certain employees of the City for the year 2025 and forward.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of South Amboy that the proper officer or officers of the City of South Amboy be and they are hereby authorized and directed to execute and deliver checks on City funds for the purpose of paying the following annual salaries to the nonunion employees of the City of South Amboy that within the range as set forth below opposite each job classification as in such cases made. The Schedule of salaries hereinafter set forth shall be effective as of January 1st, 2025 and may be amended for those who may exceed the maximum

	MINIMUM	MAXIMUM
Confidential Aid to Mayor	\$ 15,000.00	\$ 42,250.00
Confidential Secretary	\$ 31,200.00	\$ 69,000.00
Municipal Clerk	\$ 50,000.00	\$ 132,250.00
Director of Revenue and Finance	\$ 15,000.00	\$ 40,250.00
Director of Recreation	\$ 10,000.00	\$ 80,500.00
Director of Senior Citizen	\$ 5,000.00	\$ 40,250.00
Public Works Superintendent	\$ 70,000.00	\$ 161,000.00
Business Administrator	\$ 95,000.00	\$ 184,000.00
Certified Finance Officer	\$ 90,000.00	\$ 172,500.00
Tax Collector	\$ 65,000.00	\$ 149,500.00
Qualified Purchasing Agent	\$ 44,000.00	\$ 108,000.00
Management Specialist	\$ 65,000.00	\$ 156,000.00
Senior Payroll Clerk	\$ 42,500.00	\$ 97,750.00
Playground Attendant	\$ 150.00	\$ 6,000.00
Secretary of Brd of Adj/Planning Brd	\$ 2,400.00	\$ 13,800.00
Chief of Police	\$ 115,000.00	\$ 225,000.00
City Physician	\$ 2,000.00	\$ 8,000.00
Construction Official	\$ 10,000.00	\$ 51,750.00
Mayor	\$ 4,000.00	\$ 18,000.00
Council President	\$ 4,000.00	\$ 15,000.00
Council Members	\$ 4,000.00	\$ 14,000.00
Registrar	\$ 3,000.00	\$ 11,500.00
Deputy Registrar of Vital Statistics	\$ 2,000.00	\$ 9,200.00
Building Inspector PT	\$ 6,000.00	\$ 29,000.00
Electrical Inspector PT	\$ 6,000.00	\$ 29,000.00
Plumbing Inspector PT	\$ 6,000.00	\$ 29,000.00
Fire Sub Code Official PT	\$ 6,000.00	\$ 29,000.00
Permit Clerk PT	\$ 5,000.00	\$ 12,000.00
Emergency Mgmt Coordinator PT	\$ 5,000.00	\$ 30,000.00
Judge Municipal Court	\$ 20,000.00	\$ 52,000.00
Municipal Prosecutor PT	\$ 8,500.00	\$ 34,500.00
Municipal Public Defender PT	\$ 4,000.00	\$ 23,000.00
Recycling Coordinator	\$ 2,000.00	\$ 11,500.00

Secretary Bd/ Commission	\$ 2,000.00	\$ 17,250.00
Tax Assessor	\$ 20,000.00	\$ 63,250.00
Youth Activities Supervisor	\$ 4,000.00	\$ 7,600.00
Youth Aide	\$ 2,000.00	\$ 4,000.00
Youth Program Director	\$ 2,800.00	\$ 5,200.00
Recreation Instructor	\$ 2,000.00	\$ 8,000.00
Zoning Officer	\$ 2,500.00	\$ 20,000.00
Fire Official	\$ 20,800.00	\$ 79,350.00
Court Administrator	\$ 45,000.00	\$ 103,500.00

HOURLY

Building Inspector	\$ 20.00	\$ 45.00
Code Enforcement Official	\$ 20.00	\$ 45.00
Mechanic PT	\$ 20.00	\$ 45.00
Public Safety Communicator	\$ 20.00	\$ 45.00

TEMPORARY AND SEASONAL

Bus Driver	\$ 16.00	\$ 40.00
School Traffic Guard	\$ 16.00	\$ 35.00
School Crossing Guard	\$ 16.00	\$ 35.00
General Part Time Help	\$ 16.00	\$ 30.00

BE IT FURTHER ORDAINED, that

1. The invalidity of any section or provision of this ordinance shall not invalidate any other section or provision thereof.
2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.
3. This ordinance shall take effect after final passage on 2/19/2025 and publication as provided by law.
4. This Ordinance is based on a 26-pay period fiscal year. It is subject to adjustment in the event of a 27 pay fiscal year.

Introduced on First Reading: January 22, 2025
 First Publication: January 27, 2025
 Approved on Final: February 19, 2025
 Final Publication: February 24, 2025

**CITY OF SOUTH AMBOY
COUNTY OF MIDDLESEX**

ORDINANCE NO. 2025-03

AN ORDINANCE ENTITLED AN ORDINANCE TO FIX UNION SALARIES

WHEREAS said Ordinance reflects a change in salaries to be paid to certain union employees of the City for the year 2025 and forward.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of South Amboy that the proper officer or officers of the City of South Amboy be and they are hereby authorized and directed to execute and deliver checks on City funds for the purpose of paying the following annual salaries to the union employees of the City of South Amboy that within the guide as set forth below opposite each job classification as in such cases made. The Schedule of salaries hereinafter set forth shall be effective as of January 1, 2025 and may be amended for those who may exceed the maximum.

The following offices, positions and job titles are hereby authorized and are assigned the following salary levels:

Section I – Municipal Employees Union of South Amboy

Steps in 2025									
TITLE	1.0315								
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Court Administrator	40,845	44,470	48,094	51,718	55,343	58,970	62,593	66,217	73,467
Heavy Equip. Operator	36,410	41,724	47,036	52,350	57,663	62,975	68,289	73,603	84,230
Keyboard Clerk 1	36,410	38,581	40,754	42,926	45,096	47,270	49,440	51,613	55,960
Keyboard Clerk 2	38,839	41,537	44,237	46,935	49,636	52,335	55,034	57,732	63,135
Keyboard Clerk 3	48,548	52,268	55,988	59,708	63,429	67,149	70,870	74,589	82,028
Laborer 1	36,410	38,325	40,240	42,154	44,070	45,985	47,901	49,817	53,642
Laborer 2	36,410	40,332	44,252	48,174	52,094	56,017	59,936	63,857	71,703
Laborer 3	45,747	49,739	53,733	57,726	61,721	65,713	69,707	73,700	81,690
Mechanic	47,847	51,146	54,446	57,745	61,043	64,343	67,641	70,940	77,535
Motor Vehicle Operator E & H / Sr. Coordinator	36,410	39,322	42,235	45,146	48,057	50,968	53,878	56,792	65,421
Motor Vehicle Operator E & H	36,410	39,322	42,235	45,146	48,057	50,968	53,878	56,792	62,754
Motor Vehicle Operator E & H PART TIME (hourly)	17.51	18.90	20.30	21.70	23.10	24.50	25.90	27.30	30.16
Payroll/Bookkeeper (PAYROLL CLERK)	44,346	47,803	51,257	54,716	58,172	61,629	65,085	68,542	75,458
Public Safety Telecommunicator	36,410	36,994	37,577	38,161	38,744	39,327	39,911	40,495	41,660
Senior Cashier	38,839	43,218	47,600	51,980	56,361	60,741	65,123	69,504	78,266
Sewer/Water Repairer	36,410	40,692	44,974	49,255	53,538	57,819	62,100	66,382	74,946
Sr. Water/Sewer Repairer (SEWER REPAIRER II)	42,012	46,422	50,829	55,239	59,646	64,057	68,465	72,874	81,690
Supervising Mechanic	50,181	54,261	58,340	62,420	66,501	70,580	74,660	78,740	86,895
Road Repair Supervisor	36,410	42,659	48,909	55,156	61,406	67,656	73,906	80,154	92,656
General Supervisor - Public Works	36,410	42,659	48,909	55,156	61,406	67,656	73,906	80,154	92,656
Technical Assistant to Construction Official	38,839	42,302	45,766	49,231	52,695	56,160	59,626	63,090	70,020
Truck Driver	36,410	40,786	45,160	49,536	53,910	58,286	62,661	67,036	75,786

Steps in 2026	1.0305								
TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Court Administrator	42,091	45,826	49,561	53,295	57,031	60,769	64,502	68,237	75,708
Heavy Equip. Operator	37,521	42,997	48,471	53,947	59,422	64,896	70,372	75,848	86,799
Keyboard Clerk 1	37,521	39,758	41,997	44,235	46,471	48,712	50,948	53,187	57,667
Keyboard Clerk 2	40,024	42,804	45,586	48,367	51,150	53,931	56,713	59,493	65,061
Keyboard Clerk 3	50,029	53,862	57,696	61,529	65,364	69,197	73,032	76,864	84,530
Laborer 1	37,521	39,494	41,467	43,440	45,414	47,388	49,362	51,336	55,278
Laborer 2	37,521	41,562	45,602	49,643	53,683	57,726	61,764	65,805	73,890
Laborer 3	47,142	51,256	55,372	59,487	63,603	67,717	71,833	75,948	84,182
Mechanic	49,306	52,706	56,107	59,506	62,905	66,305	69,704	73,104	79,900
Motor Vehicle Operator E & H / Sr. Coordinator	37,521	40,521	43,523	46,523	49,523	52,523	55,521	58,524	67,416
Motor Vehicle Operator E & H	37,521	40,521	43,523	46,523	49,523	52,523	55,521	58,524	64,668
Motor Vehicle Operator E & H PART TIME (hourly)	18.04	19.48	20.92	22.37	23.81	25.25	26.69	28.14	31.08
Payroll/Bookkeeper (PAYROLL CLERK)	45,699	49,261	52,820	56,385	59,946	63,509	67,070	70,633	77,759
Public Safety Telecommunicator	37,521	38,122	38,723	39,325	39,926	40,526	41,128	41,730	42,931
Senior Cashier	40,024	44,536	49,052	53,565	58,080	62,594	67,109	71,624	80,653
Sewer/Water Repairer	37,521	41,933	46,346	50,757	55,171	59,582	63,994	68,407	77,232
Sr. Water/Sewer Repairer (SEWER REPAIRER II)	43,293	47,838	52,379	56,924	61,465	66,011	70,553	75,097	84,182
Supervising Mechanic	51,712	55,916	60,119	64,324	68,529	72,733	76,937	81,142	89,545
Road Repair Supervisor	37,521	43,960	50,401	56,838	63,279	69,720	76,160	82,599	95,482
General Supervisor - Public Works	37,521	43,960	50,401	56,838	63,279	69,720	76,160	82,599	95,482
Technical Assistant to Construction Official	40,024	43,592	47,162	50,733	54,302	57,873	61,445	65,014	72,156
Truck Driver	37,521	42,030	46,537	51,047	55,554	60,064	64,572	69,081	78,097

Steps in 2027	1.03								
TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Court Administrator	43,354	47,201	51,048	54,894	58,742	62,592	66,437	70,284	77,979
Heavy Equip. Operator	38,647	44,287	49,925	55,565	61,205	66,843	72,483	78,123	89,403
Keyboard Clerk 1	38,647	40,951	43,257	45,562	47,865	50,173	52,476	54,783	59,397
Keyboard Clerk 2	41,225	44,088	46,954	49,818	52,685	55,549	58,414	61,278	67,013
Keyboard Clerk 3	51,530	55,478	59,427	63,375	67,325	71,273	75,223	79,170	87,066
Laborer 1	38,647	40,679	42,711	44,743	46,776	48,810	50,843	52,876	56,936
Laborer 2	38,647	42,809	46,970	51,132	55,293	59,458	63,617	67,779	76,107
Laborer 3	48,556	52,794	57,033	61,272	65,511	69,749	73,988	78,226	86,707
Mechanic	50,785	54,287	57,790	61,291	64,792	68,294	71,795	75,297	82,297
Motor Vehicle Operator E & H / Sr. Coordinator	38,647	41,737	44,829	47,919	51,009	54,099	57,187	60,280	69,438
Motor Vehicle Operator E & H	38,647	41,737	44,829	47,919	51,009	54,099	57,187	60,280	66,608
Motor Vehicle Operator E & H PART TIME (hourly)	18.58	20.07	21.55	23.04	24.52	26.01	27.49	28.98	32.02
Payroll/Bookkeeper (PAYROLL CLERK)	47,070	50,739	54,405	58,077	61,744	65,414	69,082	72,752	80,092
Public Safety Telecommunicator	38,647	39,266	39,885	40,505	41,124	41,742	42,362	42,982	44,219
Senior Cashier	41,225	45,872	50,524	55,172	59,822	64,472	69,122	73,773	83,073
Sewer/Water Repairer	38,647	43,191	47,736	52,280	56,826	61,369	65,914	70,459	79,549
Sr. Water/Sewer Repairer (SEWER REPAIRER II)	44,592	49,273	53,950	58,632	63,309	67,991	72,670	77,350	86,707
Supervising Mechanic	53,263	57,593	61,923	66,254	70,585	74,915	79,245	83,576	92,231
Road Repair Supervisor	38,647	45,279	51,913	58,543	65,177	71,812	78,445	85,077	98,346
General Supervisor - Public Works	38,647	45,279	51,913	58,543	65,177	71,812	78,445	85,077	98,346
Technical Assistant to Construction Official	41,225	44,900	48,577	52,255	55,931	59,609	63,288	66,964	74,321
Truck Driver	38,647	43,291	47,933	52,578	57,221	61,866	66,509	71,153	80,440

Steps in 2028	1.029								
TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Court Administrator	44,611	48,570	52,528	56,486	60,446	64,407	68,364	72,322	80,240
Heavy Equip. Operator	39,768	45,571	51,373	57,176	62,980	68,781	74,585	80,389	91,996
Keyboard Clerk 1	39,768	42,139	44,511	46,883	49,253	51,628	53,998	56,372	61,120
Keyboard Clerk 2	42,421	45,367	48,316	51,263	54,213	57,160	60,108	63,055	68,956
Keyboard Clerk 3	53,024	57,087	61,150	65,213	69,277	73,340	77,404	81,466	89,591
Laborer 1	39,768	41,859	43,950	46,041	48,133	50,225	52,317	54,409	58,587
Laborer 2	39,768	44,050	48,332	52,615	56,896	61,182	65,462	69,745	78,314
Laborer 3	49,964	54,325	58,687	63,049	67,411	71,772	76,134	80,495	89,222
Mechanic	52,258	55,861	59,466	63,068	66,671	70,275	73,877	77,481	84,684
Motor Vehicle Operator E & H / Sr. Coordinator	39,768	42,947	46,129	49,309	52,488	55,668	58,845	62,028	71,452
Motor Vehicle Operator E & H	39,768	42,947	46,129	49,309	52,488	55,668	58,845	62,028	68,540
Motor Vehicle Operator E & H PART TIME (hourly)	19.12	20.65	22.18	23.71	25.23	26.76	28.29	29.82	32.95
Payroll/Bookkeeper (PAYROLL CLERK)	48,435	52,210	55,983	59,761	63,535	67,311	71,085	74,862	82,415
Public Safety Telecommunicator	39,768	40,405	41,042	41,680	42,317	42,953	43,590	44,228	45,501
Senior Cashier	42,421	47,202	51,989	56,772	61,557	66,342	71,127	75,912	85,482
Sewer/Water Repairer	39,768	44,444	49,120	53,796	58,474	63,149	67,826	72,502	81,856
Sr. Water/Sewer Repairer (SEWER REPAIRER II)	45,885	50,702	55,515	60,332	65,145	69,963	74,777	79,593	89,222
Supervising Mechanic	54,808	59,263	63,719	68,175	72,632	77,088	81,543	86,000	94,906
Road Repair Supervisor	39,768	46,592	53,418	60,241	67,067	73,895	80,720	87,544	101,198
General Supervisor - Public Works	39,768	46,592	53,418	60,241	67,067	73,895	80,720	87,544	101,198
Technical Assistant to Construction Official	42,421	46,202	49,986	53,770	57,553	61,338	65,123	68,906	76,476
Truck Driver	39,768	44,546	49,323	54,103	58,880	63,660	68,438	73,216	82,773

Steps in 2029	1.0285								
TITLE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
Court Administrator	45,882	49,954	54,025	58,096	62,169	66,243	70,312	74,383	82,527
Heavy Equip. Operator	40,901	46,870	52,837	58,806	64,775	70,741	76,711	82,680	94,618
Keyboard Clerk 1	40,901	43,340	45,780	48,219	50,657	53,099	55,537	57,979	62,862
Keyboard Clerk 2	43,630	46,660	49,693	52,724	55,758	58,789	61,821	64,852	70,921
Keyboard Clerk 3	54,535	58,714	62,893	67,072	71,251	75,430	79,610	83,788	92,144
Laborer 1	40,901	43,052	45,203	47,353	49,505	51,656	53,808	55,960	60,257
Laborer 2	40,901	45,305	49,709	54,115	58,518	62,926	67,328	71,733	80,546
Laborer 3	51,388	55,873	60,360	64,846	69,332	73,818	78,304	82,789	91,765
Mechanic	53,747	57,453	61,161	64,865	68,571	72,278	75,982	79,689	87,097
Motor Vehicle Operator E & H / Sr. Coordinator	40,901	44,171	47,444	50,714	53,984	57,255	60,522	63,796	73,488
Motor Vehicle Operator E & H	40,901	44,171	47,444	50,714	53,984	57,255	60,522	63,796	70,493
Motor Vehicle Operator E & H PART TIME (hourly)	19.66	21.24	22.81	24.38	25.95	27.53	29.10	30.67	33.88
Payroll/Bookkeeper (PAYROLL CLERK)	49,815	53,698	57,579	61,464	65,346	69,229	73,111	76,996	84,764
Public Safety Telecommunicator	40,901	41,557	42,212	42,868	43,523	44,177	44,832	45,488	46,798
Senior Cashier	43,630	48,547	53,471	58,390	63,311	68,233	73,154	78,075	87,918
Sewer/Water Repairer	40,901	45,711	50,520	55,329	60,141	64,949	69,759	74,568	84,189
Sr. Water/Sewer Repairer (SEWER REPAIRER II)	47,193	52,147	57,097	62,051	67,002	71,957	76,908	81,861	91,765
Supervising Mechanic	56,370	60,952	65,535	70,118	74,702	79,285	83,867	88,451	97,611
Road Repair Supervisor	40,901	47,920	54,940	61,958	68,978	76,001	83,021	90,039	104,082
General Supervisor - Public Works	40,901	47,920	54,940	61,958	68,978	76,001	83,021	90,039	104,082
Technical Assistant to Construction Official	43,630	47,519	51,411	55,302	59,193	63,086	66,979	70,870	78,656
Truck Driver	40,901	45,816	50,729	55,645	60,558	65,474	70,388	75,303	85,132

BE IT FURTHER ORDAINED, that

1. The invalidity of any section or provision of this ordinance shall not invalidate any other section or provision thereof.

2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.
3. This ordinance shall take effect after final passage and publication as provided by law.
4. This ordinance is based on a 26 pay period fiscal year. It is subject to adjustment in the event of a 27 pay fiscal year.

MICHAEL GROSS
Council President

APPROVED:

FRED A. HENRY
Mayor

ATTEST:

Debra Brooks
Municipal Clerk

Introduced on First Reading: January 22, 2025
Date of Publication: January 27, 2025
Adopted on Second Reading: February 19, 2025
Date of Final Publication: February 24, 2025

ORDINANCE 25-04

AN ORDINANCE ADDING A NEW CHAPTER 158 TO THE CODE OF THE CITY OF SOUTH AMBOY “TREE PRESERVATION”

BE AND IT IS HEREBY ORDAINED by the Council of the City of South Amboy, Middlesex County, New Jersey, that the Code of the City of South Amboy be amended and supplemented as follows:

Add: Chapter 158

Tree Preservation

§158-1 Findings; purpose

The South Amboy City Council finds that indiscriminate, uncontrolled and excessive destruction, as well as the removal and cutting of trees on lots and tracts of land within the City may cause:

- A.** Increased drainage control cost.
- B.** Increased soil erosion and sedimentation.
- C.** Decreased fertility of the soil.
- D.** Degradation of water resources.
- E.** Decreased groundwater recharge.
- F.** Increased buildup of atmospheric carbon.
- G.** The establishment of a heat island effect.
- H.** Increased dust and pollution.

These effects could impact the character of the City by decreasing property values, rendering the land unfit and unsuitable for its most appropriate use, and otherwise adversely affecting the health, safety and welfare of the inhabitants of the City. The City desires to regulate and control indiscriminate and excessive cutting of trees within the City. The City strives to preserve the maximum possible number of trees within the City as well as to protect larger, older specimens of trees, and in addition, to promote the preservation of existing trees.

It is recognized that there is a strong relationship between the integrity of the City's water resources, development on steep slopes, tree removal, soil disturbance,

stormwater management and the general use of the land resources; and there is also a correlation between increased air pollution and high density residential and commercial or industrial uses. Therefore, the City finds that the appropriate management of these resources is an important health, safety and general welfare concern.

§158-2 Definitions

The following words and expressions used in this chapter shall have the following meanings, unless the context clearly indicates a different meaning:

APPLICANT

Any “person”, as defined below, who applies for approval to remove trees regulated under this ordinance.

CALIPER

Caliper indicates the diameter of –the trunk of a young tree measured six inches above the soil line. For young trees whose caliper exceeds four (4) inches, the the measurement is taken 12 inches above soil line.

CRITICAL ROOT RADIUS (CRR)

The zone around the base of a tree where the majority of the root system is found. This zone is calculated by multiplying the diameter at breast height (DBH) of the tree by 1.5 feet. For example: a tree with a 6” DBH would have a CRR = 6”x1.5' = 9'.

DIAMETER AT BREAST HEIGHT (DBH)

The diameter of the trunk of a tree generally measured four and one-half (4-1/2) feet above ground level from the uphill side of the tree. Trees utilized in the replacement of existing trees or proposed as part of a landscape plan, shall be measured 12 inches above ground level for trees over a four inch caliper. The measurement shall be six inches above grade for trees up to four inch caliper (nursery method). Diameter at point of measurement may appear as the abbreviation "DPM."

HAZARD TREE

A tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees.

1. Has an infectious disease or insect infestation;
2. Is dead or dying;
3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective;
4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or
5. Is determined to be a threat to public health, safety, and/or welfare by a certified arborist or Licensed Tree Expert (LTE), if retained by the City and not by third-parties.

INVASIVE TREE

Any tree included in the City of South Amboy's Invasive Species List, Chapter 41-7, or included on the New Jersey Department of Environmental Protection's 'Do Not Plant List' as updated from time to time.

PERSON

Any individual, resident, corporation, utility, company, partnership, firm, or association, including a home owners' association (“HOA”).

PLANTING STRIP

The part of a street right-of-way between the public right-of-way and the portion of the street reserved for vehicular traffic or between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.

REPLACEMENT TREE

A nursery grown certified tree, properly balled, and marked with a durable label indicating genus, species and variety, and satisfying the standards for nursery stock and installation thereof, set forth by the American Association of Nurserymen.

STREET TREE

A tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for vehicular traffic. This also includes trees planted in planting strips within the roadway right-of-way, i.e., islands, medians, pedestrian refuges.

TREE

A woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.

TREE REMOVAL

To kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

TREE REMOVAL AND REPLACEMENT PLAN

A specific plan for replacement of removed trees in accordance with the provisions of this chapter.

TREE REMOVAL PERMIT

License issued by the Conservation Officer or City Designee to remove or destroy a tree or trees.

§158-3 Establishment of Conservation Officer.

There shall be appointed and designated an official whose formal title shall be "Conservation Officer of the City of South Amboy." This official shall perform his or her duties under the supervision of the Department of Community Development and the Business Administrator and shall be charged with the inspection of sites for

which permit applications are filed under this chapter as well as the administration and enforcement of the tree removal and protection requirements of this chapter.

§158-4 Cutting or removal restricted.

Subject to the exemptions set forth herein, no person shall cut or remove, or cause to be cut or removed, any tree upon any lands within the City, unless the cutting or removal is accomplished in accordance with the provisions of this chapter.

§158-5 Tree removal permits; permit required.

A. Permit required.

(1) No person shall remove or destroy or cause to be or allow to be removed or destroyed any tree of four inch caliper or larger without first obtaining a tree removal permit unless exempt under this chapter. Tree removal permits shall be issued by the Conservation Officer or City Designee.

(2) Where the tree removal is for the construction of any building, driveway, recreation area or anything else for which a building permit is required, no building permit shall be issued until the applicant, unless exempt, has obtained any permit(s) required under this chapter.

(3) Where a tree is proposed to be removed in conjunction with an application for development that required approval by the Planning/Zoning Board of Adjustment, a tree removal permit under this section shall be required, in addition to all other requirements of this chapter, including the tree replacement requirements, which shall apply and be satisfied by the applicant as a condition of approval by the Planning/Zoning Board.

(4) Where a tree is proposed to be removed from the City public property by a private party and is not associated with a development application pending before the Planning/Zoning Board.

B. Permit application. Applications for a permit shall be made to the Conservation Officer through the Department of Community Development and shall contain the following information:

(1) The name and address of the applicant.

(2) The name and address of the owner of the property from which the tree(s) are to be removed.

(3) Location on the property of the tree(s) to be removed, indicated on the Tree Removal and Replacement Plan.

(a) The plan shall indicate all tree(s) to be removed, specifically by an assigned number, and the caliper of each tree.

(b) The plan shall indicate all tree(s) to remain, and proposed replacement trees, specifically by an assigned number.

(c) The plan shall indicate a limit of disturbance line.

(4) Any other information which may reasonably be required to enable the application to be properly evaluated including, but not limited to, a description of the purpose for which this application is to be made; e.g. clearing land for agricultural use, harvesting timber, fire protection, private parks, scenic improvements, hardship, danger to adjacent properties, removal of diseased or damaged trees, transplanting or removal in a growing condition to other locations, installation of utilities, or drainage of surface water.

C. No tree shall be removed until municipal officials have reviewed and approved the removal via permit.

D. Any person who removes one or more street tree(s) with a DBH of 2.5” or more, unless exempt under Chapter 158-6, shall be subject to the requirements of the Tree Replacement Requirements Table below. Any person, who removes one or more tree(s), as defined as Tree removal, with a DBH of 6” or more, unless otherwise detailed under Chapter 158-6, shall be subject to the requirements of the Tree Replacement Requirements Table.

E. Permit Fees. Upon application for a tree removal permit, the applicant shall be charged the following fees:

(1) Application: \$50.00.

(2) For new residential building lots: \$25.00 per tree, up to a maximum of \$300.00 per lot, irrespective of lot size.

(3) For all other properties: \$25.00 per tree to be removed, up to a maximum of \$600.00 for each acre, or part thereof, to be cleared.

(4) These permit fees are in addition to replacement tree obligations or in-lieu contributions.

F. Time limit. All tree removal permits shall be limited to one year from date of issuance. If the approved tree removal has not occurred within one year, a new permit must be applied for and the applicant is again subject to the payment of a permit fee.

§158- 6 Exemptions:

A. All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification shall be provided, in writing, to the municipality by any person claiming an exemption [the municipality shall define what “proper justification” is such as photos or statements from NJ licensed tree expert as per NJ Statue 45:15C-11 or arborist.]:

1. Residents who remove less than four (4) trees per acre that fall into category 1, 2, or 3 of the Tree Replacement Requirements Table within a five-year period. Calculation of the number of trees removed shall be a rolling count across a five-year period. For example, if 3 trees from category 1 are removed in July 2023, the ‘count’ resets to zero in July 2028. However, if 1 tree from category 1 is removed in July 2023 and another in July of 2025 the first tree will come off the count in July 2028 and the second in July 2030.

2. Tree farms in active operation, nurseries, fruit orchards, and garden centers;

3. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;

4. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.

5. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency

(EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;

6. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife; G. Hazard trees may be removed with no fee or replacement requirement.

§158-7 Tree Escrow Fund Established

A Tree Escrow Fund shall be established by the City to promote environmental enhancement programs such as tree planting, tree preservation, park plantings, landscaping and/or other related projects on or within publicly owned properties or facilities. A separate trust account shall be established to receive and disburse replacement tree contributions under the supervision of the City CFO. Appropriations from the Tree Escrow Fund shall be authorized by the Mayor and shall be used in accordance with the recommendations of the Conservation Officer and/or City Engineer.

§158-8 Replacement trees.

Any tree removed pursuant to this chapter, unless exempt from replacement requirements, shall be replaced based on the following:

A.

CATEGORY	TREE REMOVED	TREE REPLACEMENT CRITERIA	DOLLAR AMOUNT
1	DBH of 2.5" (for street trees) or 6" (for non-street trees) to 12.99"	Replant 1 tree with a minimum tree caliper of 1.5" for each tree removed	\$600.00
2	DBH of 13' to 22.99"	Replant 2 trees with minimum tree calipers of 1.5" for each tree removed.	\$1,500.00
3	DBH of 23" to 32.99"	Replant 3 trees with minimum tree calipers of 1.5" for each tree	\$2,400.00

		removed.	
4	DBH of 33" or greater	Replant 4 trees with minimum tree calipers of 1.5" for each tree removed.	\$3,000.00

B. The applicant will receive a one for one replacement tree credit should stands of **10** or more trees greater than four inches in caliper be preserved within the limit of disturbance line.

C. All replacement trees shall be planted on-site in accordance with the foregoing. However, if one or more of the following conditions exist, the Conservation Officer or City Designee, upon consideration of such documentation, evidence or professional reports as may be appropriate, may permit some or all of the replacement trees may be planted off-site:

(1) The site in question cannot physically accommodate the total replacement amount of trees, and the applicant contributes an amount equal to the calculated monetary value of the unreplaced trees to the Tree Escrow Fund; or

(2) The Conservation Officer or City Designee and applicant agree in writing that the applicant shall make payment to the Tree Escrow Fund based upon the above chart; or

(3) The Conservation Officer or City Designee and applicant agree in writing that the applicant shall plant replacement trees off-site on municipally owned property pursuant to a tree planting plan.

D. Trees required to be planted in accordance with site plan or subdivision approval by the Planning/Zoning Board shall be counted towards an applicant's tree replacement obligation.

E. All replacement trees shall be planted within twelve (12) months of the date of removal of the original tree(s) unless the municipality shall in writing or by resolution specify an alternative date.

F. All replacement trees shall be monitored by the applicant for a period of two (2) years from the date of planting to ensure their survival and, if necessary, the

applicant shall replace any non-viable replacement tree within twelve (12) months and shall thereafter monitor the viable replacement for a period of two years.

G. No tree planted in containers, pots, or other temporary vessels or structures shall be considered a replacement tree.

H. No tree identified in the List of Invasive Plants and Species in Chapter 41-7 of the City Code shall be planted in the City of South Amboy and none shall qualify as a replacement under this Chapter.

§158-9 Criteria for Tree Removal Without Replacement Trees

A. Existing residential property.

(1) Within any one year period, permits may be used for removal of a total of no more than 10 trees on the same property without replacement trees being required.

(2) Any proposed tree removal occurring where a homeowners' association exists must present formal approval by the ruling body of the Association or its designee prior to obtaining a tree removal permit.

B. Other criteria.

(1) The Conservation Officer or City Designee shall approve the removal of a tree, without requiring replacement trees or payment into the Tree Escrow Fund, if the following criteria apply:

(a) The tree is located on a parcel for which Preliminary or Final Subdivision or Site Plan approval was obtained prior to the adoption of this Ordinance and it cannot be relocated on the site because of its age, type or size; or

(b) The tree is dead, diseased, injured, in danger of falling, interferes with existing utility service, creates an unsafe condition, or its continued presence conflicts with any other Ordinances or regulations.

§158-10 Enforcement

The requirements of this chapter shall be enforced by the Conservation Officer or City Designee. Upon ascertaining a violation of this chapter, the Conservation

Officer or City Designee shall bring charges in the Municipal Court as provided in this chapter. In addition to other remedies, the Conservation Officer or other proper municipal official may institute any appropriate legal action to prevent a continuing violation of the terms of this chapter.

§158-11 Violations and Penalties

Any person, firm, partnership, association or other legal entity violating or causing to be violated any of the provisions of this chapter shall be subject to a fine of not less than \$350 and not more than \$2,000 and shall replace each tree destroyed or removed in violation of this chapter with nursery grown tree(s) of the same species having a caliper of not less than two inches. Each tree destroyed or removed in violation of this chapter shall be considered a separate offense.

The invalidity of any section or provision of this Ordinance shall not invalidate any other section or provision thereof.

§158-12 Heritage Trees of Historical or Cultural Significance

Nothing in this chapter shall preclude or prevent the City Council from determining that an individual tree located on public or private property, by virtue of its historic or cultural significance, its girth, height, species, facilitation or wildlife habitat, or by some other unique quality, shall be preserved and protected in such condition as the Council may designate.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

This Ordinance shall take effect after final passage and publication as provided by law.

Deborah Brooks
Municipal Clerk

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