

**MINUTES FOR COUNCIL MEETING JANUARY 5, 2022**

The Meeting held via GoTo Meeting platform, was called to order by City Clerk, Deborah Brooks at 6:00 P.M. The City Clerk read the Opening Prayer and all recited the Pledge of Allegiance.

PRESENT: Councilwoman Dato, Councilman McLaughlin, Councilwoman Noble, Councilman Reilly and Councilman Gross

ALSO PRESENT: Mayor Fred Henry, Glenn Skarzynski, Business Administrator, Deborah Brooks, City Clerk, Dan Balka, CFO, Mark Rasimowicz, City Engineer and Francis Womack, City Attorney.

The City Clerk entertained a motion for temporary Council President. On motion by Mr. McLaughlin, seconded by Ms. Dato and carried unanimously Ms. Noble was appointed Temporary Council President and the gavel was given to her.

Ms. Noble entertained a motion for Council President. On motion by Ms. Dato, seconded by Mr. McLaughlin and carried unanimously, Mr. Gross was appointed Council President.

Clerk Brooks read the Notice of Publication Certification.

Council President Gross entertained a motion for Council Vice President. On motion by Mr. Gross, seconded by Mr. McLaughlin and carried unanimously, Ms. Noble was appointed Vice President.

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**CONSENT AGENDA:**

The following items are considered to be routine by the City Council and will be acted upon in one motion. There will be no separate discussion of these items unless a Council member so requests. In this event, the item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.

**MOVED by:** Ms. Dato of the Council of the City of South Amboy, that Resolution No. 22-001 through Resolution No. 22-048 and Resolution 22-053 are hereby approved. **SECONDED by:** Ms. Noble. **ROLL CALL VOTE:** All Ayes with Mr. Reilly Abstaining from 22-010, voting no on Resolution No. 22-043 and Mr. McLaughlin voting no on Resolution Nos. 22-043,22-046,22-047,22-053

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- Resolution 22-001 Resolution Authorizing Temporary Budget Appropriations for the 2022 Calendar Year
- Resolution 22-002 Resolution Adopting 2022 Cash Management Plan
- Resolution 22-003 Resolution establishing 2022 Meeting Dates
- Resolution 22-004 Resolution Adopting 2022 Holiday Schedule
- Resolution 22-005 Designating Official Newspapers
- Resolution 22-006 Designating Official Depositories
- Resolution 22-007 Resolution Filing Signature with Secretary of State
- Resolution 22-008 Appointment to Emergency Management Council
- Resolution 22-009 Appointment of Public Agency Compliance Officer
- Resolution 22-010 Appointment of Crossing Guards
- Resolution 22-011 Appointment Deputy Records Custodians
- Resolution 22-012 Approval of Towing City Tow Service Operators

Resolution 22-013	Change Fund – Tax Collector
Resolution 22-014	Change Fund – City Clerk
Resolution 22-015	Petty Cash Fund – Administration
Resolution 22-016	Re-establishing Change Fund – Municipal Court Administrator
Resolution 22-017	Accepting EMAA-EMPG Subgrant
Resolution 22-018	Establishing Interest Rate on Delinquent Taxes
Resolution 22-019	Appointing JIF Commissioner and Alternate Commissioner
Resolution 22-020	Authorizing Purchase of Rock Salt – Morton Salt Inc.
Resolution 22-021	Establishing Interest Rate on Delinquent Sewer Use Fees
Resolution 22-022	Authorizing Prepayment of Middlesex County Taxes
Resolution 22-023	Appointing OEM Coordinator and Deputy Coordinators
Resolution 22-024	Appointing Qualified Purchasing Agent - Manion
Resolution 22-025	Resolution Authorizing Tax Assessor to act as agent for the City of South Amboy for the purpose of filing and settling tax appeals on behalf of the taxing district for the tax year 2022
Resolution 22-026	EEOC Compliance-Hiring Practices
Resolution 22-027	Authorizing Disbursement of Hospitalization and state Health Benefits
Resolution 22-028	Authorizing 2022 Pay Schedule and Pension Benefits
Resolution 22-029	Authorizing the CFO to Wire Transfer Funds
Resolution 22-030	Payroll Agreement with Sadie-Pope-Dowdell Library
Resolution 22-031	Payroll Agreement with SARA
Resolution 22-032	Authorizing the Award of a Contract for IT Services – HBK IT
Resolution 22-033	Appointment of Municipal Prosecutor
Resolution 22-034	Appointment of Municipal Public Defender
Resolution 22-035	Authorizing the Award of a Contract for Planning Board Planner/Engineer
Resolution 22-036	Authorizing the Award of a Contract for Consulting Engineer Services
Resolution 22-037	Authorizing the Award of a Contract for Special Services Engineer
Resolution 22-038	Authorizing the Award for Architectural Services
Resolution 22-039	Authorizing the Award of a Contract for Special Tax Counsel
Resolution 22-040	Authorizing the Award of a Contract for Planning Board Attorney
Resolution 22-041	Authorizing the Award of a Contract for Risk Management Consultant/Liability Insurance Broker of Record
Resolution 22-042	Authorizing the Award of a Contract for Auditor
Resolution 22-043	Authorizing the Award of a Contract for Bond Counsel
Resolution 22-044	Authorizing the Award of Contract for General Counsel
Resolution 22-045	Authorizing the Award of Contract for Grant Writer
Resolution 22-046	Appointing Sustainable Green Team members
Resolution 22-047	Library Board Appointments
Resolution 22-048	Appointing Planning Board members

## **11. END REORGANIZATION MEETING/BEGIN COUNCIL MEETING**

## **12. RESOLUTIONS:**

### **RESOLUTION NO. 22-049**

#### **APPROVAL AND RELEASE OF MINUTES**

**BE IT RESOLVED**, that the City Council of the City of South Amboy does hereby approve and release the Council Minutes of the November 22, 2021 Council Meeting.

**MOVED by:** Mr. McLaughlin of the Council of the City of South Amboy, that Resolution No. 22-049 is hereby approved. **SECONDED by:** Ms. Dato **ROLL CALL VOTE:** All in favor.

**RESOLUTION NO. 22-050**  
**VETERAN TAX REFUND – MEDINA**

**WHEREAS**, Sarafin Medina, 365 Fourth St, City of South Amboy, County of Middlesex Block 118 Lot 5 applied for a veteran property tax deduction on 11-22-2021; and

**WHEREAS**, the following applicant is entitled to the \$250.00 deduction in 2021; and

**WHEREAS**, the tax collector certifies that the property taxes are paid current for 2021; and

**WHEREAS**, Sarafin Medina is entitled to a refund of \$250.00 for 2021; and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of City of South Amboy, Middlesex County, New Jersey that the Chief Financial Officer be and the same is hereby authorized to issue a check to Sarafin Medina in the amount \$250.00 for 2021 The Tax Assessor is hereby authorized to adjust the MOD IV system for 2022.

**MOVED by:** Mr. McLaughlin of the Council of the City of South Amboy, that Resolution No. 22-050 is hereby approved. **SECONDED by:** Ms. Noble **ROLL CALL VOTE:** All in favor.

**RESOLUTION NO. 22-051**  
**RESOLUTION CERTIFYING ACTIVE MEMBERSHIP WITH SOUTH AMBOY FIRE DEPARTMENT FOR NEW JERSEY STATE FIREMEN’S ASSOCIATION ELIGIBILITY – LOHSEN AND WARD**

**BE IT RESOLVED**, that the Council of the City of South Amboy does hereby certify that **Matthew M. Lohsen and Harry R. Ward** are active members of the South Amboy Fire Department and are eligible to be members of the New Jersey State Firemen’s Association upon completion of all requirements of the Fire Chief.

**MOVED by:** Mr. Reilly of the Council of the City of South Amboy, that Resolution No. 22-051 is hereby approved. **SECONDED by:** Mr. McLaughlin **ROLL CALL VOTE:** All in favor.

**RESOLUTION 22-052**  
**A RESOLUTION EXTENDING RESOLUTION 20-094 CONTRACT AWARD FOR THE SUPPLY OF GASOLINE FOR MUNICIPAL VEHICLES TO KIRA-DHAR, INC. EXXON OF SAYREVILLE**

**WHEREAS**, the City of South Amboy entered into a contract for the supply of gasoline in 2020, for two (2) years in accordance with the Local Public Contracts Law, N.J.S.A 40A:11-1 et seq.; and

**WHEREAS**, the City of South Amboy wishes to renew the contract for one (1) year term from Jan 1, 2022 through December 31, 2022; and

**WHEREAS**, the Purchasing Agent has recommended the City of South Amboy extend the contract to KIRA-DHAR, Inc. EXXON of Sayreville in the amount not to exceed \$90,000.00; and

**WHEREAS**, the Chief Financial Officer has determined sufficient funds are available, as evidenced by the Chief Financial Officer's Certification, below;

**NOW, THEREFORE, BE, AND IT IS HEREBY RESOLVED** by the Council of the City of South Amboy, Middlesex County, State of New Jersey, that Resolution No. 20-094 is hereby extended for the term of one (1) year in the amount not to exceed \$90,000.00

**MOVED by:** Ms. Dato of the Council of the City of South Amboy, that Resolution No. 22-052 is hereby approved. **SECONDED by:** Mr. McLaughlin **ROLL CALL VOTE:** All in favor.

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**COMMENTS**

Ms. Noble:

- Wished all a Happy and Health New Year.
- Thanked her fellow council members for voting her in as Vice President

Mr. McLaughlin:

- Wished everyone a Happy New Year.
- Noted Covid is roaring back and thanked the City for setting up a new testing site.
- Congratulated the three new Fire Chiefs, newly appointed Board/Committee members.
- Thanked the First Responders and food pantry volunteers.
- Received an explanation of the Re-Warding process that would be occurring shortly.

Mr. Reilly:

- Wished everyone a Happy New Year.
- Urged everyone to utilize the Covid safety precautions.
- Congratulated the new Fire Chiefs, especially Tim Gay.
- Thanked the First Responders and food pantry workers for their continued efforts.
- Received a status on the Historic Preservation Ordinance. As per Mr. Womack, it is ready for review by the Council and Ms. Szaro.

Ms. Dato:

- Wished everyone a Happy New Year.
- Thanked City Hall employees, Police Department, DPW, OEM, Fire Department and First Aid for their continued efforts.

Mr. Gross:

- Reported there were 1800 Covid reported cases in the City yesterday.
- Urged all citizens to get vaccinated.
- There will be a testing center opening in the City.
- Thanked the volunteers and fellow Council Members.

Mayor Henry:

- Congratulated Mr. Gross and Ms. Noble on their appointments as Council President and Vice President.
- Reported that the demolition and remediation of the Wische property will begin next week.
- Reported the field renovations begin this week and the City has received a \$50,000 grant to move the lower David St. park to the Allie Clark Athletic Complex.
- Congratulated the new Fire Chiefs.

- Congratulated Lt. Kannecke, Lt. Holovacko, Sgt. Clark and Sgt. Charmello on their promotions.
- Wished everyone a happy New Year.

Mr. Skarzynski:

- Reported he and CFO Balka are preparing the budget and should begin the workshop meetings shortly.

Mr. Womack:

- Wished everyone a happy New Year.
- Thanked the Council for re-appointing him.
- Noted the Venetian litigation should be setting a trial date shortly.

### **PUBLIC COMMENTS**

Edward Grimes spoke about the lack of wheelchair accessibility in the City, and how banning the sale of Cannabis is disadvantageous to many Veterans. He urged the Council to "Put the Last First"

### **ADJOURNMENT**

On motion by Ms. Dato, seconded by Ms. Noble and passed unanimously, the meeting was adjourned at 6:49 pm.

Respectfully submitted,

Deborah Brooks  
Municipal Clerk  
Approved January 19, 2022