

## Job Opportunity

### **Keyboarding Clerk I – Full Time**

**Tentative Start Date: October 16, 2023**

The City of South Amboy is currently accepting applications for the position of Keyboarding Clerk I. This position would primarily be an assignment to the Municipal Court with occasional “floating” to other positions on an as needed basis. Salary range is \$32,620 – \$50,134 with a substantial benefits package.

**Applications are available at the City Clerk's Office at 140 N. Broadway ONLY. Online applications will not be accepted or reviewed.** Closing date for this announcement is October 1, 2023 at 4pm.

No experience is required, and preference is given to residents of the City of South Amboy. The City of South Amboy is an equal opportunity employer.

For a description of duties typical for this job please review the information at the following link: <https://info.csc.state.nj.us/jobspec/01268.htm>