

**CITY OF SOUTH AMBOY**  
**PLANNING BOARD**  
**REGULAR MEETING/MINUTES**  
**December 17, 2020**

Members present: Mary Szaro, Janet Kern, Holly Hughes, Catherine Corey, Jorge Gonzalez-Gomez, Gary Forshner, William DeMasi

Members absent: Scott Kominkiewicz, Mayor Fred A. Henry, Brian McLaughlin, Thomas Kelly, George Baranowski

Also present: Jason C. Valetutto, P.E., P.P., James E. Stahl, Esq.

Chairwoman Szaro called this meeting to order.

Adequate notice of this meeting has been provided under “The Open Public Meeting Act of New Jersey” by advertisement published in the Home News Tribune, on the City of South Amboy Planning/Zoning Board website, and by posting on the information board at City Hall. Electronic notice has been provided via the agenda on the City Website and the agenda posted on the bulletin board at City Hall.

Roll call was taken at this time.

Motion by Janet Kern, seconded by Jorge Gonzalez-Gomez to accept the Minutes of the November 19, 2020 meeting. 4-0, 3 abstentions.

Chairwoman Szaro then reviewed the evening’s agenda.

**Completeness**

**Brian McGuinness – PB Application # 414-20**

116-118 David Street / Block 10 Lot 39

Completeness committee member Holly Hughes stated that she is in receipt of a letter from AJV Engineering, Inc. dated December 10, 2020, regarding Application #414-20, Brian McGuinness recommending **Completeness**.

Motion by Holly Hughes, seconded by Janet Kern, to accept the recommendation of **Completeness** for Application #414-20 Brain McGuinness

Motion carried 3-0, 0 abstentions.

Helen-S Remodeling, LLC. – PB Application # 415-20

415 Main Street / Block 69 Lot 1

Completeness committee member Holly Hughes stated that she is in receipt of a letter from AJV Engineering, Inc. dated December 10, 2020, regarding Application #415-20, Helen-S Remodeling, LLC. recommending **Completeness**.

Motion by Holly Hughes, seconded by Janet Kern, to accept the recommendation of **Completeness** for Application #415-20 Helen-S Remodeling, LLC.

Motion carried 3-0, 0 abstentions.

Metaline Products Company, Inc. – PB Application # 391-19A

101 N. Feltus Street / Block 71 Lot 19

Completeness committee member Holly Hughes stated that she is in receipt of a letter from AJV Engineering, Inc. dated December 9, 2020, regarding Application #391-19A, Metaline Products Company, Inc. recommending **Incompleteness**.

Motion by Holly Hughes, seconded by Catherine Corey, to accept the recommendation of **Incompleteness** for Application # 391-19A Metaline Products Company, Inc.

Motion carried 3-0, 0 abstentions.

**Announcement of Application Carried**

Brian Vallee, Ken Barton, and Charnie Stein - Application # 408-20

167 N. Broadway /Block 47, Lot 16

Motioned by Jorge Gonzales-Gomez, second by Janet Kern to accept the request made by Mr. Salvatore Alfieri, Esq. to carry the application to the January 27, 2021 meeting with notice.

All in favor

Center SA, LLC. – Application # 411-20

536 Center Street / Block 136 Lot 1

Motion by Jorge Gonzales-Gomez, second by Catherine Corey to accept the request made by Mr. Kenneth L. Pape Esq, to carry the application to the January 27, 2021 meeting with no further notice required.

All in favor

Chairwoman Szaro opened the meeting to the public. With no one from the public present to speak, Chairwoman Szaro asked for a motion to close the public portion of the meeting.

Motion by Janet Kern, seconded by Catherine Corey.

Chairwoman Szaro announced that the next virtually scheduled meeting would be held on Wednesday, January 27, 2021, at 7:00 pm.

Chairwoman Szaro called this meeting to adjourn. All in favor.

Respectfully submitted,

Amy Russo

Planning Board Secretary

Minutes Approved on January 27, 2021